



City of Abilene

Library Advisory Board Agenda

Notice is hereby given of a meeting of the Abilene Public Library Advisory Board of the City of Abilene to be held on May 6, 2024, at 4:00 p.m., at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

MINUTES

1. Minutes: Receive a Report, Hold a Discussion, and Take Action on Approving the Minutes from the Regular Meeting Held on February 22, 2024.

PUBLIC COMMENT

AGENDA ITEMS

2. Review on-order catalog comments and make a recommendation to the Library Director on pending book orders (discussion and possible action).
3. Library Director's Report
 - A. Annual Report for Fiscal Year 2023

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 24th day of April, 2024, at 8:50 a.m.

*Kaitlin Richardson, Deputy City
Secretary, TRMC*

ABILENE PUBLIC LIBRARY ADVISORY BOARD MEETING MINUTES
February 22, 2024

The Abilene Public Library Advisory Board met in the Council Chambers at City Hall at 4:00 PM on Thursday, February 22, 2024. A quorum was present.

Board Members Present: Clint Buck (Chair), Denise Moore, Elizabeth Norman, Katie New, Joe Biles,
Kristi Brokaw

Board Members Absent: Judith Phaneuf

Also Attending: Julee Hammer, Library Director; Trent Dietz, Assistant City Attorney; Linda Camacho, Library Administrative Assistant

Media present: None

CALL TO ORDER

Mr. Clint Buck called the meeting to order at 4:00 PM.

MINUTES

1. Receive a Report, Hold a Discussion, and Take Action on Approving the Minutes from the Regular Meeting Held on November 15, 2023.

Elizabeth Norman moved to approve the minutes from the regular meeting held on November 15, 2023, seconded by Denise Moore. The vote was unanimous, and the motion carried.

PUBLIC COMMENT

Mr. Buck opened the public comment period. The following addressed the Library Advisory Board:

- Tammy Fogle

With no other speakers coming forward, the public comment period was closed.

AGENDA ITEMS

2. Election of officers for 2024

A. Election of Chair:

Mr. Buck nominated Denise Moore. Mr. Buck made the motion, and Kristi Brokaw seconded it. All were in favor, and the motion carried. Denise Moore will be the new chair.

B. Election of Vice Chair:

Elizabeth Norman nominated Judith Phaneuf for Vice Chair. Elizabeth Norman made the motion, and Denise Moore seconded it. All were in favor, and there were no objections, so the motion

carried. Judith Phaneuf will be the new vice chair.

1. Review on-order catalog comments and make a recommendation to the Library Director on pending book orders (discussion and possible action).

Mr. Buck reported there were no comments on the pending book orders from the online on-order review catalog, so a review was not needed. Joe Biles made a motion to recommend approval of the pending book orders, which Elizabeth Norman seconded. The vote was unanimous, and the motion carried. The Advisory Board's recommendation will now go to the Library Director, who will oversee the completion of these book orders. This is a standard agenda item for regular board meetings.

2. Library Director's Report:

Strategic Plan Update: On September 15, 2023, the library's management team, along with board members Clint Buck and Elizabeth Norman, participated in a strategic planning session led by Eddy Smith from the Abilene Library Consortium.

The strategic goals for the Abilene Public Library are to enrich the City's desire for personal growth and learning, increase library usage, act as agents for innovations for the community, maximize accessibility to the library and its services, and strengthen the City of Abilene's businesses and neighborhoods. The strategic plan will remain unchanged until the next strategic plan is drafted, and the objectives and measures will be reviewed each year to keep in alignment with the city's goals and priorities.

Mr. Buck asked for a motion to approve the strategic plan as presented. Denise Moore made the motion, seconded by Katie New. All are in favor, and the motion carries.

The meeting adjourned at 4:13 PM.

The next Library Advisory Board Meeting is scheduled for May 6, 2024, at 4:00 PM at City Hall, 555 Walnut St, 2nd floor Council Chambers.

Denise Moore (Chair)

Linda Camacho

Linda Camacho, Library Administrative Assistant