



THE LANDMARKS COMMISSION

REGULAR MEETING MINUTES

Tuesday, February 27, 2024

Present Members: Ms. Pebbles Lee, Chair
Mr. Steve Butman
Ms. Tammy Kister
Mr. Brandon Young
Mr. Jason Garrod
Ms. Maegan Brest, Alternate
Ms. Johnna Partain, Alternate

Absent Members: Mr. Josh Black
Mr. Michael McClellan, Sergeant at Arms

Staff Present: Mr. Michael Rice, Assistant City Manager
Ms. Kelley Messer, First Assistant City Attorney
Mr. Randy Anderson, Assistant Director
Ms. Mason Teegardin
Ms. Melissa Farr

CALL TO ORDER

Ms. Lee called the meeting to order at 4:02 p.m. and declared a quorum present.

MINUTES

Ms. Lee opened the public hearing for anyone to speak in regards to the minutes. Seeing no one present and desiring to be heard, the public hearing was closed.

The minutes from the previous meeting held on October 24, 2023 were approved. Mr. Butman moved to **approve** and Ms. Kister seconded the motion. The motion to **approve** minutes prevailed by the following vote:



AYES: Young, Garrod, Partain, Butman, Kister, Brest, Lee

NAYS: None

AGENDA ITEMS

CA-2024-01: Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request for Certificate of Appropriateness to Install One Wall Sign on the Front of the Chapman Building located at 826 North 3rd Street.

Ms. Mason Teegardin presented this request. The applicant is requesting a Certificate of Appropriateness to install a wall sign to display the name of the business. The applicant is proposing two sign options. One is black and one is grey. The existing signage for two of the bays is white.

Ms. Lee opened the public hearing. Mr. Jerry Mash and Mr. Tim de la Vega stepped forward to address questions. Seeing no one else present and desiring to be heard, Ms. Lee closed the public hearing.

PLANNING STAFF RECOMMENDATION: If the item is approved by the Commission, LDC Section 2.3.4.4(f) require that:

1. The work approved in this Certificate of Appropriateness shall commence within six (6) months of the approval of the Landmarks Commission.
2. If work does not commence within six months, the approval of this Certificate of Appropriateness shall expire.
3. The applicant may request an extension to this expiration deadline provided a complete application for a request for extension is submitted at least thirty (30) days before the approved Certificate of Appropriateness expires.

Mr. Young moved to **approve this request with the following conditions:**

- The font size must fit within the rectangular frame on the building
- Cream-colored lettering is required to match existing signage on the building, and
- The attachment of the signage should be a non-permanent method, such as silicone.

Ms. Brest seconded the motion. The motion prevailed by the following vote:

AYES: Butman, Brest, Partain, Kister, Young, Garrod, Partain, Lee

NAYS: None



Signature: Pebbles Lee
Pebbles Lee (Jun 3, 2024 08:33 CDT)

Email: pebbles.lee@abileneboards.org

ADJOURN

There being no further discussion, the Landmarks Commission meeting was adjourned at 4:27 p.m.

Approved: Pebbles Lee, Chair

Pebbles Lee

