



City of Abilene

Keep Abilene Beautiful Board Agenda

Notice is hereby given of a meeting of Keep Abilene Beautiful of City of Abilene to be held on Wednesday, August 9, 2023 at 4:00 PM at City Hall, Basement Conference Room, 555 Walnut, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

MINUTES

1. **Minutes:** Receive a Report, Hold a Discussion and Take Action on Approving the Minutes from the Regular Meeting Held on June 14, 2023.

TREASURER'S REPORT

2. **Presentation:** Receive a Report on the 3rd Quarter Financials (**Chase Robertson**).

AGENDA ITEMS

3. **Discussion:** Hold a Discussion on Agenda Items for the 2023 Annual Board Retreat.
4. **Discussion:** Hold a Discussion on the Future Governance Options of Keep Abilene Beautiful.
5. **Announcement:** The Next Keep Abilene Beautiful Board Meeting is Saturday, August 19, 2023, at 8:00 AM at the Development Corporation of Abilene Conference Room, 174 Cypress Street, Abilene, Texas.

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 1st day of August, 2023, at 12:40 p.m.

Kaitlin Richardson, Deputy City
Secretary, TRMC



Keep Abilene Beautiful

AUGUST BOARD MEETING



- # **AUGUST BOARD MEETING**
- Call to Order
 - Public Comments
 - Treasurer's Report

MINUTES

- June 2023



AGENDA ITEMS

- Agenda for Annual Retreat
- The Future of KAB



The Next Keep Abilene Beautiful Board Meeting is Saturday, August 19, 2023, at 8:00 AM at the Development Corporation of Abilene Conference Room, 174 Cypress Street, Abilene, Texas.



2023 annual Board Retreat

Saturday, Aug 19th
8 am - 12 pm

Development Corporation of
Abilene
174 Cypress Street
2nd Floor Conference Room



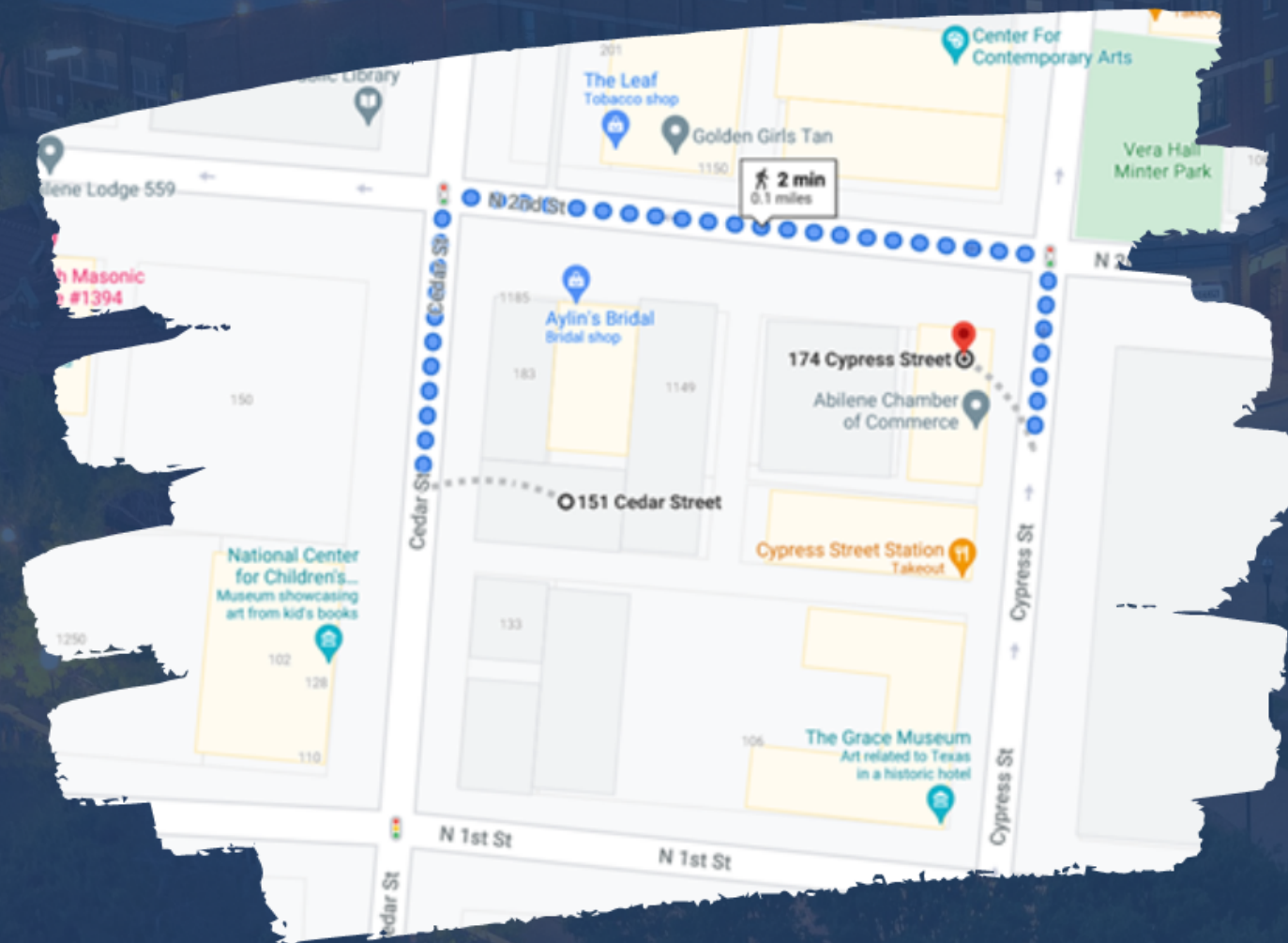
FREE PARKING
Please park in spaces
with OUT reserved signs
151 Cedar Street
Parking Garage



2023 annual Board Retreat



FREE PARKING
Please park in spaces
with OUT reserved signs
151 Cedar Street
Parking Garage



ADJOURNMENT



MINUTES OF THE KEEP ABILENE BEAUTIFUL BOARD

June 14, 2023 Meeting at 4:00 PM

City Hall Basement Conference Room

555 Walnut, Abilene, Texas

OFFICERS PRESENT

Akane Thaxton, President
Chase Robertson, Treasurer
Aida Pantoja, Secretary

OFFICERS ABSENT

Kyle Tolliver, President-Elect

BOARD MEMBERS PRESENT

Amy Martin
Melissa Morris
Jane Tomlinson
Steve Stovall
Pebbles Lee

BOARD MEMBERS ABSENT

Deborah Williams
Beth Woodcock

KEEP ABILENE BEAUTIFUL STAFF

Jennifer Pacheco, Coordinator

ADVISORY MEMBERS PRESENT

Kelley Messer, First Assistant City Attorney
Jeff Duebner, Asst Director of Public Works
Max Johnson, Director of Public Works

COMMUNITY PARTNERS

PJ Sumner, West Central Texas Council of Governments
Brandon Hanson, Hawk Painting

GUESTS PRESENT

ITEM I: CALL TO ORDER

Mrs. Thaxton called the meeting to order at 4:03 PM. A quorum of board members were present.

ITEM II: PUBLIC COMMENTS

Mrs. Thaxton announced an opportunity for the public to comment on any of the agenda items.
Seeing no one, the meeting continued.

ITEM III: MINUTES

1. Mrs. Thaxton asked if there were any changes to the minutes from January 2023. Hearing none, she asked for a motion. **Motion to approve the meeting minutes as presented was made by Chase Robertson and seconded by Aida Pantoja. Motion carried unanimously.**
2. Mrs. Thaxton asked if there were any changes to the minutes from April 2023. Hearing none, she asked for a motion. **Motion to approve the minutes as presented was made by Chase Robertson and seconded by Aida Pantoja. Motion carried unanimously.**

3. Mrs. Thaxton asked if there were any changes to the minutes from May 2023. Hearing none, she asked for a motion. **Motion to approve the minutes as presented was made by Melissa Morris and seconded by Amy Martin. Motion carried unanimously.**

ITEM IV: COORDINATORS UPDATE

4. Mrs. Pacheco gave an update on the Community Cleanup program. KRBC/KTAB/Telemundo hosted a cleanup at sears Park and Cesar Chavez Recreation Center on June 16th.

Mrs. Pacheco reported the following results for the Great American Cleanup/DMWT

- 463 Volunteers
- 883 Hours of Service
- 3045 lbs of Trash Removed from the Community

Mrs. Pacheco reminded the board of the following upcoming events:

- July 15 - Community Appearance Index
- August 19 - Annual Board Retreat

ITEM V: AGENDA ITEMS

5. Mrs. Pacheco presented the new City of Abilene Board and Commissions Handbook. One new requirement is Board Members will have a background check as part of their application process.
6. Mrs. Pacheco presented Board Member Training opportunities and explained the Board Member Checklist with Onboarding, Training, and Handbooks sections. *Mrs. Pacheco will send a link to the Board Member Resources once completed.*
7. Mrs. Pacheco presented the Summer Litter Program details and shared the program will launch soon.
8. The next Keep Abilene Beautiful Board Meeting will be Wednesday, July 12 at 4:00 PM. Committee Meetings will be:
 - Marketing Committee - Tuesday, June 20, 2023 at 12:00 PM
 - Education Committee - Tuesday, June 20, 2023, at 4:00 PM
 - Event Planning Committee- Wednesday, June 21, 2023 at 12:00 PM
 - Grant Committee - Thursday, June 22, 2023, at 4:00 PM

ITEM VI: ADJOURNMENT

With no further business, the meeting was adjourned at 4:58 PM.

Aida Pantoja, Secretary

Akane Thaxton, President

**Keep Abilene Beautiful
Abilene, Texas**

STATEMENT OF FINANCIAL POSITION

June 30, 2023

ASSETS

Current Assets:	
Cash and cash equivalents	\$ 52,130
Accounts receivable	<u>2,034</u>
Total Current Assets	<u>54,164</u>
Other Assets:	
Tree and Bench program	6,050
Long term investments	<u>9,430</u>
Total Other Assets	<u>15,480</u>
 TOTAL ASSETS	 \$ <u><u>69,644</u></u>

LIABILITIES AND NET ASSETS

Liabilities:	
Funds held for Tree and Bench program	6,050
Total Liabilities	\$ <u>6,050</u>
Net Assets Without Donor Restrictions	<u>63,594</u>
Total Net Assets	<u>63,594</u>
TOTAL LIABILITIES AND NET ASSETS	\$ <u><u>69,644</u></u>

**Keep Abilene Beautiful
Abilene, Texas**

STATEMENT OF ACTIVITIES

3rd Quarter Ended June 30, 2023

	Without Donor Restrictions
REVENUES, SUPPORT AND GAINS:	
Donations - Republic Services	\$ 6,102
Donations - Public	376
Grants	100
Gross special events revenue	-
Less: Special events expense	-
Net special events	-
	-
Total Revenues	6,578
EXPENSES:	
Annual dues	527
Website, software and technology	-
Events and fundraising	3,750
Advertising	-
Office	1,268
Program expense	2,041
Sponsorships	-
Taxes, fees, and legal	39
Tree and Bench Program	-
	7,625
Total Expenses	7,625
OTHER INCOME (EXPENSE)	
Interest Income	164
Gain on investment	600
	764
Total Other Income	764
DECREASE IN NET ASSETS	(283)
Net Assets at Beginning of Year	63,877
NET ASSETS AT END OF QUARTER	\$ 63,594

Keep Abilene Beautiful Operating Budget FY 2022 - Oct 1, 2022 to Sept 30, 2023							Notes:
Revenue	Budget	YTD	Current Month	Total	Variance		
Individual Donations	\$ 9,000.00	\$ 5,424.00	\$ 678.00	\$ 6,102.00	\$ 1,998.00		
Republic Services	\$ 8,100.00	\$ 5,424.00	\$ 678.00	\$ 6,102.00	\$ 1,998.00		
Public	\$ -	\$ -	\$ 376.19	\$ 376.19	\$ (376.19)		
<i>Memorial Tree & Bench Program</i>	\$ 900.00	\$ 6,050.00	\$ -	\$ 6,050.00	\$ (5,150.00)		Held as Liability currently until we can recognize income excluded from revenue on income statement
Grants	\$ 5,000.00	\$ 100.00	\$ -	\$ 100.00	\$ 4,900.00		
Events	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00		
Sponsorships	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00		
Memberships	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00		
Sales	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00		
Interest Income	\$ 100.00	\$ 141.62	\$ 22.50	\$ 164.12	\$ (64.12)		
Refund	\$ -	\$ -	\$ -	\$ -	\$ -		\$808 in PY refunds recorded to net assets
Gain/loss on investment	\$ -	\$ 599.62	\$ -	\$ 599.62	\$ (599.62)		
TOTAL REVENUE	\$ 30,200.00	\$ 6,265.24	\$ 1,076.69	\$ 7,341.93	\$ 16,808.07		
Expenses							
Annual Dues	\$ 800.00	\$ 200.00	\$ 327.00	\$ 527.00	\$ 273.00		
Board Development	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00		
Event - Fundraising	\$ 4,300.00	\$ 3,750.00	\$ -	\$ 3,750.00	\$ 550.00		
Grants and Awards	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00		
D&O Liability Insurance	\$ 530.00	\$ -	\$ -	\$ -	\$ 530.00		
Advertising & Promotion	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00		
Office/General Administration	\$ 1,000.00	\$ 1,268.28	\$ -	\$ 1,268.28	\$ (268.28)		
Program Expenses	\$ 3,700.00	\$ 2,040.95	\$ -	\$ 2,040.95	\$ 1,659.05		
	\$ 3,700.00	\$ 2,040.95	\$ -	\$ 2,040.95	\$ 1,659.05		
Taxes, Fees & Legal	\$ 160.00	\$ 38.78	\$ -	\$ 38.78	\$ 121.22		
Website, Software & Technology Fees	\$ 410.00	\$ -	\$ -	\$ -	\$ 410.00		
TOTAL EXPENSES	\$ 21,900.00	\$ 7,298.01	\$ 327.00	\$ 7,625.01	\$ 14,274.99		
NET OPERATING REVENUE	\$ 8,300.00	\$ (1,032.77)	\$ 749.69	\$ (283.08)	\$ 2,533.08		

10/1 Beginning Bank Bal.	50,809.80	
Receivable	1,356.00	
Net Income/(Loss)	\$ (283.08)	
Tree & Bench	\$ 6,050.00	
Refunds	\$ 808.00	
Excluded Investment activity	\$ (560.84)	
12/31 Ending Balance	58,179.88	(58,179.88)
		0.00

Amount transferred to CFA	10,000.00	
	8,868.86	Carring balance 10/1
\$	599.62	Prior gain loss
\$	-	Current gain loss
	-	interest
	(38.78)	Prior fees
	-	Current fees
	<u>9,429.70</u>	Current Balance through Nov

Revenue	\$ 30,200.00
Individual Donations	\$ 9,000.00
<i>Republic Services</i>	\$ 8,100.00
<i>Memorial Tree & Bench Program</i>	\$ 900.00
Grants	\$ 5,000.00
Events	\$ 5,000.00
<i>Crepe Myrtle Event Sales</i>	\$ 3,000.00
<i>Other Event Sales</i>	\$ 2,000.00
Sponsorships	\$ 10,000.00
Memberships	\$ 100.00
Sales	\$ 1,000.00
Interest Income	\$ 100.00

Expense	\$ 21,900.00
Annual Dues	\$ 800.00
<i>Abilene Chamber of Commerce</i>	\$ 250.00
<i>Keep America Beautiful</i>	\$ 350.00
<i>Keep Texas Beautiful</i>	\$ 200.00
Board Development	\$ 3,000.00
<i>Keep Abilene Beautiful Retreat</i>	\$ 100.00
<i>Conference Fees</i>	\$ 1,200.00
<i>Travel</i>	\$ 1,700.00
Event - Fundraising	\$ 4,300.00
<i>Crepe Myrtle Event</i>	\$ 2,150.00
<i>Other Event</i>	\$ 2,150.00
Grants	\$ 5,000.00
D&O Liability Insurance	\$ 530.00
Advertising & Promotion	\$ 3,000.00
Office/General Administration	\$ 1,000.00
Program Expenses	\$ 3,700.00
<i>Business Expo</i>	\$ 375.00
<i>Boo at the Zoo</i>	\$ 700.00
<i>Abilene Outdoor Adventure</i>	\$ 200.00
<i>Home & Garden Expo</i>	\$ 500.00
<i>Abilene Beer Summit</i>	\$ 500.00
<i>Christmas Lane</i>	\$ 25.00
<i>Cleanup Events</i>	\$ 800.00
<i>Rainbarrel/Education Workshops</i>	\$ 400.00
<i>BCMG Plant Sale</i>	\$ 200.00
Taxes, Fees & Legal	\$ 160.00
Website, Software & Technology Fees	\$ 410.00

Net Income	<u>\$ 8,300.00</u>
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Republic Invoices outstanding beginning January 2023

	Sent	Received	Amount O/S
April	4/19/2023		678.00
May	5/8/2023		678.00
June	6/7/2023		678.00
			<u>2,034.00</u>
July	7/19/2023		678.00

PO Box 701, Abilene, TX 79604

PLEASE EXAMINE AT ONCE

Check your statement and enclosures, and report any discrepancies within thirty (30) days. Please direct any phone inquiries regarding your accounts to (855) 660-5862. Written inquiries should be sent to the address listed, attention: Research.

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DmpAndE H=N,D

*0013466 S3
KEEP ABILENE BEAUTIFUL INC
GENERAL OPERATING ACCOUNT
ATTN: NICOLE EAVES
PO BOX 60
ABILENE TX 79604-0060



ACCOUNT NUMBER	1013633319
STATEMENT DATES	6/01/23-6/30/23
ENCLOSURES	4
PAGE	1 of 4

SUMMARY OF ACCOUNTS

Account Number	Account Description	Current Balance
1013633319	Business Interest Checking	58,179.88

ACCOUNT SUMMARY

Business Interest Checking

Account Number	1013633319	Statement Dates	6/01/23 thru 7/02/23
Previous Balance	54,718.19	Days in Statement Period	32
4 Deposits/Credits	3,766.19	Average Ledger	57,155.40
2 Checks/Debits	327.00	Average Collected	57,041.86
Monthly Maintain Fee	0.00		
Interest Pd This Stmt	22.50		
Ending Balance	58,179.88	2023 Interest Paid	130.88

Account Title:
Keep Abilene Beautiful Inc
General Operating Account
Attn: Nicole Eaves

MISCELLANEOUS CREDITS

Date	Description	Amount
6/08	Deposit #30	1,356.00
6/08	Deposit #29	1,599.47
6/09	ACH SingleTRB Abilene-108 CCD 99602	132.72
6/22	Deposit #95	678.00
7/02	Interest Deposit	22.50

MISCELLANEOUS DEBITS

Date	Description	Amount
6/26	SALE KEEP TEXAS BEAUTCCD	77.00-

INTEREST RATE SUMMARY

Date	Interest Rate
5/31	0.450000%



0013466

KEEP ABILENE BEAUTIFUL INC
GENERAL OPERATING ACCOUNT
ATTN: NICOLE EAVES
PO BOX 60
ABILENE TX 79604-0060

ACCOUNT NUMBER	1013633319
STATEMENT DATES	6/01/23-6/30/23
ENCLOSURES	4
PAGE	3 of 4

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CHECKS IN SERIAL NUMBER ORDER					
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Date	Check Number	Amount	Date	Check Number	Amount
6/09	2484	250.00			
<i>(*) Denotes missing check numbers</i>					

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DAILY ENDING BALANCE					
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Date	Balance	Date	Balance	Date	Balance
6/01	54,718.19	6/09	57,556.38	6/26	58,157.38
6/08	57,673.66	6/22	58,234.38	7/02	58,179.88

26FDP

DnpAndE H=N,D

