City of Abilene

Airport Development Board Agenda

Notice is hereby given of a meeting of the Airport Development Board of City of Abilene to be held on January 10, 2024 at 3:30 pm at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

CALL TO ORDER

1. Call to Order, Administer Oath of Office, and Introduce New Member and Visitors.

MINUTES

2. Consideration and Action Approving Minutes of the October 11, 2023 Meeting.

AGENDA ITEMS

3. Airport Management Reports:

   - Review and Acknowledgment of Statistical Reports
   - Regulatory and Legislative Issues Update - Federal Budget status, FAA Reauthorization
   - Update on current projects - Terminal Improvements, CIP, Aircraft Ramp Project, Fuel Farm Relocation, Car Rental Quick Turn Facility, Outstanding Maintenance/Repairs, Operations Events, Dyess Collaboration, Restaurant and Vending Services
   - Air Service and Business Development Update - Marketing/Advertising Review, Flight Schedule Stability, Digital Signage, Upcoming Air Service Consultant Briefing
   - Air Service Issues
   - Funding Opportunities for Land Development and Revised Roadway
   - Staffing

4. Committee Reports and Appoint Chairs:
   • Facility & Planning Subcommittee
   • Marketing & Development Subcommittee

5. Discussion and Action to Approve a Recommendation to City Council for a Concession Agreement with Brevard Capital Group, Inc.

6. Discussion and Action to Approve a Recommendation to City Council for Advertising Rates

7. Discussion and Action to Approve a Recommendation to City Council to Amend the Airport Development Board's By-Laws
8. Discussion and Action to Elect a Chair and Vice Chair for 2024
9. Discussion and Action to Approve a Recommendation to City Council for a Concession Agreement with Avis Budget Group.
10. Discussion and Action to Approve a Recommendation to City Council for a Concession Agreement with EAN Holdings, LLC.
11. Discussion and Action to Approve a Recommendation to City Council for a Short Term Airport Use Agreement for Big Country AirFest 2024.

EXECUTIVE SESSION

The Airport Development Board of the City of Abilene reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by the noted Texas Government Code Sections:

- 551.071 (Consultation with Attorney)

12. Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. Additionally, Section 551.076 provides that a governmental body may conduct a closed meeting to deliberate the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. After discussion in Executive Session, any action or vote will be taken in public.

    a. Project Radar with the DCOA (551.072, 551.087)
    b. Airport Security (Section 551.076)
    c. Area B Development (551.072, 551.087)
    d. Terminal Lease Issues (551.072)
    e. Air Service Development (551.072, 551.087)
    f. Off-Airport Business Contract (551.072, 551.071)

ADJOURNMENT

13. Next Airport Development Board meeting is scheduled for **February 14, 2024** to be held in the City Council Chambers on the second floor of City Hall located at 555 Walnut St, Abilene, TX 79601.
    Next Marketing & Development Subcommittee is scheduled for **February 7, 2024** to be held in the Lawrence E. Gill Conference Room located on the lower level of the Airport Terminal Building.

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 5th day of January, 2024, at 9:30 a.m.

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Kaitlin Richardson, Deputy City Secretary, TRMC