



City of Abilene

Neighborhood Services Advisory Board Agenda

Notice is hereby given of a meeting of the Neighborhood Services Advisory Board of City of Abilene to be held on Tuesday, May 7, 2024, at 10:00 A.M., at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

AGENDA ITEMS

1. **Presentation and Discussion:** Receive a Report and Hold a Discussion on and make Recommendation on Community Development Block Grant CDBG Funding Applications.
2. **Presentation and Discussion:** Receive a Report and Hold a Discussion and make Recommendation on HOME Investment Partnership HOME Funding Applications.

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 2nd day of May, 2024, at 9:25 a.m.

*Kaitlin Richardson, Deputy City
Secretary, TRMC*

APPLICATION

Cover Page

Part I – Applicant Information

Name of Organization: The Salvation Army of Abilene

Type of Organization: Social Services Date Submitted: _____

Name of Project: Proposal for Chiller Replacement and Energy Optimization

Mailing Address: 1726 Butternut Street Abilene, Texas 79602

TIN/FIN # (required): 58-0660607 DUNS # (required): MMM6MK9V JNG8

Contact Person: Joshua McCain Telephone: 325-677-1408

Fax: _____ Email: Joshua.mckain@uss.salvationarmy.org

Project Address: 1726 Butternut Street. Abilene, TX 79602

Project Manager: Joshua McCain Telephone: 325-518-3206

Project Category: Public Service _____ Capital Improvement Economic Dev. _____

Brief Summary of Project (single-spaced): The existing chiller in the Salvation Army Homeless and Prevention Services building is outdated and inefficient, resulting in high energy consumption and maintenance costs. By replacing it, we aim to enhance energy efficiency, reduce operating expenses, and improve overall comfort and air quality for the individuals served by the Salvation Army. Additionally, the new chiller will align with our commitment to sustainability and environmental responsibility, contributing to a healthier and more sustainable facility for the community.

Total Project Cost: \$ 136,093.28 CDBG/HOME funds requested \$ 136,093.28

Which National Objective does your project meet? (See pg. 12)

1. Benefit to low and moderate-income individuals and families.
2. Aid in the prevention of slums and blight.

APPLICATION

Has your agency previously received Abilene CDBG/HOME funds Yes No

If yes, please identify year, total awarded and name(s) of projects in the past five years.

Program Year	Amount	Project/Activity Funded
2023	\$78,000	Window Awnings
2022	\$50,000	Flooring replacement throughout the facility
2021	\$47985	Plumbing Repairs and improvements
2020	\$49950	Asphalt repair of hard surfaces and parking lot
2019	\$18.275	Air conditioner repairs

Funding Source*: CDBG HOME

Is this project new? Yes If no, start date of project: _____

Name: Lt. Col Art Penhale Signature: 

Title: Tx Divisional Commander Date: 4/12/2024

*City of Abilene reserves the right to fund projects out of either program, as projects are eligible.

APPLICATION

Cover Page

Part 1 – Applicant Information

Name of Organization: City of Abilene, Texas – Planning and Development Services

Type of Organization: Local Government Date Submitted: 3/26/2024

Name of Project: Dilapidated structures demolition and removal funding

Mailing Address: Planning and Development, 555 Walnut St, Abilene, TX 79601-52054

TIN/EIN # (required): _____ DUNS # (required): _____

Contact Person: Tim Littlejohn Telephone: (325)676-6486

Fax: _____ Email: tim.littlejohn@abilenetx.gov

Project Address: City of Abilene 555 Walnut St, Abilene, TX 79601-52054

Project Manager: Clay Door Telephone: (325)676-6257

Project Category: Public Service Capital Improvement _____ Economic Dev. _____

Brief Summary of Project (single-spaced):

Project to assist in the removal of commercial and residential structures in Low-to Moderate income (LMI) neighborhoods.

Total Project Cost: \$150,000 CDBG/HOME funds requested \$150,000

Which National Objective does your project meet? (See page 12)

Benefit for low-to-moderate income families

Which Local Goal/Objective does your project meet? (See Appendix A, page 13)

Low-to-moderate income citizens will have access to safe, decent and affordable living

What positive outcome(s) does your project meet?

This program is removing slum/blight which will assist 64 LMI households

Which Low-Moderate Neighborhood/Neighborhoods will your project be located?

Holiday Hills, Alameda, Butternut / Chestnut, Carver N18th not all low-mod, Elmwood, Sears Park, North College, Cobb Park, Northeast Hwy 80, Southeast Hwy 80, Park Central Area, Original Town South, South Treadaway, Over Place Area, College Heights.

APPLICATION

How many **unduplicated Abilene** clients will be served by this project?

_____ Persons or 64 _____ Households

Has your agency previously received Abilene CDBG/HOME funds X Yes ___ No

If yes, please identify year, total awarded and name(s) of projects in the past five years.

Program Year	Amount	Project/Activity Funded
2023	\$ 150,000	Demolition of dilapidated structures
2022	\$ 100,000	Demolition of dilapidated structures
2021	\$ 100,000	Demolition of dilapidated structures
2020	\$ 80,000	Demolition of dilapidated structures
2019	\$ 80,000	Demolition of dilapidated structures

Funding Source*: CDBG HOME

Is this project new? No If no, start date of project: October 1, 2024

Name: Tim Littlejohn Signature: 

Title: Director, Planning & Development Services Date: 3/26/2024

*City of Abilene reserves the right to fund projects out of either program as projects are eligible.

Cover Page

Part 1 – Applicant Information

Name of Organization: City of Abilene

Type of Organization: Government Date Submitted: 4/9/2024

Name of Project: CDBG: Critical Repair Program / Neighborhood Revitalization

Mailing Address: PO Box 60, Abilene, TX 79604

TIN/EIN # (required): 75-182954 DUNS # (required): 081078891

Contact Person: Christi Polvado Telephone: (325) 676-6366

Fax (325) 437-4577 Email: christi.polvado@abilenetx.gov

Project Address: 555 Walnut Street, Abilene, TX 79601

Project Manager: Christi Polvado Telephone: (325) 676-6366

Project Category: Public Service Capital Improvement Economic

Dev. Brief Summary of Project (single-spaced):

CDBG: Critical Repair Program is to assist single family homeowners who are at or below 80% of the median income for Abilene and demonstrate a need for repairs to their home that are threatening health and safety. Neighborhood revitalization is to assist homeowners by sprucing up their homes with new siding and paint the properties.

Total Project Cost: \$ 450,000 CDBG/HOME funds requested \$450,000

Which National Objective does your project meet? (See pg. 12)

Benefit to low and moderate income families.

Which Local Goal/Objective does your project meet? (See Attachment a pg13)

Goal: Low to moderate income citizens will have access to safe, decent, and affordable housing.

Objective: Maintain, rehabilitate, and improve existing single- family housing units. Increase the availability, financial accessibility and support for affordable home ownership opportunities.

What positive outcome(s) does your project meet?

The positive outcome is affordability, we will assist approximately 50+ LMI

Which Low-Moderate Neighborhood/Neighborhoods will your project be located?

Target Neighborhood, LMI Areas, Empowerment Zones

How many **unduplicated Abilene** clients will be served by this project?

_____ Persons or 50 Households

Has your agency previously received Abilene CDBG/HOME funds? X Yes ___ No

If yes, please identify year, total awarded and name(s) of projects in the past five years.

Program Year	Amount	Project/Activity Funded
2023	\$ 450,000	Critical Repair Program/Neighborhood Revitalization
2022	\$ 594,234	Critical Repair Program/Neighborhood Revitalization
2021	\$ 470,000	Critical Repair Program/Neighborhood Revitalization
2020	\$ 470,000	Critical Repair Program/Neighborhood Revitalization
2019	\$ 470,472	Critical Repair Program/Neighborhood Revitalization

Funding Source*: CDBG HOME

Is this project new? No If no, start date of project: Critical Repair: 1980
Revitalization: 2019

Name: Christi Polvado Signature: Christi Polvado
Title: Housing Counselor Date: April 9, 2024

*City of Abilene reserves the right to fund projects out of either program as projects are eligible.

NEIGHBORHOOD SERVICES ADVISORY BOARD MEETING CDBG APPLICATIONS

May 7, 2024





Project Funding Guidelines

- Meet HUD National Objectives
- Meet Consolidated Plan goals & objectives
- >70% Low- to Moderate-Income (LMI) Benefit
- Follow Council policy on funding capital projects for nonprofits; not operating expenses





Item 1: Community Development Block Grant

CDBG Request:

- The Salvation Army - \$136,093.28
- Condemnation/Demolition: \$150,000
- Critical Repair/Neighborhood Revit.- \$450,000

CDBG Funding Requested: \$736,093.28

Staff Recommendation: Approval





Questions?



Cover Page

Part 1 – Applicant Information

Name of Organization: City of Abilene

Type of Organization: Government Date Submitted: 4/9/2024

Name of Project: HOME: Single-Family Rehabilitation
First-Time Homebuyer Program

Mailing Address: PO Box 60, Abilene, TX 79604

TIN/EIN # (required): 75-182954 DUNS # (required): 081078891

Contact Person: Christi Polvado Telephone: (325) 676-6366

Fax (325) 437-4577 Email: christi.polvado@abilenetx.gov

Project Address: 555 Walnut Street, Abilene, TX 79601

Project Manager: Christi Polvado Telephone: (325) 676-6366

Project Category: Public Service Capital Improvement Economic Dev.

Brief Summary of Project (single-spaced):

The HOME: Single Family Rehab Program assists low-to-moderate income homeowners in need to make their homes suitable for habitation. First Time Homebuyer Program proves up to \$5,000 in assistance to eligible families for down payment and closing cost expenses for the purchase of a home within the city limits of Abilene.

Total Project Cost: \$ 320,000 CDBG/HOME funds requested \$ 320,000

Which National Objective does your project meet? (See pg. 12)

Benefit to low and moderate income families.

Which Local Goal/Objective does your project meet? (See Attachment a pg13)

Goal: Low to moderate income citizens will have access to safe, decent, and affordable housing.

Objective: Maintain, rehabilitate, and improve existing single- family housing units. Increase the availability, financial accessibility and support for affordable home ownership opportunities.

What positive outcome(s) does your project meet?

The positive outcome is affordability, we will assist approximately 20+ LMI

Which Low-Moderate Neighborhood/Neighborhoods will your project be located?

Target Neighborhood LMI Areas, Empowerment Zones

How many **unduplicated Abilene** clients will be served by this project?

 Persons or 20 Households

Has your agency previously received Abilene CDBG/HOME funds? X Yes No

If yes, please identify year, total awarded and name(s) of projects in the past five years.

Program Year	Amount	Project/Activity Funded
2023	\$ 330,000	Single Family/ Rehab / First Time Homebuyer
2022	\$ 330,000	Single Family/ Rehab / First Time Homebuyer
2021	\$ 325,033	Single Family/ Rehab / First Time Homebuyer
2020	\$ 374,992	Single Family/ Rehab / First Time Homebuyer
2019	\$ 375,210	Single Family/ Rehab / First Time Homebuyer

Funding Source*: CDBG HOME

Is this project new? No If no, start date of project: Single-Family Rehab: 1980
Reconstruction: 2007
First-Time Homebuyer: 1995

Name: Christi Polvado Signature: *Christi Polvado*
Title: Housing Counselor Date: April 9, 2024

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NEIGHBORHOOD SERVICES ADVISORY BOARD MEETING HOME APPLICATIONS

May 7, 2024





Project Funding Guidelines

- Meet HUD National Objectives
- Meet Consolidated Plan goals & objectives
- >70% Low- to Moderate-Income (LMI) Benefit
- Follow Council policy on funding capital projects for nonprofits; not operating expenses





Item 2: HOME Investment Partnership

HOME Request:

- Single Family Rehabilitation/First Time Homebuyer- \$320,000
- Habitat for Humanity (CHDO 15%) - \$72,000

HOME Funding Requested: \$392,000

Staff Recommendation: Approval





Questions?

