



## **City of Abilene**

### **Parks and Recreation Board Agenda**

**Notice is hereby given of a meeting of the Parks and Recreation Board of City of Abilene to be held on February 18, 2025 at 8:30AM at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas, for the purpose of considering the following agenda items.**

#### **CALL TO ORDER**

#### **INVOCATION**

#### **PUBLIC COMMENTS**

Public Comments on Any Item on the Agenda

#### **MINUTES**

1. Minutes (Discussion and Action)

#### **AGENDA ITEMS**

2. Improvements at Lake Kirby Park (Discussion, Public Hearing and Possible Action)
  - Wylie Fastpitch Softball Association request to construct a 264' L X 4' H chain link fence to serve as back fence on Tee Ball field.
  - Wylie Fastpitch Softball Association request to repurpose Capital Improvement Grant funds to construct a batting cage instead of concession improvements.
3. Adoption of Camping Policy (Discussion, Public Hearing and Possible Action)
  - Purpose and Scope
  - Camping Duration, Capacity and Fees
  - Fire Regulations
  - Camping Behavior and Responsibilities
  - Enforcement and Violations
  - Permit Administration
4. Lake Fort Phantom Boat Ramp Improvement Projects (Discussion, Public Hearing and Possible Action)
  - Northwest Boat Ramp

- Southeast Boat Ramp
5. Parks Report (Discussion)
    - Will Hair Concession Remodel
    - Red Bud Park Playground Repair
    - Winter Projects
  6. Seniors Report (Discussion)
    - Adult Coloring Club
    - Walking Soccer
    - Daddy Daughter
  7. Zoo Report (Discussion)
    - Animal Updates
    - Upcoming Events

#### **ADJOURNMENT**

#### ***Notice***

*In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.*

#### **CERTIFICATION**

*I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 14th day of February, 2025, at 9:00 a.m.*

---

*Shawna Atkinson, City Secretary*



# Improvements to Lake Kirby Park





# Lake Kirby Tee Ball Fence Location





# Lake Kirby Tee Ball Fence Location









# City of Abilene Parks and Recreation

## Camping Policy

**Effective Date:** \_\_\_\_\_

**Adopted by:** City of Abilene Parks and Recreation Board

### *Section 1: Purpose and Scope*

This policy establishes the regulations for **native camping** within designated camping areas managed by City of Abilene Parks and Recreation. The purpose of this policy is to provide a safe, sustainable, and enjoyable camping experience while protecting natural resources and ensuring public safety.

### *Section 2: Definitions*

For the purposes of this policy, the following terms are defined as:

1. **Native Camping:** Camping by individuals in a natural, undeveloped setting for recreational purposes, where minimal facilities are provided.
2. **Designated Areas:** Specific locations within Johnson Park or Seabee Park set aside for camping.
3. **Permit:** Written authorization issued by the City of Abilene Parks and Recreation allowing to camp in designated areas for a specified period.
4. **Fire Area:** A designated space where campfires are allowed to be made, in accordance with fire safety guidelines.

### *Section 3: Camping Duration, Allowance and Fees*

5. **Permitted Duration:**

Native camping is permitted for **up to 72 hours** in a designated camping area. Camp site check in begins at 10:00AM on first day listed on permit. Checkout is no later than 10:00AM on last day listed on permit.

6. **Permit Allowance:**

Each permit allows up to 8 individuals to camp in designated area utilizing up to 2 tents.

7. **Camping Fees:**

A **fee of \$22 per 24 hours (1 day)** shall be charged for camping in designated areas. Payment must be made at the time of applying for the camping permit and the total fee for 72 hours will be **\$66**.

#### 8. **Non-Refundable Fees:**

Fees are non-refundable, regardless of early departure, site availability or any other reason.

### ***Section 4: Fire Regulations***

#### 9. **Fire Areas:**

Campfires may only be created in **designated fire areas**. No fires are allowed outside these areas under any circumstances.

#### 10. **Prohibited Fires:**

The use of open flames (such as campfires, bonfires, or fire pits) in areas not designated for such use is prohibited. Violators may be subject to penalties, fines, or eviction from the campsite.

#### 11. **Fire Safety:**

- All fires must be attended at all times and completely extinguished before leaving the fire area.
- Gathering firewood from the campground or surrounding areas is prohibited.
- During periods of high fire risk, such as drought conditions, all open fires may be temporarily banned, as determined by [Fire Department or Local Authority].

### ***Section 5: Camping Behavior and Responsibilities***

#### 12. **Leave No Trace:**

Campers must adhere to the principles of Leave No Trace, including packing out all waste, trash, and personal belongings.

#### 13. **Noise Restrictions:**

Quiet hours will be enforced between **10:00 PM and 7:00 AM** to ensure the peaceful enjoyment of all campers.

#### 14. **Wildlife and Environment Protection:**

Campers must refrain from disturbing wildlife, plants, or natural features. The removal or destruction of any plant or wildlife is prohibited.

### ***Section 6: Enforcement and Violations***

#### 15. **Violations:**

Violations of any provisions of this policy, including exceeding the permitted camping duration, improper fire use, or failure to pay required fees, may result in immediate eviction from the park.

**16. Fines:**

Any individual who violates this policy may be subject to a fine of up to **\$100 per occurrence per day**. Additional penalties may apply for repeated violations or actions that pose a significant risk to public safety or the environment.

**17. Revocation of Permit:**

A camping permit may be revoked at any time if the permit holder is found to be in violation of this policy.

***Section 7: Permit Administration***

**18. Permit Application:**

Must be 18 years of age or older to apply and receive a permit. Campers must obtain a permit before setting up camp in any designated area. Permits are available from City of Abilene Parks and Recreation or its designated representatives and must be carried with the camper at all times during the stay.

**19. Authority:**

Permits will be verified and enforced by City Marshall and/or designated staff members of City of Abilene.

***Section 8: Effective Date***

This policy shall take effect on March 1, 2025, and all camping activities governed by this policy must comply with the regulations set forth herein.

**Adopted by:**

Abilene Parks and Recreation Board

February 18, 2025

---

[Signature of Authorized Official]

---

[Title]



# Camping Policy





# General Information

## Purpose and Scope

- This policy establishes the regulations for native camping within designated camping areas managed by City of Abilene Parks and Recreation.

## Camping Duration and Fees

- Up to 72 hours
- \$22 per day
- Maximum of 8 individuals up to 2 tents per permit

## Fire Regulations

- Fires allowed in designated fire areas only
- Use of open flames in areas not designated for such use is prohibited
- All fires must be attended
- Gathering firewood from the campground, park, or surrounding area is prohibited
- During periods of high risk, such as drought, all open fires may be banned
- All open fires prohibited during designated burn bans, as determined by local authorities





# General Information

## Camping Behavior and Regulations

- Leave no trace
- Noise restrictions (quiet hours between 10:00PM to 7:00AM)
- Wildlife and Environment Protection

## Enforcement and Violations

- Violations of any provisions of this policy may result in fines and/or eviction from the park
- Fines up to \$100 per occurrence per day and/or revocation of permit

## Permit Administration

- City of Abilene Parks and Recreation Issuer
- Verified and enforced by City Marshall staff and/or other designated City staff





# Lake Fort Phantom Boat Ramp Improvements



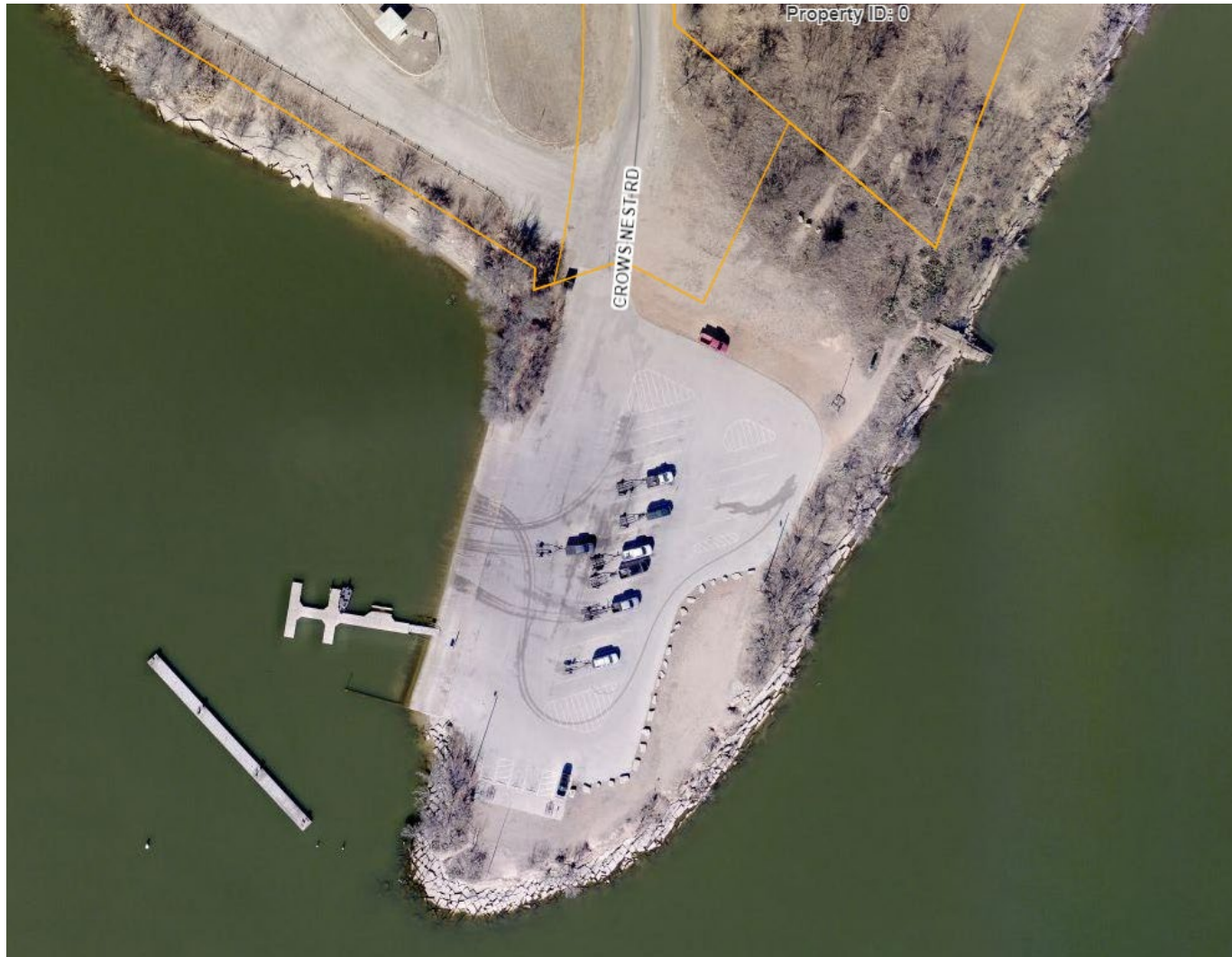


# Lake Fort Phantom Northwest & Southeast Boat Ramps





# Northwest Boat Ramp



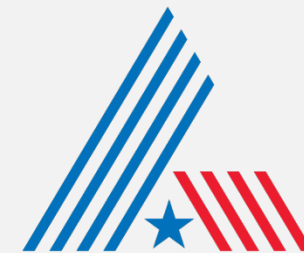


# Northwest Boat Ramp Existing Condition





# Northwest Boat Ramp Existing Condition



CITY OF  
**ABILENE**  
T E X A S



# Northwest Boat Ramp Parking Lot Existing Condition





# Northwest Boat Ramp Probable Cost

## OPINION OF PROBABLE COST

### Lake Fort Phantom - Northwest Boat Ramp

CITY OF ABILENE

JANUARY 15, 2024



SCOPE OF WORK	QTY.	UNIT	UNIT COST	TOTAL
<b>NORTHWEST BOAT RAMP IMPROVEMENTS</b>				
EXISTING RAMP REHABILITATION AND REPAIR	2250	SY	\$135.00	\$303,750
EXTENSION OF EXISTING RAMP (1/2 OF RAMP WIDTH)	1500	SY	\$165.00	\$247,500
FULL DEPTH PARKING LOT REPAIR (ASPHALT)	5300	SY	\$75.00	\$397,500
EXPANSION OF PARKING AREA (ASPHALT)	2100	SY	\$75.00	\$157,500
LIGHTING AND ELECTRICAL EXTENSIONS/IMPROVEMENTS	1	LS	\$75,000.00	\$75,000
PRE-FABRICATED RESTROOM - 1 STALL EA WITH STORAGE	1	LS	\$300,000.00	\$300,000
SITE UTILITIES - SEWER (SEPTIC SYSTEM) & WATER	1	LS	\$65,000.00	\$65,000
EARTHWORK	1	LS	\$65,000.00	\$65,000
SITE CONCRETE FLATWORK/SIDEWALK	120	SY	\$90.00	\$10,800
COFFERDAM FOR BOAT RAMP IMPROVEMENTS	1	LS	\$80,000.00	\$80,000
EROSION PROTECTION (CONCRETE)	200	SY	\$110.00	\$22,000
			<b>SUB-TOTAL</b>	<b>\$1,724,050</b>

<b>CONSTRUCTION TOTAL</b>	<b>\$1,724,050</b>
<b>PROFESSIONAL FEES &amp; PROJECT CONTINGENCY (30%)</b>	<b>\$517,215</b>
<b>PROJECT TOTAL (JANUARY 2025)</b>	<b>\$2,241,265</b>
<b>FORECASTED PROJECT TOTAL (JANUARY 2026)</b>	<b>\$2,465,392</b>

The above Opinion of Probable Cost (OPC) is only an opinion and is supplied only for the guidance of the client. The Opinion represents Jacob|Martin's best judgement as design professionals. The Opinion is based on recent experience and adjusted to accommodate factors known to the design professional at the time the Opinion is prepared. Jacob|Martin has no control over the cost of labor and material, competitive bidding, or market conditions. Jacob|Martin does not guarantee the accuracy of the Opinion as compared to actual bids or cost to the Client.





# Southeast Boat Ramp Existing Condition



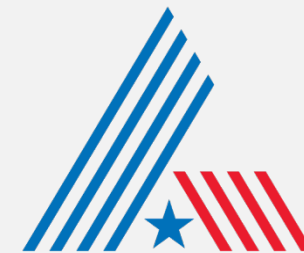


# Southeast Boat Ramp





# Southeast Boat Ramp Existing Condition



CITY OF  
**ABILENE**  
T E X A S



# Southeast Boat Ramp Parking Lot Existing Condition





# Southeast Boat Ramp Probable Cost

## OPINION OF PROBABLE COST

### Lake Fort Phantom - Southeast Boat Ramp

CITY OF ABILENE

JANUARY 15, 2024



SCOPE OF WORK	QTY.	UNIT	UNIT COST	TOTAL
<b>SOUTHEAST BOAT RAMP IMPROVEMENTS</b>				
EXTENSION OF EXISTING RAMP (FULL RAMP WIDTH)	900	SY	\$165.00	\$148,500
FULL DEPTH PARKING LOT REPAIR (ASPHALT)	3700	SY	\$75.00	\$277,500
EXPANSION OF PARKING AREA (ASPHALT)	2500	SY	\$75.00	\$187,500
LIGHTING AND ELECTRICAL EXTENSIONS/IMPROVEMENTS	1	LS	\$105,000.00	\$105,000
PRE-FABRICATED RESTROOM - 1 STALL EA WITH STORAGE	1	LS	\$300,000.00	\$300,000
SITE UTILITIES - SEWER (SEPTIC SYSTEM) & WATER	1	LS	\$100,000.00	\$100,000
EARTHWORK	1	LS	\$85,000.00	\$85,000
SITE CONCRETE FLATWORK/SIDEWALK	120	SY	\$90.00	\$10,800
COFFERDAM FOR BOAT RAMP IMPROVEMENTS	1	LS	\$80,000.00	\$80,000
SITE FURNISHINGS (BENCHES & PICNIC TABLES)	1	LS	\$25,000.00	\$25,000
BOAT DOCK (4 SLIPS)	1	LS	\$60,000.00	\$60,000
EROSION PROTECTION (CONCRETE)	350	SY	\$110.00	\$38,500
			<b>SUB-TOTAL</b>	<b>\$1,417,800</b>

	<b>CONSTRUCTION TOTAL</b>	<b>\$1,417,800</b>
	<b>PROFESSIONAL FEES &amp; PROJECT CONTINGENCY (30%)</b>	<b>\$425,340</b>
	<b>PROJECT TOTAL (JANUARY 2025)</b>	<b>\$1,843,140</b>
	<b>FORECASTED PROJECT TOTAL (JANUARY 2026)</b>	<b>\$2,027,454</b>

The above Opinion of Probable Cost (OPC) is only an opinion and is supplied only for the guidance of the client. The Opinion represents Jacob|Martin's best judgement as design professionals. The Opinion is based on recent experience and adjusted to accommodate factors known to the design professional at the time the Opinion is prepared. Jacob|Martin has no control over the cost of labor and material, competitive bidding, or market conditions. Jacob|Martin does not guarantee the accuracy of the Opinion as compared to actual bids or cost to the Client.





# Questions?



# Questions?





# Parks Report





# Will Hair Concession Stand Remodel





# Redbud Park Spinner Replacement





# Winter Projects



Redbud Park Tree Replacement



Redbud Park Tree Replacement

- Work Orders Completed: 173
- Total Number of Labor Hours to Complete Work Orders: 2453
- 2 winter special projects completed





# Seniors Report





# Adult Coloring Club

- Every Tuesday
- 1 PM
- Art Room



**ADULT COLORING CLUB** in the Art Room  
**Tuesdays 1:00 PM**

*The coloring group is back! Come join us for an hour of coloring fun!*



PARKS &  
RECREATION  
CITY OF ABILENE, TEXAS



# Walking Soccer

- Feb 21st
- 1:30 PM
- Ballroom

**COME & PLAY  
WALKING SOCCER  
WITH US!**

**Feb 21<sup>st</sup>  
1:30 PM  
in the  
Ballroom**

***New exercise  
class to join!***

***Lead by Coach  
Autumn!***

***Lots of fun & lots of  
good exercise!***





# Wonderland Ball - 27th Annual Daddy Daughter Dance

- Tickets sold at the door  
181
- Total tickets sold  
699





# Wonderland Ball - 27th Annual Daddy Daughter Dance





CITY OF  
**ABILENE**  
T E X A S

# Animal Update: Baby Porcupette!

Prehensile-tailed  
Porcupine  
1/24/2025



# Animal Update: Baby Steenbok!

Male Steenbok  
1/30/2025



# Animal Update: Uno & Leoti!



## Upcoming Events

# WILD DAYS

PRESENTED BY WHATABURGER.

March 8-16

9:00 - 5:00

Included with  
general admission!

LIVE SHOWS AND  
WILD EXPERIENCES

