City of Abilene

Parks and Recreation Board Agenda

Notice is hereby given of a meeting of the Parks and Recreation Board of City of Abilene to be held on Tuesday, August 16th at 8:30 A.M. at City Hall, 555 Walnut Street, Council Chambers, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

INVOCATION

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

MINUTES

1. Minutes (Discussion and Action)

AGENDA ITEMS

2. Request to Charge Spectator Fee for Movie In The Park (Discussion, Public Hearing and Action)

    - Movie in The Park
    - Request by Abilene Party Makers & Inflatables
    - $3 Fee to Enter Festival Gardens

3. Parks and Recreation Special Recognition Policy (Discussion, Public Hearing and Action)
4. Aquatics Report (Discussion)

    - New Lifeguards
    - Swim Lessons - 139
    - Adventure Cove Season End - September 5th
    - Doggie Splash - September 10th

5. Senior Services Report (Discussion)

    - Food Bank of Abilene
    - Senior Talent Show

- Square Dancing
- Senior Day - West Texas Fair & Rodeo

6. Parks Report (Discussion)

    - Redbud Playground Repair
    - Maintenance Update

7. Recreation Report (Discussion)

    - Flag Football
    - Volleyball
    - After School Program

8. Zoo Report (Discussion)

    - Swan Boats
    - Bird Rehabilitation
    - New Animals
    - Exhibit Renovations
    - Prairie Dogs

ADJOURNMENT

Notice
In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 11th day of August, 2022, at 3:50 p.m.

_____
Kaitlin Richardson, Deputy City Secretary, TRMC

Request to Charge Spectator Fee - Abilene Party Makers & Inflatables

CITY OF ABILENE TEXAS

Event Information:

- Event is Movie in the Park on September 16th
- Request by Abilene Party Makers & Inflatables
- Spectator Fee of $3
- Location is Festival Gardens

City of Abilene, TX
Parks and Recreation

Administrative Policies and Procedures

Subject: Parks and Recreation Special Recognition Policy

Effective Date: August 16, 2022

Approved by: _____
City Manager

_____
Parks and Recreation Board Chair

_____
Parks and Recreation Director

Applies to: Individuals, groups or organizations requesting to recognize an individual by placing an item such as a bust, plaque and/or picture in a park, park area, or park facility.

Policy: Special recognition of an individual or group in a City of Abilene park, park area, or park facility is a serious matter. All individuals considered by the Parks and Recreation Board should be local, significant, appropriate, considerate and acceptable to the citizens of Abilene.

Roles and Responsibilities: Parks and Recreation Director: Reviews submitted applications for completeness and accuracy and schedules application review by the Parks and Recreation Board. Upon Parks and Recreation Board approval, installation of approved special recognition bust, plaque and/or picture.

Procedures:

1. The individual, group or organization requesting to recognize an individual must complete and submit the Park and Recreation Special Recognition application. The application can be obtained and submitted at the Parks and Recreation office located at 633 Walnut Street.

2. The applicant will be notified of a scheduled meeting date of the Parks and Recreation Board, which the applicant must attend to make a presentation that justifies the proposed special recognition.

3. The Parks and Recreation Advisory Board may appoint a Special Recognition Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Board.

4. The City of Abilene will publish information regarding the proposed special recognition. The public will be notified of any Parks and Recreation Board meetings related to the recognition.

5. The recommendation for any special recognition in an existing park or park facility or inclusion in a new park or park facility will require two readings with approvals from the Parks and Recreation Board on both readings for the special recognition to be adopted.

6. The recommendation of the Parks and Recreation Board shall be the final determination and action on this recommendation.

Checks and Balances: The Director of Parks and Recreation reviews the Special Recognition Application and schedules the review by the Parks and Recreation Board.

Forms and Required Documents: Parks and Recreation Special Recognition Application

City of Abilene, TX
Parks and Recreation
Special Recognition Application

Guidelines:

Special recognition of an individual to be located in a City of Abilene park, park area, or park facility is a serious matter. All persons considered by the Parks and Recreation Board should be local, significant, appropriate, considerate and acceptable to the citizens of Abilene. This policy applies to all new and existing Parks and/or Parks Facilities. Recognition of individuals at any park or park facility will be at the discretion of the Parks and Recreation Board. If any property is to be used in the recognition of the person, the property is to be approved by City staff as well as Parks and Recreation Board prior to installation at any park or park facility. Transfer of ownership to the City of Abilene is required of any property used in the recognition. Staff will attempt to communicate proposed special recognitions to any known living direct descendants associated with the individual being recognized to the best of their ability. The attempt to notify any living direct descendants, even if the attempt is unsuccessful, shall serve as due diligence and not result in the termination of the naming request.

Criteria:

1. In the event the proposed person is deceased, that person shall have been prominent in Abilene and shall have demonstrated a continued commitment and made a substantial contribution to the Parks and Recreation Department. Persons not associated with parks may be considered but shall meet all other criteria. Any living person proposed shall have made a worthy and extraordinary endowment to the Parks and Recreation Department, or be extremely prominent.

Procedures:

1. The individual, group or organization requesting to recognize an individual in a park, park area, or park facility must complete and submit the Parks and Recreation Special Recognition application. The application can be obtained and submitted at the Parks and Recreation office located at 633 Walnut Street.

2. The applicant will be notified of a scheduled meeting date of the Parks and Recreation Board, which the applicant must attend to make a presentation that justifies the proposed park, park area, or park facility name.

3. The Parks and Recreation Board may appoint a Special Recognition Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Advisory Board.

4. The City of Abilene will publish information regarding the proposed naming. The public will be notified of any Parks and Recreation Board meetings related to the special recognition.

5. The final recommendation of the Parks and Recreation Board shall be the final determination and action on this recommendation.

Revised 8/10/2022

6. A signature of fifty (50) individuals, ages 18 years or older who live within the Abilene city limits in support of the nomination will be required for approval.

7. The special recognition of a person in a park or park facility shall remain or not remain in place at the discretion of the Parks and Recreation Board. Removal of any special recognition by the Parks Board will require public notice in advance of the Parks and Recreation Board voting to remove the special recognition.

Restrictions:

1. The proposed person shall not duplicate the same person in any other park or park facility in Abilene.

2. The proposed person shall not endorse or advocate any religion or specific religious belief, nor shall the proposed person have an obscene or malevolent persona, nor demean, or intimidate any racial or ethnic group.

3. The special recognition of a person in a park or park facility shall not be approved without completion of the application requirements.

City of Abilene, TX
Parks and Recreation
Special Recognition Application

Applicant Name: _____

Mailing Address: _____City:_____Zip:_____

Home Phone: _____Work Phone:_____Cell Phone:_____

Email Address: _____

Organization: _____

Name of Proposed Person to Be Awarded Special Recognition in a Park, Park Area, or Park Facility:

_____

Address or Location of Park, Park Area or Park Facility:

_____

Proposed Location in Park, Park Area or Park Facility:

_____

Proposed Manner of Special Recognition: (bust, plaque and/or picture). All materials to be placed in the park, park area or park facility must be presented to and approved by Parks and Recreation Board:

_____

Category:

_____ **Outstanding Individual(s)**
Acknowledges the sustained contribution that has been made by such individual(s) to the City of Abilene and/or the Parks and Recreation system.

_____ **Benefit/Organization Acknowledgement**
Acknowledges the significant benefit of a major donation or gift.

RECEIVED BY: _____ DATE: _____
Printed Name and Title

SIGNATURE: _____ For Office Use Only

Revised 8/10/2022

City of Abilene
Parks and Recreation
Special Recognition Application

Suggested Person to Receive Special Recognition:

_____

Please provide a written narrative that supports the nomination for consideration. A biography must also be attached and include material that identifies the individual's significance and notable reputation in the City of Abilene. Attach additional pages if needed.

City of Abilene
Parks and Recreation
Special Recognition Application

Suggested Person to Receive Special Recognition:

_____

List eligible members of the public who support the nomination. Include name, address, telephone number and signature of fifty (50) individuals, ages 18 years or older who live within the Abilene city limits.

Name	Address	Phone Number and/or Email Address	Signature

Revised 8/10/2022

Parks and Recreation Special Recognition Policy

CITY OF ABILENE TEXAS

General Information

- Applies to: Individuals, groups or organizations

- Policy: All individuals considered by the Parks and Recreation Board should be local, significant, appropriate, considerate and acceptable to the citizens of Abilene.

- Roles and Responsibilities: Director of Parks and Recreation as well as Parks and Recreation Board

- Procedures:
  - Submit Parks and Recreation Special Recognition Application
  - Applicant presents to Parks and Recreation Board
  - Special Recognition Subcommittee (optional)
  - Parks and Recreation Board Agenda published as public notice
  - Approval requires two readings at Parks and Recreation Board meetings
  - Parks and Recreation Board final determination and action

Aquatics

Concessions To Lifeguards

4 New Lifeguards

Congratulations!

Swim Lessons

Completed for Summer 2022

End of Season

Doggie Splash

Seniors

Food Bank of Abilene

First and Third Thursday

Every Month

Rose Senior Center

Senior Talent Show

Saturday August 27, 2022
@ 2:00 PM
Oscar Rose Senior Center
Get Your Tickets Now!

Square Dancing

New Class
Every Friday Through
September!

Senior Day - West Texas Fair & Rodeo

Wednesday, September 14, 2022

1:00 PM

Free for All Seniors!

Parks

CITY OF
ABILENE
TEXAS

Redbud Playground Repair

- Removed damaged slide and installed new one.

GROUNDS MAINTENANCE

- 6144 Labor Hours
- 564 Work Orders Completed
- 6 Average Days to Complete Work Orders

FLOWER BED MAINTENANCE

- 1241 Labor Hours
- 149 Work Orders Completed
- 4 Average Days to Complete Work Order

BUILDING MAINTENANCE

- 334 Labor Hours
- 55 Work Orders Completed
- 3 Average Days to Complete Work Order

LITTER/RESTROOM MAINTENANCE

- 1,134 Labor Hours
- 94 Work Orders Completed
- 1 Average Day to Complete Work Order

TOTAL CURRENT LABOR HOURS AND WORK ORDERS (MARCH – JULY)

- 8,853 Staff Labor Hours
- 862 Work Orders Completed
- 3.5 Average Days to Complete Work Orders

Recreation

CITY OF ABILENE TEXAS

Adult Men's Flag Football League

Coed Volleyball

After School

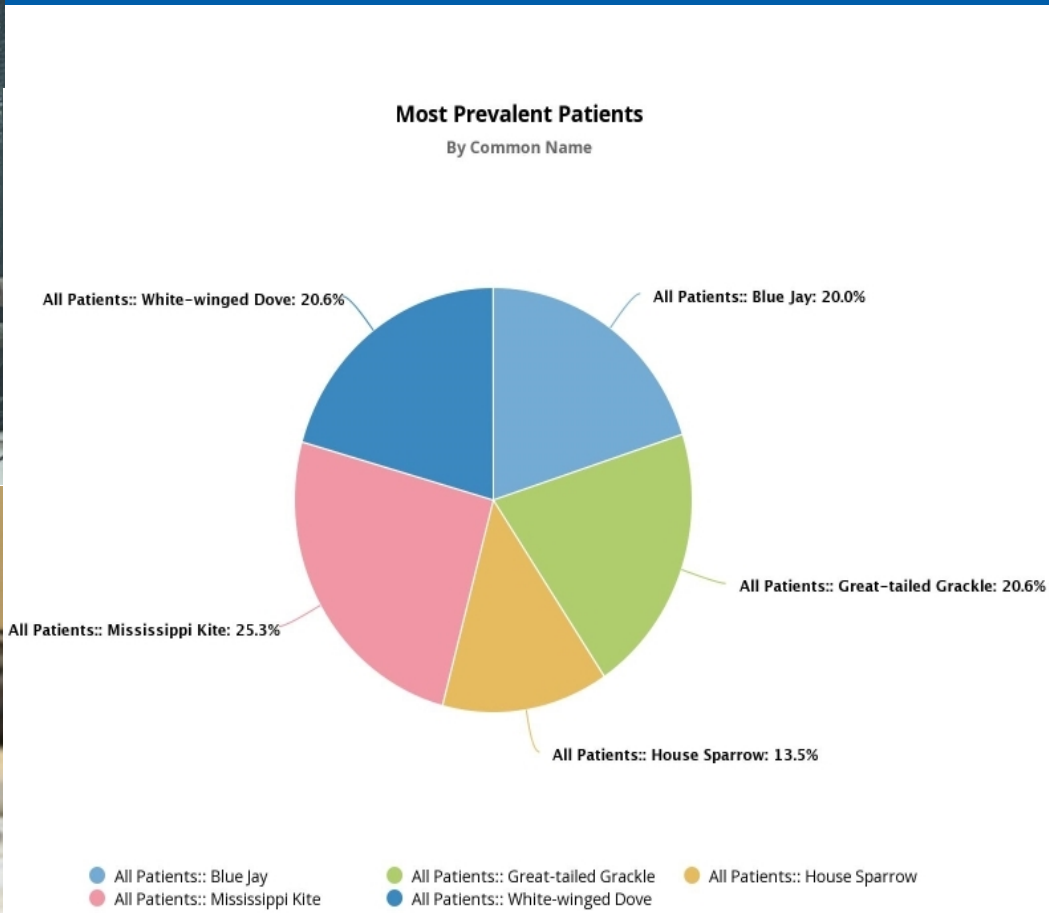
Abilene ZOO

MY PARKS & RECREATION

CITY OF ABILENE TEXAS

Swan Boats (discontinued until further notice)

Bird Rehabilitation



New Animal Additions

Exhibit Renovations

Farewell to the Prairie Dogs

Chehaw Park and Zoo (Albany, GA)