

**CITY OF ABILENE, TEXAS THE LANDMARKS COMMISSION
COUNCIL CHAMBERS, CITY HALL
June 24, 2025, at 4 p.m.**

The Landmarks Commission of the City of Abilene, Texas met in a Regular Meeting on June 24, 2025, at 4 p.m. at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas.

Chair Lee was present and presiding, along with **Commissioners** Secretary Steve Butman, Mr. Brandon Young, Ms. Chaile Allen, Alternate Ms. Johnna Partain.

Also present were Mr. Tim Littlejohn, Director of Planning and Development Services, Ms. Kelley Messer, First Assistant City Attorney, Ms. Mason Teegardin, Planning Services Division Manager, and Ms. Kera Valois.

CALL TO ORDER

Chair Lee called the meeting to order at 4:01 p.m.

APPROVAL OF MINUTES FOR THE PREVIOUS MEETING

Chair Lee opened the public hearing. With no speakers coming forward, the public hearing was closed.

Commissioner Butman moved to approve the minutes of the regular meeting held on April 22, 2025. Commissioner Allen seconded the motion. The motion carried by the following vote:

AYES: Young, Butman, Allen, Partain, Lee

NAYS: None

AGENDA ITEMS

CA-2025-02: Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request at 901 North 1st Street for Certificate Of Appropriateness (CA) To Add Concrete Patio To The West End Of The Building To Match The South And East Ends, Repair The Existing Awning And Have A New Awning Over The Top Of The Existing One, And Have It Match The One On The West, And Replace Two Wood Windows With Glass To Match The Ones That Have Already Been Replaced.

Ms. Kera Valois presented the request for a Certificate of Appropriateness. The applicant is requesting a Certificate of Appropriateness (CA) for the following:

- A new concrete patio will be constructed on the west end of the building. The design and materials will be similar to the existing concrete slab located on the east side of the property to ensure consistency in appearance. A handicap-accessible ramp will be incorporated into the new patio design to provide ADA-compliant access to the west side of the building, which is currently not accessible.
- The existing awning on the west end of the building will be repaired. Additionally, a new awning will be installed over the existing one to prevent further deterioration. The new awning will be painted black to match the existing awning on the east side and extend to cover the new patio.
- Two existing wood windows will be replaced with glass to match those that have already been replaced on the building.
- The flamingo will remain on the property, and a pad will be poured for the flamingo to be anchored.

Chair Lee opened the public hearing. Those who stepped forward were Corrender Taylor, Rick Weatherl, Josh Black, and Charles Wolfe.

STAFF RECOMMENDATION: Staff recommends approval of this request.

If this item is approved, LDC Section 2.3.4.4 requires that:

1. The work approved in this Certificate of Appropriateness shall commence within six (6) months of the approval of the Landmarks Commission.
2. If work does not commence within six months, the approval of this Certificate of Appropriateness shall expire.
3. The applicant may request an extension to this expiration deadline provided a complete application for a request for extension is submitted at least thirty (30) days before the approved Certificate of Appropriateness expires.

Commissioner Allen moved to *approve the awning with like materials*. Commissioner Young seconded the motion. The motion carried by the following vote:

AYES: Young, Butman, Allen, Partain, Lee
NAYS: None

Commissioner Allen moved to *approve the replacement of windows on the north side*. Commissioner Partain seconded the motion.

The motion **did not pass** by the following vote:

AYES: Young, Allen, Partain

NAYS: Butman, Lee

Commissioner Allen made the motion to table the remaining requests. Commissioner Butman seconded the motion. The motion carried by the following vote:

AYES: Young, Butman, Allen, Partain, Lee

NAYS: None

CA-2025-03: Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request at 760 Amarillo Street for Certificate Of Appropriateness (CA) To Replace Damaged Shingles, Repair The Foundation, And Install Gutters.

Ms. Kera Valois presented the request for a Certificate of Appropriateness. The applicant is requesting a Certificate of Appropriateness (CA) to replace damaged shingles with 3-tab composition shingles nearly identical to the current shingles on the roof. Repair the foundation of the home with concrete pad/block as needed, reset/re-shim the structure and install 4x6 pressure treated beams as needed with steel plate/solid concrete block. Aluminum gutters will also be installed around the house and guest house and painted white to match the house trim.

Chair Lee opened the public hearing. Those who stepped forward were the applicants, Valerie and Adam Awtrey. Seeing no one else present and desiring to be heard, the public hearing was closed.

STAFF RECOMMENDATION: Staff recommends approval of this request.

If this item is approved, LDC Section 2.3.4.4 requires that:

1. The work approved in this Certificate of Appropriateness shall commence within six (6) months of the approval of the Landmarks Commission.
2. If work does not commence within six months, the approval of this Certificate of Appropriateness shall expire.
3. The applicant may request an extension to this expiration deadline provided a complete application for a request for extension is submitted at least thirty (30) days before the approved Certificate of Appropriateness expires.

Commissioner Allen made the motion to approve this request. Commissioner Young seconded the motion. The motion prevailed by the following vote:

AYES: Young, Butman, Allen, Partain, Lee

NAYS: None

ADJOURNMENT

There being no further discussion, Chair Lee adjourned the meeting at 5:48 p.m.

APPROVED

A handwritten signature in purple ink, appearing to read "Pebbles Lee", is written over a horizontal line.

Pebbles Lee, Chair