



THE LANDMARKS COMMISSION

REGULAR MEETING MINUTES

Tuesday, July 23, 2024

Present Members: Ms. Pebbles Lee, Chair
Mr. Steve Butman
Ms. Tammy Kister
Mr. Brandon Young
Mr. Jason Garrod

Absent Members: Mr. Josh Black
Mr. Michael McClellan

Staff Present: Mr. Michael Rice, Assistant City Manager
Ms. Kelley Messer, First Assistant City Attorney
Mr. Tim Littlejohn, Director of Planning and Development Services
Mr. Randy Anderson, Assistant Director
Ms. Mason Teegardin, Planner II
Ms. Melissa Farr, Executive Assistant

Others Present: Ms. Rachel Rowland Mr. Phil Miller

CALL TO ORDER

Ms. Lee called the meeting to order at 4:00 p.m. and declared a quorum present.

MINUTES

Ms. Lee opened the public hearing for anyone to speak in regards to the minutes. Seeing no one present and desiring to be heard, the public hearing was closed.



The minutes from the previous meeting held on May 28, 2024 were approved. Ms. Kister moved to **approve** and Mr. Garrod seconded the motion. The motion to **approve** minutes prevailed by the following vote:

AYES: Young, Garrod, Butman, Kister, Lee

NAYS: None

AGENDA ITEMS

CA-2024-03: Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request for Certificate of Appropriateness to replace the roof of the Hawkins House located at 2241 College Street and to paint the exterior window trim.

Ms. Mason Teegardin presented this request. The applicant is requesting a Certificate of Appropriateness to replace the existing roof like for like because the existing was damaged by hail. A similar Certificate of Appropriateness was approved for this same roof in 2011 (CA-2011-13) because the roof at that time was also damaged by hail.

The applicant is requesting to change the exterior window trim from a burgundy color to “Copley Gray” by Benjamin Moore. The applicant states he painted the window trim burgundy before getting Historic Overlay in 2011 (HOZ-2011-10).

Ms. Lee opened the public hearing. Seeing no one present and desiring to speak, the public hearing was closed.

PLANNING STAFF RECOMMENDATION: If the item is approved by the Commission, LDC Section 2.3.4.4 requires that:

1. The work approved in this Certificate of Appropriateness shall commence within six (6) months of the approval of the Landmarks Commission.
2. If work does not commence within six months, the approval of this Certificate of Appropriateness shall expire.
3. The applicant may request an extension to this expiration deadline provided a complete application for a request for extension is submitted at least thirty (30) days before the approved Certificate of Appropriateness expires.

Mr. Butman moved to approve this request. Mr. Garrod seconded the motion. The motion prevailed by the following vote:

AYES: Young, Garrod, Butman, Kister, Lee

NAYS: None



HOZ-2024-01: Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request to Add Historic Overlay zoning to a property located at 940 Sayles Boulevard

Ms. Mason Teegardin presented this request. The home was built in 1926 and is known as the Burkett-Webb House. Staff were unable to locate local historic information about this property or its significance. It is included on the National Register of Historic Properties as a District Contributor for the Sayles Boulevard District, which boasts a significant amount of historic homes.

Ms. Lee opened the public hearing. Ms. Rachel Rowland, the applicant, stepped forward to speak. Seeing no one else present and desiring to be heard, the public hearing was closed.

PLANNING STAFF RECOMMENDATION: Approval

Ms. Kister moved to approve this request. Mr. Garrod seconded the motion. The motion prevailed by the following vote:

AYES: Young, Garrod, Butman, Kister, Lee

NAYS: None

ADJOURN

There being no further discussion, the Landmarks Commission meeting was adjourned at 4:25 p.m.

Approved:  Chair

