



City of Abilene

Street Maintenance Advisory and Appeals Board Agenda

Notice is hereby given of a meeting of the Street Maintenance Advisory And Appeals Board of City of Abilene to be held on June 16, 2022 at 5:30 p.m. at the Abilene Public Library, South Branch, Mall of Abilene, 4310 Buffalo Gap Road, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

MINUTES

1. **Minutes:** Review a Report, Hold a Discussion and Public Hearing and Take Action on Approving the Minutes of the meeting held on October 14, 2021.

AGENDA ITEMS

2. **Abilene Roadway Network Inventory:** Receive a Report and Hold a Discussion and Public Hearing on the Abilene Roadway Network Inventory (*Scott Chandler*).
3. **2019-2022 Sunset Review:** Receive a Report and Hold a Discussion and Public Hearing and Take Action on the 2019-2022 Sunset Review (*Max Johnson*).
4. **2023 Street Maintenance Program Update:** Receive a Report and Hold a Discussion and Public Hearing and Take Action on the 2023 Street Maintenance Program Update (*Max Johnson*).
5. **Future Meeting Dates:** Receive a Report and Hold a Discussion and Public Hearing and Take Action on Future Meeting Dates (*Max Johnson*).

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 10th day of June, 2022, at 4:35 p..m.

*Kaitlin Richardson, Deputy City
Secretary*

STREET MAINTENANCE ADVISORY AND APPEALS BOARD
MEETING MINUTES FOR OCTOBER 14, 2021

Public notice having been posted, the Street Maintenance Advisory and Appeals Board meeting was held on Thursday, October 14, 2021 at 555 Walnut Street, 2nd Floor, Council Chambers, Abilene, Texas 79601.

Board Members Present:

Kenneth (Ken) B. Martin, P.E.
James McCoy
Joey Devora
Matthew M. Lubin, Sr.
Niccolus Moses
Antonio Pallarez

Others Present:

Greg McCaffery, P.E., CFM, Director of Public Works
Michael Rice, P.E., Assistant City Manager
Stanley Smith, City Attorney
Scott Chandler, P.E., City Engineer
Jim Winward, Operations Manager
Ruth Garcia, Executive Assistant

Board Members Absent:

Wayne Lanham

1. The meeting was called to order at 5:35 p.m. by chair, Ken Martin.
2. Mr. Martin made a motion that Wayne Lanham be elected as Vice Chair. Niccolus Moses seconded and with all in favor Mr. Lanham was elected as Vice Chair.
3. Approval of the minutes from the March 18, 2021 meeting.
4. A recommendation from the board was needed to be able to expend \$7.5 million available in Street Maintenance Funds, \$6.5 million of that being from street maintenance fees. In addition there is also a \$1 million contribution from the DCOA for roadway improvements that front a majority of commercial property. The Board received a list of three areas for recommendation: (1) a DCOA qualified project, (2) intersections or low water crossings, and then (3) a work zone. Mr. Martin said one area that he would like to be included on a future list would be the low water crossing on S. 14th between Legett and Pioneer Dr. Antonio Pallarez said he would like for the one on Grape St and Ambler to be included. Niccolus Moses asked if it was possible for the board to take a field trip together and take a look at some of the intersections in person. According to Stanley Smith, City Attorney, it would need to be posted as a public meeting. Joey Devora made a motion to recommend S 27,th from Barrow to Southwest Dr, for the DCOA project. Mr. Martin made a second and with all in favor the motion passed. Mr. Moses made a motion to table action on low water crossings and intersections. Mr. Pallarez made a second and the motion passed with all in favor. Mr. Martin made a motion to recommend S 11B, S 9C, N 2A and N 2B for the 2023 work zones. Matthew Lubin made a second and the motion passed with all in favor. Mr. Martin stated he would like for the city council to consider a bond election in order to provide a package larger than \$6.5 million so that more needed work can be done in the city. Mr. McCaffery said he would like to take all of the board members together, after the first of the year, to a number of intersections and work zones so they could see the condition of these areas. He stated the board would convene in a van as a public meeting with the agenda indicating the areas to be looked at and the particular time for each.
5. Mr. McCaffery presented the accountability report with a memorandum from Street Services outlining their work activities. Mr. Moses made a motion to submit the report to the city council. James McCoy seconded and with all in favor the motion passed.
6. Mr. Martin made a motion for the next board meetings to tentatively be held on June 2, 2022 and on September 15, 2022. Mr. Devora seconded and with all in favor the motion passed.

There being no further business to discuss the meeting adjourned at 7:15 p.m.

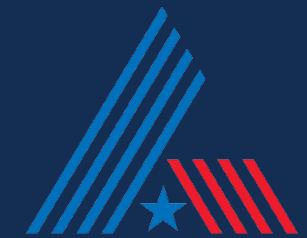
Approved: _____
Ken Martin, P.E., Chairman

**Agenda Item:
Approval of Meeting Minutes
Meeting Held October 14, 2021**

(Max Johnson)



Questions?





**Street Maintenance Advisory & Appeals Board
Agenda Memo**

Meeting Date:6/16/2022

TO: Street Maintenance Advisory and Appeals Board

FROM: Scott Chandler, Engineer

SUBJECT: Abilene Roadway Network Inventory: Receive a Report and Hold a Discussion and Public Hearing on the Abilene Roadway Network Inventory (Scott Chandler).

GENERAL INFORMATION

The City of Abilene contracted with Fugro, a pavement management consultant, on July 29, 2021. The company conducted a pavement condition survey in September and October of 2021 using Fugro's automated distress data collection system.

This effort covered the City of Abilene's total roadway network of approximately 630 centerline miles which equates to 1,396 lane miles surveyed.

Fugro then performed pavement management analysis to develop a Pavement Management System and to develop the maintenance and rehabilitation strategies for preserving the City's existing pavement infrastructure by optimizing the use of available funds.

SPECIAL CONSIDERATIONS

None

FUNDING/FISCAL IMPACT

None

STAFF RECOMMENDATION

None. For information only.

BOARD OR COMMISSION RECOMMENDATION

ATTACHMENTS:

1. PP_Abilene Roadway Network Inventory PP_Abilene Roadway Network Inventory.pptx

Agenda Item: Abilene Roadway Network Inventory

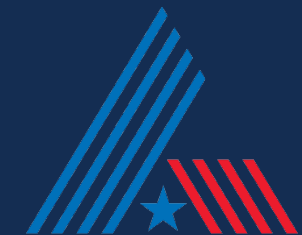
(Scott Chandler)



Abilene Roadway Network Inventory

Pavement Condition Index (PCI):

- PCI is calculated based on the type, severity and extent of **surface distresses** and uses a scale of 100 to 0 where 100 is perfect condition and 0 is completely failed.
- Each Surface Distress type includes a severity level (low, medium, and high) that has a different impact or **“deduct” value** for pavement condition.
- Condition can be described using subjective such as Good, Satisfactory, Fair, Poor, Very Poor, Serious, and Failed.
- Abilene’s Overall Network PCI score was 46.



Abilene Roadway Network Inventory

Table 3.2: Pavement Condition Categories with their associated PCI Ranges

Condition	Failed	Serious	Very Poor	Poor	Fair	Satisfactory	Good
Range	< 10	10 - 24	25 - 39	40 - 54	55 - 69	70 - 84	85 - 100

Figure 3.3 illustrates the relationship between PCI scores and pavement distresses. As shown in this figure, an increase in distress quantities and severity levels results in a decrease in PCI scores.

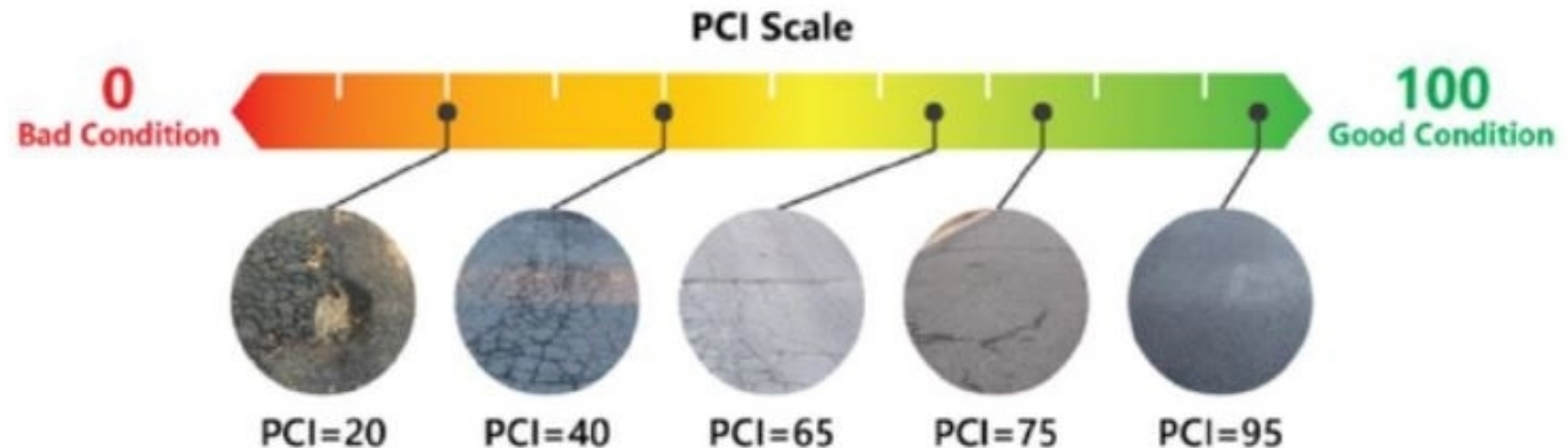


Figure 3.3: Relation between PCI Scores and Pavement Distresses

Abilene Roadway Network Inventory

- Arterials and Collector Streets have a larger percentage of streets classified “fair to good” (PCI>55)
- Local Streets make up 67% of the network and have the largest percentage of streets classified “poor to failed” (PCI<54)

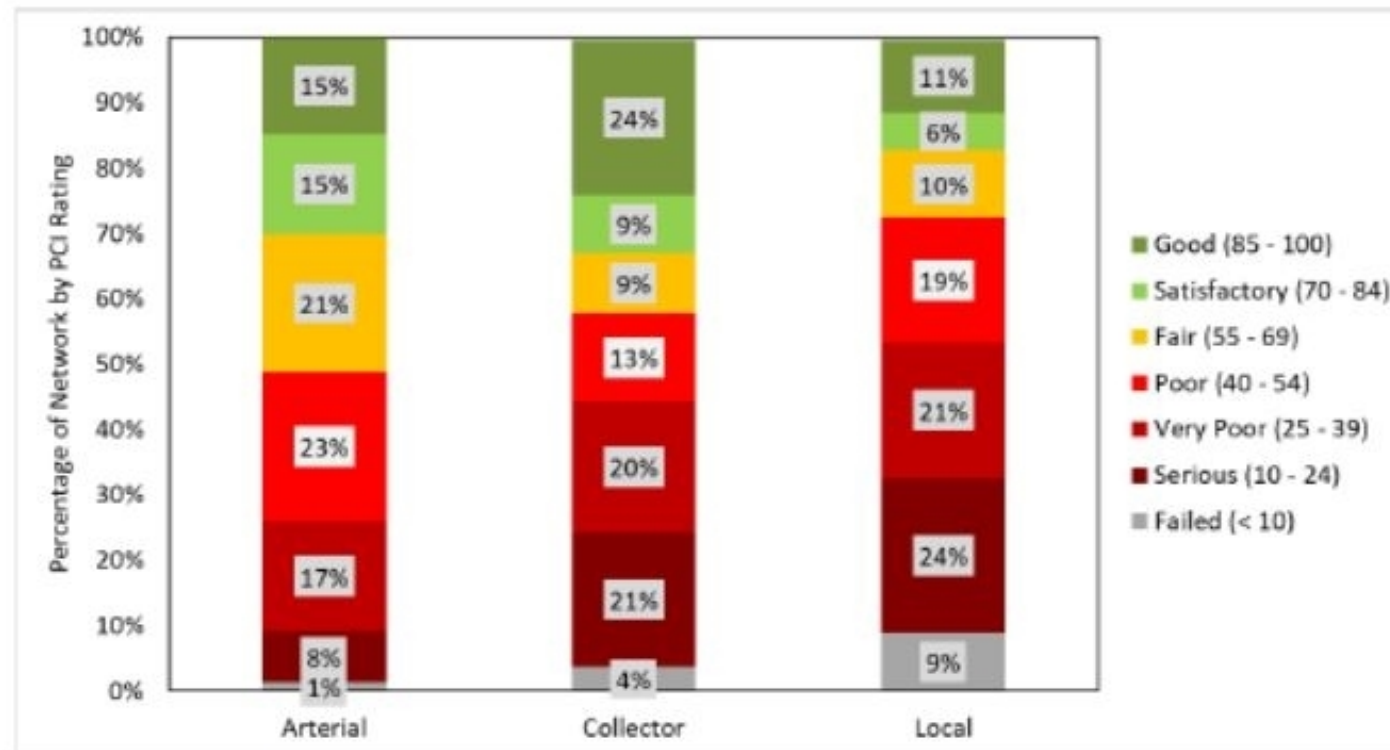


Figure 3.5: PCI Score Distribution by Functional Class

Abilene Roadway Network Inventory

Table 4.2: Current Budget Needs of the City Network (in million dollars)

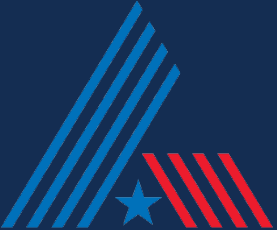
Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Preventive Maintenance	7.47	3.21	0.92	1.2	1.09	1.58	14.82	0.71	13.53	3.16	47.69
Rehabilitation	241.16	4.64	-	-	-	-	-	-	-	-	245.8
Reconstruction	43.66	2.28	3.89	-	-	-	-	-	-	-	49.82
Total	292.28	10.13	4.8	1.2	1.09	1.58	14.8	0.71	13.53	3.16	343.3

Table 4.3: Budget Distribution (\$6.6M) By Treatment Type

Scenario	ACP/JCP Crack Sealing	ACP Slurry Seal & Microsurfacing	ACP Mill and Thin Overlay & Partial Depth Rehabilitation	ACP/JCP Full Depth Reconstruction	JCP Partial Depth Patching
Budget	\$100,000	\$1,950,000	\$1,950,000	\$2,405,000	\$195,000
Percentage	Constant*	30%	30%	37%	3%

*Cracking sealing is a constant value of \$100k per year.

- Network projected to **drop 10 PCI** points by 2032 Based on current funding. Fugro recommended an **increase** in funding to address this potential drop.



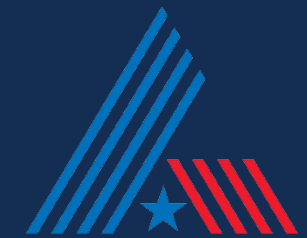
Abilene Roadway Network Inventory

Future Planning

- Use the new network data to develop a plan to address a percentage of every street condition category based on need.
- Use the network data to provide information to citizens to inform them of street condition.
- Determine the most effective way to maintain and raise the network's PCI with any level of funding that is made available.
- Apply PCI treatment impacts as future projects are completed to accurately track current PCI value of the network



Questions?





**Street Maintenance Advisory & Appeals Board
Agenda Memo**

Meeting Date:6/16/2022

TO: Street Maintenance Advisory & Appeals Board

FROM: Max Johnson, Assistant Director of Public Works

SUBJECT: 2019-2022 Sunset Review: Receive a Report and Hold a Discussion and Public Hearing and Take Action on the 2019-2022 Sunset Review (*Max Johnson*).

GENERAL INFORMATION

As of January 1, 2019 the City has been collecting funds towards the Street Maintenance Fund. Through the years we have collected a total of \$25.8M and have improved City roadway infrastructure by means of crack sealing, mill and overlay, slurry seal, and partial depth repair projects (map provided in packet illustrating Street Maintenance Fee projects). The Street Maintenance Fee has various rates to both residential and commercial properties. In general, a single family resident currently pays \$6.75 per month (\$6 per dwelling unit of a multifamily complex). Low to moderate income families (as determined by the City's Office of Neighborhood Services) pay \$1.75 per month for the Street Maintenance Fee. On the commercial side, businesses pay between \$25 - \$75 per month (depending on factors of the business).

The Development Corporation of Abilene (DCOA) has provided funding in the amounts of \$1.5 million (2019), \$2.0 million (each of the years 2020, 2021 and 2022). They are also scheduled to provide \$1.0 million in 2023 for a five-year total of \$8.5 million (map provided in packet also illustrates the DCOA-funded projects).

The Street Maintenance Fund was originally set up to sunset five (5) years after its establishment. This sunset will take place next year if no action is taken to extend the Street Maintenance Fund program.

The overall maintenance and repair of City roadway infrastructure has benefited through the Street Maintenance Fee program. The map provided incorporates all City projects and areas with roadway improvements due to the Street Maintenance Fee program.

In addition, the City's recent overall pavement evaluation illustrated the need to increase funding of roadway projects in order to sustain acceptable roadway conditions across the City. An increase to the Street Maintenance Fee allows the City to continue roadway improvements across the City necessary to maintain a safe and passable roadway infrastructure system.

SPECIAL CONSIDERATIONS

FUNDING/FISCAL IMPACT

Without further action, Street Maintenance Fee program will sunset five (5) years after its initiation. This sunset will eliminate and estimated annual funding of \$5M for Abilene streets.

STAFF RECOMMENDATION

Staff recommends the Board continue the Street Maintenance Fund and not allow the program to sunset. In addition, Staff recommends to increase the Street Maintenance Fee into the future.

BOARD OR COMMISSION RECOMMENDATION

ATTACHMENTS:

- | | | |
|----|--------------------------------------------------------|-------------------------------------------------------------|
| 1. | Street Maintenance Fee LTD thru April 2022 | Street Maintenance Fee LTD thru April 2022.pdf |
| 2. | 2023 street maintenance_history | 2023 street maintenance_history.pdf |
| 3. | 035-2018 - Establishing Street Maintenance Fee | 035-2018 - Establishing Street Maintenance Fee.pdf |
| 4. | PP_2019-2022 Sunset Review_Street_Maint_Program - Copy | PP_2019-2022 Sunset Review_Street_Maint_Program - Copy.pptx |

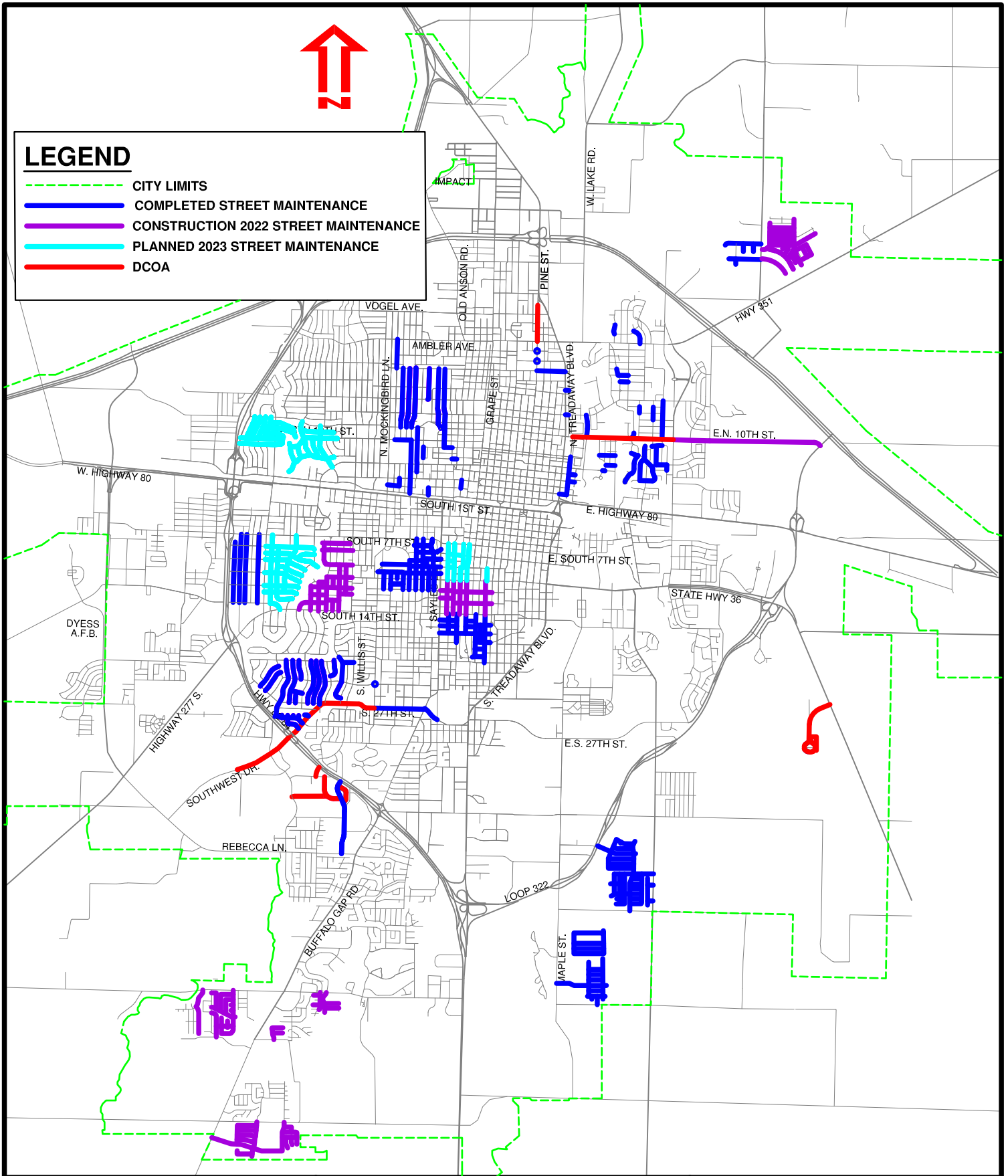
STREET MAINTENANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (BUDGET BASIS)
LIFE-TO-DATE AS OF APRIL 2022

	2018	2019	2020	2021	Fiscal YTD 2022	Life-to-Date
Revenues:						
Street Maintenance Fee	\$ -	\$ 4,109,349	\$ 4,473,528	\$ 5,379,549	\$ 3,177,125	\$ 17,139,551
Contributions & Other Income	-	33,223	1,024,095	3,710,204	1,990	4,769,512
Transfers In	50,000	1,057,412	1,181,105	1,040,900	607,194	3,936,611
Total Revenues	50,000	5,199,984	6,678,727	10,130,653	3,786,309	25,845,674
Expenditures:						
Maintenance	-	674,690	503,992	421,400	189,779	1,789,861
Other Expense	-	39,666	-	490	-	40,156
Transfers Out	-	1,429,698	6,996,697	8,193,629	5,379,507	21,999,531
Total Expenditures	-	2,144,054	7,500,689	8,615,519	5,569,285	23,829,547
Changes in Fund Balance	50,000	3,055,929	(821,961)	1,515,134	(1,782,976)	2,016,126
Fund Balance Beginning	-	50,000	3,105,929	2,283,968	3,799,102	-
Fund Balance Ending	\$ 50,000	\$ 3,105,929	\$ 2,283,968	\$ 3,799,102	\$ 2,016,126	\$ 2,016,126



LEGEND

- CITY LIMITS
- COMPLETED STREET MAINTENANCE
- CONSTRUCTION 2022 STREET MAINTENANCE
- PLANNED 2023 STREET MAINTENANCE
- DCOA



Sheet
1
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CITY OF ABILENE, TEXAS
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

STREET MAINTENANCE PROJECTS

Designed By: S. CHANDLER	Horizontal Scale: 1"=6000'	Computer File Name: 2023 STREET MAINTENANCE
Drawn By: T. MATTHEWS	Vertical Scale: N.T.S.	Date: MAY 2022
Checked By: S. CHANDLER		

ORDINANCE NO. 35-2018

AN ORDINANCE AMENDING CHAPTER 29, STREETS AND SIDEWALKS, OF THE CODE OF THE CITY OF ABILENE BY ADDING ARTICLE X, STREET MAINTENANCE FEE, SECTION 29-172, STREET MAINTENANCE FEE, AS SET OUT BELOW, PROVIDING A SEVERABILITY CLAUSE; DECLARING A PENALTY; AND CALLING FOR A PUBLIC HEARING.

WHEREAS, Chapter 29, Code of Ordinances, City of Abilene, regulates various aspects of city streets and sidewalks; and

WHEREAS, the condition and maintenance of city streets has been a major topic of concern among the residents of the City of Abilene; and

WHEREAS, on September 8, 2016, the City Council authorized a third-party Pavement Management Study to be completed on the current condition and proposed maintenance of the streets within the City of Abilene; and

WHEREAS, the City Council was briefed on the concept of a Street Maintenance Fee during its meeting on June 21, 2016; and

WHEREAS, on March 23, 2017, the completed Pavement Management Study was presented to the City Council, and the study found that, moving forward, necessary funding to maintain its city street system at a “good” Pavement Condition Index (PCI) will be \$10 million annually; and

WHEREAS, during its June 20, 2017 meeting, the City Council further discussed the concept of a Street Maintenance Fee program; and

WHEREAS, throughout the summer of 2017, city staff and administration engaged the public and business stakeholders on the concept of a Street Maintenance Fee by conducting numerous public meetings and gatherings; and

WHEREAS, the city received the public’s and business owner’s feedback regarding implementation of a Street Maintenance Fee, including the topics of a sunset provision, a fee dispute process, and exemptions from the fee; and

WHEREAS, the city has incorporated those items of discussion into a proposed Street Maintenance Fee program; and

WHEREAS, the City Council further discussed the concept of a Street Maintenance Fee program during its August 3, 2017 meeting; and

WHEREAS, a street maintenance fee program will charge a street user fee for residential and commercial business owners within the city limits in order to charge for their proportional use

of the City's transportation system and collected fees will be deposited into an annual fund to be used exclusively to maintain the city streets; and

WHEREAS, a Street Maintenance Advisory and Appeals Board shall be created to monitor the implementation and success of a street maintenance fee program; and

WHEREAS, a street maintenance fee will be a part of an overall approach utilized in maintaining the City of Abilene streets; and

WHEREAS, on May 5, 2018, a non-binding referendum election was held and a majority of City of Abilene, Texas residents voted in favor of the implementation of a street maintenance fee; and

WHEREAS, the City of Abilene City Council finds it in the public's best interest to create and implement a street maintenance fee program in the City of Abilene, to dedicate necessary funds for the future maintenance of the city streets.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS

PART 1: That Chapter 29, Streets and Sidewalks, of the Code of Ordinances, City of Abilene, Texas, is hereby amended to add Article X, Section 29-172, Street Maintenance Fee, as set out in Exhibit A, attached and made a part of this ordinance for all purposes.

PART 2: That if the provisions of any section, subsection, paragraph, subdivision or clause of this ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not effect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this ordinance.

PASSED ON FIRST READING this 24TH day of May, 2018.

A notice of the time and place, where and when said ordinance would be given a public hearing and considered for final passage was published in the Abilene Reporter-News, a daily newspaper of general circulation in the City of Abilene, said publication being on the 10th day of June, 2018, the same being more than 24 hours prior to a public hearing being held in the Council Chamber of City Hall in Abilene, Texas, at 8:30 AM on the 14th day of June, 2018, to permit the public to be heard.

PASSED ON SECOND AND FINAL READING this 14th day of June, 2018.

ATTEST:



CITY SECRETARY



MAYOR



CITY ATTORNEY



ORDINANCE NO. 35-2018
EXHIBIT A

Sec. 29-172. – Street Maintenance Fee.

(a) *Definitions.*

Benefitted property, or property means a property located within the city limits that reasonably benefits from vehicular or pedestrian traffic or use.

Category or categories means one of 63 categories, or as many categories as may be modified from time to time, recognized in the trip factor index determined from the land uses of the nonresidential customers.

City limits means the corporate boundaries of the City of Abilene, Texas.

Municipal Services Statement means the monthly invoice that residences and businesses receive for services provided by the City, which may include water and wastewater, solid waste, drainage, and other municipal services and charges.

Street maintenance fee means a fee that is established by this section and which is assessed against, and collected from, owners or occupants of a property for the purpose of funding the planning, construction, operation, monitoring and maintaining of the transportation system of the City.

Transportation system means the structures, traffic controls, streets and other facilities in the public right-of-way, including but not limited to bridges, sidewalks and alleys, which are dedicated to the use of vehicular and pedestrian traffic, all of which are owned and/or controlled by the City, and including provisions for additions, improvements and extensions to the system.

Trip factor means a principle basis of service measurement, principally derived from the average weekday trip rates calculated using the Institute of Transportation Engineers Trip Generation Manual Edition 9 as modified by the City.

Trip factor index means the table of applied land uses recognized by the City for purposes of implementing the Street maintenance fee.

Utility account means an account or accounts between a customer and the City for services provided by the City, which may include water and wastewater, solid waste, drainage, street maintenance, and other municipal services and charges.

Utility customer ("Customer") means the holder of a utility account or the person who is responsible for the payment of charges of a utility account.

(b) *Establishment and revision of street maintenance fee.*

- (1) The City has established a street maintenance fee to be paid by utility customers within the city limits. Such fee shall be set in amounts which will provide funds to properly maintain the transportation system.
- (2) Collection of the fee shall be made by a monthly charge to be added to the city Municipal Account Statement.
- (3) There is established a street maintenance fee schedule based upon the cost of properly maintaining the transportation system as shown in item (p) below and which may be changed or modified as set forth in item (o) below.

(c) *Street Maintenance Fund*

- (1) A separate and dedicated fund shall be created effective October 1, 2018, to be known as the Street Maintenance Fund. All fees collected by the City for the purpose of construction and maintenance of the transportation system shall be deposited in the Street Maintenance Fund. It shall not be necessary or required for the expenditures from the fund to specifically relate to any particular property from which the fees were collected.

(a) Billing will begin for commercial and residential accounts on January 1, 2019.

- (2) A report of the Street Maintenance Fund and the street maintenance fee program will be provided to the City Council on an annual basis.

(d) *Street Maintenance Advisory and Appeals Board.*

- (1) The Board shall, (a) advise the Director of Public Works, as may be necessary from time to time, to identify and determine the sequencing of street maintenance projects, and thoroughfare alignments; (b) recommend a list of projects for funding to the City Manager for incorporation into the city's annual budget; (c) advise the Director of Public Works in determining accountability criteria to measure the performance of the City's street maintenance program; (d) submit an accountability report to the City Council on an annual basis; (e) in the event the City Council adopts a Street Maintenance Fee, serve as a final appeals board for any land use category classification disputes arising from the administration of the street maintenance fee program; and (f) aid the Director of Public Works in establishing new land use categories, amending land use categories, and determining trip factors based on the ITE Trip generation Manual 9th Edition to the same.
- (2) That the Board shall be comprised of seven (7) voting members, who will be appointed by the Mayor and confirmed by an affirmative vote of at least four members of the City Council. All voting members of the board shall be residents of the City of Abilene.

- (3) That the Board shall follow the Rules of Procedure adopted by the City Council, as applicable, for its rules of procedure.
 - (4) That the Director of Public Works for the City of Abilene, shall be an ex officio, non-voting member of the Board and may act in an advisory capacity to the Board.
- (e) *Imposition of fee.* There is hereby imposed upon the utility customers within the city limits, a street maintenance fee. This fee is deemed reasonable and necessary to pay for the operation, administration and maintenance of the transportation system.
- (f) *Findings.*
- (1) The number of motor vehicle trips generated by a benefitted property may reasonably be used to estimate the prorated cost of the street system attributable to a benefitted property.
 - (2) The size and use of a benefitted property may reasonably be used to estimate the number of motor vehicles trips generated by the property.
 - (3) Based on the best available data, the method of imposing the street maintenance fee reasonably prorates the cost of the transportation system among the benefitted properties.
 - (4) It is reasonable and equitable to impose a set monthly fee per each residential and nonresidential benefitted property in order to avoid a disproportionate burden on any residential or nonresidential benefitted property.
 - (5) If available, appraisal district property tax records may be relied upon to determine the size of nonresidential benefitted property.
 - (6) It is reasonable and equitable to consider trip generation rates for nonresidential property from the Institute of Transportation Engineers in determining the trip factor used for benefitted properties.
- (g) *Determination of street maintenance fee.*
- (1) The street maintenance fee for **residential** property shall be charged monthly to a utility customer within the city limits, or to the person or entity responsible for the Municipal Account Statement for such lot, unit, tract, or parcel used for a residential purpose. Residential property is defined on the Street Maintenance Fee Schedule as Rate Codes R1, MF, LM1, and R65.

The calculation of the street maintenance fee for **residential** property is determined by multiplying the per month fee for the Rate Code by the multiplier identified in the Street Maintenance Fee Schedule, and further defined as follows: R1, R65, and LM1 units are charged per non-irrigation meter, MF units are charged per dwelling unit.

- a) For example, a single family residence (Rate Code R1) with one non-irrigation meter is charged \$6.75 per month ($\$6.75 \times 1 = \6.75).
 - b) For example, a multi-family residential property (Rate Code MF) with 100 dwelling units is charged \$600.00 per month ($\$6.00 \times 100 = \600.00).
- (2) The street maintenance fee for **nonresidential** property shall be charged monthly to a utility customer within the city limits, or to the person or entity responsible for the Municipal Account Statement for such lot, unit, tract, or parcel used for a nonresidential purpose. The monthly fee for the nonresidential property is determined by its base trip rate range as shown in the attached Street Maintenance Fee Schedule Rate Codes (C1-C6), and further defined as follows:

RATE CODE	BASE TRIP RATE RANGE
C1	0 to 4.99
C2	5.00 to 14.99
C3	15.00 to 49.99
C4	50.00 to 199.99
C5	200.00 to 999.99
C6	1,000.00 or greater

The calculation of the base trip rate for nonresidential property is determined by identifying the appropriate land use category on the Trip Factor Index for the property, multiplying the trip factor for that land use category by the unit of measure for that land use category, and dividing by two.

The land use categories, trip factors, and units of measure listed on the Trip Factor Index are based on the Institute of Transportation Engineers Trip Generation Manual, 9th Edition, as modified by the City, and are the number of trips anticipated to and from a benefitted property per its land use and established units, as amended for local conditions.

The Trip Factor Index shall be created by separate resolution of the City Council, and may be amended or modified as determined by the City Council with or without recommendation of the Street Maintenance Advisory and Appeals Board. The current Trip Factor Index shall be kept on file with the city secretary.

- (3) The following mathematical formula shall be used to determine the base trip rating for the street maintenance fee program:

$$\text{Base Trip Rate} = (\text{Unit of Measure} \times \text{Trip Factor}) \div 2$$

Base Trip Rates are calculated to the nearest hundredths of a decimal point, and are not rounded up.

(a) For example, a 2,500 square foot general office has a Trip Factor of 11.03 per 1,000 square feet of building area. In this example, the general office would have a Base Trip Rating of 13.78. $[(2,500 \text{ square feet} \div 1,000) \times 11.03 \div 2 = 13.78]$. This general office would be charged Rate Code C2.

(b) For example, a Gas Service Station, with a Market has 24 fueling stations, and has a Trip Factor of 162.78. In this example, the gas station would have a Base Trip Rating of 1,953.36. $[(24 \times 162.78) \div 2 = 1953.36]$. This gas station would be charged Rate Code C6.

(4) Collection of the street maintenance fee contribution from McMurry University, Hardin-Simmons University, and Abilene Christian University properties shall be charged pursuant to a Memorandum of Understanding between the Universities and the City of Abilene.

(h) *Billing and collection of fee.* The fee shall be billed and collected with the monthly municipal account statement, and shall be due upon receipt.

(i) *Recovery of unpaid fee.* Any fee due hereunder which shall not be paid when due may be recovered in action at law by the City. In addition to any other remedies or penalties provided by this section or this Code, failure of any customer of the city utilities to pay the fees promptly when due shall subject such customer to the discontinuance of utility services provided by the City.

(j) *Request for Modification or Adjustment.* The city manager, or his or her designee, shall consider a written request for a modification or adjustment of the payment of a street maintenance fee only for the following reasons:

(1) the customer believes the street maintenance fee was charged in error; or

(2) the customer disputes the category of land use used in calculating the fee for the owner's benefitted property.

Such written request for modification or adjustment must be received by the city manager no later than ten (10) Business Days from the date of delivery of the municipal account statement which is being disputed. The city manager shall make his or her decision based upon the information provided in the written request. The city manager may also, in his or her sole discretion, contact the customer directly for additional information. It is the responsibility of the customer to provide such documentation as may be necessary to prove the sufficiency of their request for an adjustment or modification.

The city manager shall determine and inform the customer in writing of his or her decision within 30 days from receipt of the written request for modification of adjustment.

Appeals of Requests. In matters relating to item (j)(1) above, the decision of the city manager shall be final, and no appeal may be taken therefrom. In matters relating to item

(j)(2) above, the customer may file a written appeal to the street maintenance advisory and appeals board. Such written appeal must be received by the city manager no later than 10 business days from the delivery of the city manager's determination letter. The street maintenance advisory and appeals board shall hear the appeal at a public meeting within 60 days from the date of receipt of the written appeal. The decision of the street maintenance advisory board shall be final, and no further appeal may be taken.

During all periods of the request for modification or adjustment process, including any appeal, the customer shall be responsible for the payment of the street maintenance fee in full.

A customer appealing the street maintenance fee may not receive a refund resulting from the modification or adjustment except for a street maintenance fee billed within six months of the date of the customer's original written request for modification or adjustment to the city manager.

- (k) *Disposition of fees and charges.* The fees paid and collected by this section shall not be used for the general government administrative purposes of the city, except to pay for the equitable share of the cost of accounting, management and government thereof. Other than as described above, the fees and charges shall be used solely to pay for the actual costs of operation, planning, engineering, development of guidelines and controls, inspection, maintenance, repair, improvement, additions, extensions, renewal, replacement and reconstruction of the transportation system and costs incidental thereto.
- (l) *General Exemption.* Properties owned by the United States of America, the State of Texas, an agency, or institution created by the State of Texas, or a political subdivision of the State of Texas are exempt from the payment of the street maintenance fee.
- (m) *New Business Exemption.* A property that establishes a new Utility Account for the purposes of starting a new business within the City of Abilene on or after January 1, 2019, is exempt from the Street Maintenance Fee until the third anniversary of their utility start of service. This exemption shall not be applied to the same Utility Account more than once. The City Manager shall determine if the business constitutes a new business. The decision of the City Manager may be appealed to the Street Maintenance Advisory and Appeals Board.
- (n) *Fee Reduction.*
 - (1) Those persons who make 50% or less of the Median Family Income as defined by the City of Abilene Office of Neighborhood Services are eligible to pay the reduced "LM1" rate as provided in the Street Maintenance Fee Schedule. The city manager, or his or her designee, shall administer this application process, and such applications shall be on file with the city secretary.

- (o) *Periodic “sunset” review.* The street maintenance advisory and appeals board shall review the street maintenance fee program in the first month following the fourth anniversary date of the ordinance from which this section is derived, or as may be requested by the City Council, and shall recommend to the City Council whether the street maintenance fee program should be continued or discontinued, or if a reduction or increase in fees are necessary to properly maintain the transportation system. The City Council shall consider the recommendations of the street maintenance advisory and appeals board and shall take such actions as they deem necessary in regard to the street maintenance fee program. Nothing herein shall limit or restrict the City Council from increasing or decreasing the street maintenance fee sooner than the periodic “sunset” review cycle.
- (p) Street maintenance fee schedule.

Street Maintenance Fee Schedule

STREET MAINTENANCE FEE SCHEDULE		
RATE CODE	RATE	MULTIPLIER
R1	\$6.75	per non-irrigation meter
MF	\$6.00	per dwelling unit
U1	\$1.75	per item (g)(4) above
LM1	\$1.75	per non-irrigation meter
R65	\$1.75	per non-irrigation meter
RATE CODE	RATE	BASE TRIP RATE
C1	\$25.00	0.00 to 4.99
C2	\$35.00	5.00 to 14.99
C3	\$45.00	15.00 to 49.99
C4	\$55.00	50.00 to 199.99
C5	\$65.00	200.00 to 999.99
C6	\$75.00	1,000 or greater

Agenda Item:
2019-2022 Sunset Review
Street Maintenance Program

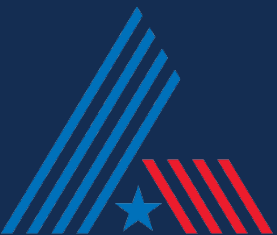
(Max Johnson)



2019-2022 Sunset Review

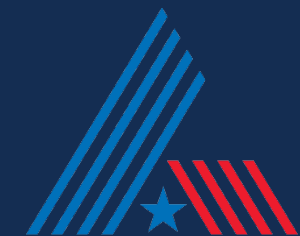
**STREET MAINTENANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (BUDGET BASIS)
LIFE-TO-DATE AS OF APRIL 2022**

	2018	2019	2020	2021	Fiscal YTD 2022	Life-to-Date
Revenues:						
Street Maintenance Fee	\$ -	\$ 4,109,349	\$ 4,473,528	\$ 5,379,549	\$ 3,177,125	\$ 17,139,551
Contributions & Other Income	-	33,223	1,024,095	3,710,204	1,990	4,769,512
Transfers In	50,000	1,057,412	1,181,105	1,040,900	607,194	3,936,611
Total Revenues	50,000	5,199,984	6,678,727	10,130,653	3,786,309	25,845,674
Expenditures:						
Maintenance	-	674,690	503,992	421,400	189,779	1,789,861
Other Expense	-	39,666	-	490	-	40,156
Transfers Out	-	1,429,698	6,996,697	8,193,629	5,379,507	21,999,531
Total Expenditures	-	2,144,054	7,500,689	8,615,519	5,569,285	23,829,547
Changes in Fund Balance	50,000	3,055,929	(821,961)	1,515,134	(1,782,976)	2,016,126
Fund Balance Beginning	-	50,000	3,105,929	2,283,968	3,799,102	-
Fund Balance Ending	\$ 50,000	\$ 3,105,929	\$ 2,283,968	\$ 3,799,102	\$ 2,016,126	\$ 2,016,126



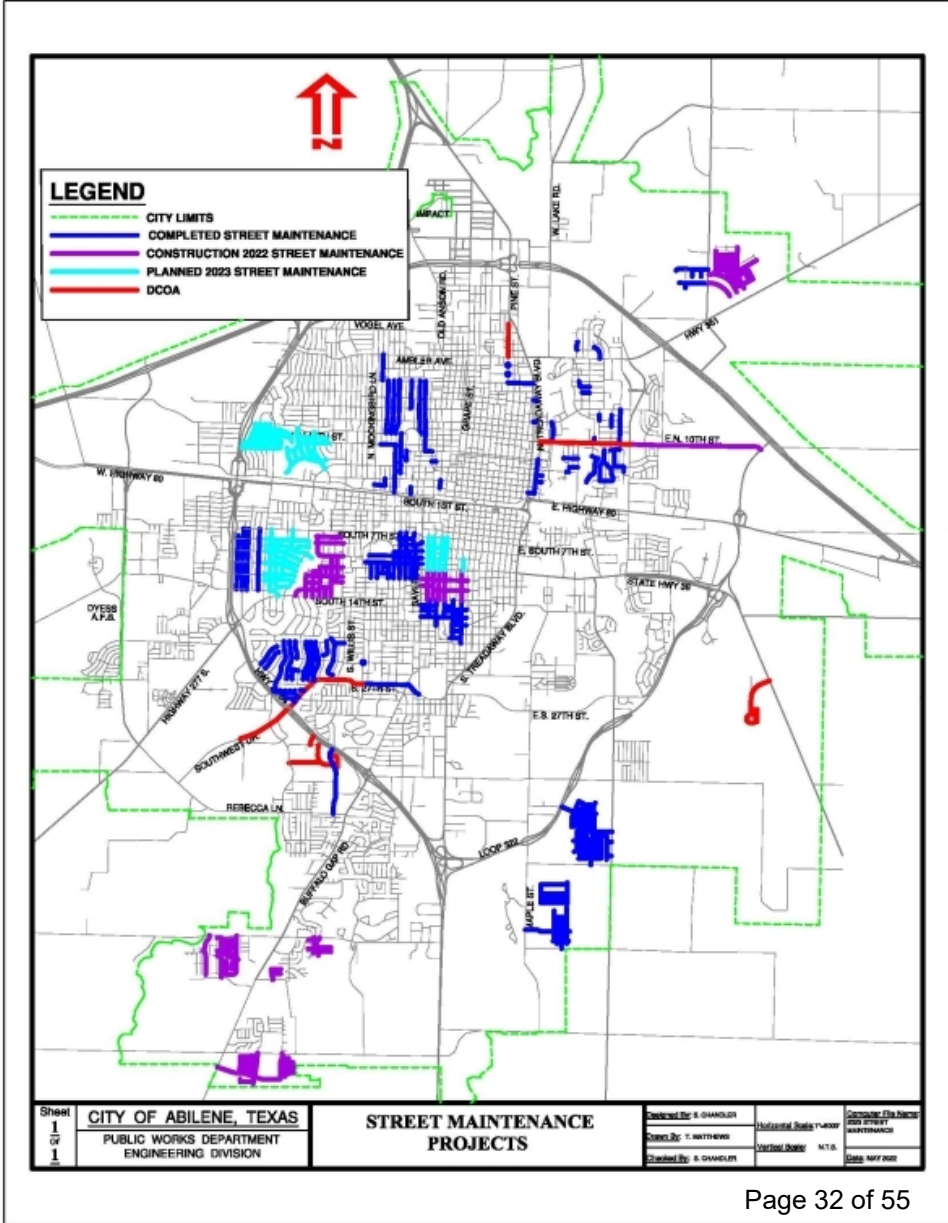
Current Street Maintenance Fee Schedule Rates

Residential - monthly charge	
R1 Single Family Residence	\$6.75 per non-irrigation meter
MF Multifamily	\$6 per dwelling unit
LM1 Low-Moderate Income	\$1.75 per non-irrigation meter
Persons who make 50% or less of the median family income as defined by the City's Office of Neighborhood Services are eligible to pay the reduced LM1 rate. Applications for LM1 rate reduction are available at www.abilenetx.gov or call 325-437-4576.	
Commercial - monthly charge	
C1 Base Trip Rate 0 to 4.99	\$25
C2 Base Trip Rate 5 to 14.99	\$35
C3 Base Trip Rate 15 to 49.99	\$45
C4 Base Trip Rate 50 to 199.99	\$55
C5 Base Trip Rate 200 to 999.99	\$65
C6 Base Trip Rate 1,000 or greater	\$75
See City of Abilene Ordinance 35-2018, Exhibit A available at www.abilenetx.gov for how base trip rate is determined.	

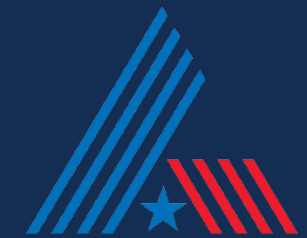


2019-2022 Sunset Review

- Initial Street Maintenance Fee Program Will Sunset if No Action
- Improvements Across the City
- Beneficial to Overall Conditions of City Infrastructure
- Condition Data Suggests an Increase to Street Maintenance Fee to Maintain Overall Condition
- Staff Recommends to Continue Street Maintenance Fee and Recommend an Increase to Fee for Future Roadway Improvements



Questions?





**Street Maintenance Advisory & Appeals Board
Agenda Memo**

Meeting Date:6/16/2022

TO: Street Maintenance Advisory and Appeals Board

FROM: Max Johnson, Assistant Director of Public Works

SUBJECT: 2023 Street Maintenance Program Update: Receive a Report and Hold a Discussion and Public Hearing and Take Action on the 2023 Street Maintenance Program Update (Max Johnson).

GENERAL INFORMATION

The board recommended the following projects at the Oct. 14th, 2021 meeting: Work Zones S11B, S9C, N2A, N2B and the DCOA Project, S27th Street from Barrow Street to Danville Drive. (Maps provided in the packet)

City Staff has provided a cash flow projection and will be utilizing it to ensure a 90-day reserve balance of approximately 1.5 million dollars. This will impact the amount of project funding we have available.

An update listing and location map of possible intersection improvement projects are provided for discussion. Intersection improvement costs have been roughly assigned based on the type of intersection and if there is a traffic signal to upgrade as part of the improvement.

SPECIAL CONSIDERATIONS

None

FUNDING/FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends the Board provide direction to City Staff about the use of the anticipated funds available in the Street Maintenance Fee Program for 2023.

BOARD OR COMMISSION RECOMMENDATION

ATTACHMENTS:

- 1. 2023 street maintenance decided overview 2023 street maintenance decided overview.pdf
- 2. 2023 street maintenance decided _N2 2023 street maintenance decided _N2.pdf
- 3. 2023 street maintenance decided _S9C 2023 street maintenance decided _S9C.pdf
- 4. 2023 street maintenance decided _S11B 2023 street maintenance decided _S11B.pdf
- 5. 2023 DCOA Project 2023 DCOA Project.pdf
- 6. Street Maintenance Cash Flow Projection Street Maintenance Cash Flow Projection.pdf
- 7. 06022022_Intersection_Costs_Summary 06022022_Intersection_Costs_Summary.pdf
- 8. Intersection street maintainance map for june 2022 meeting Intersection street maintainance map for june 2022 meeting.pdf
- 9. PP_2023_Street_Maint_Program PP_2023_Street_Maint_Program.pptx



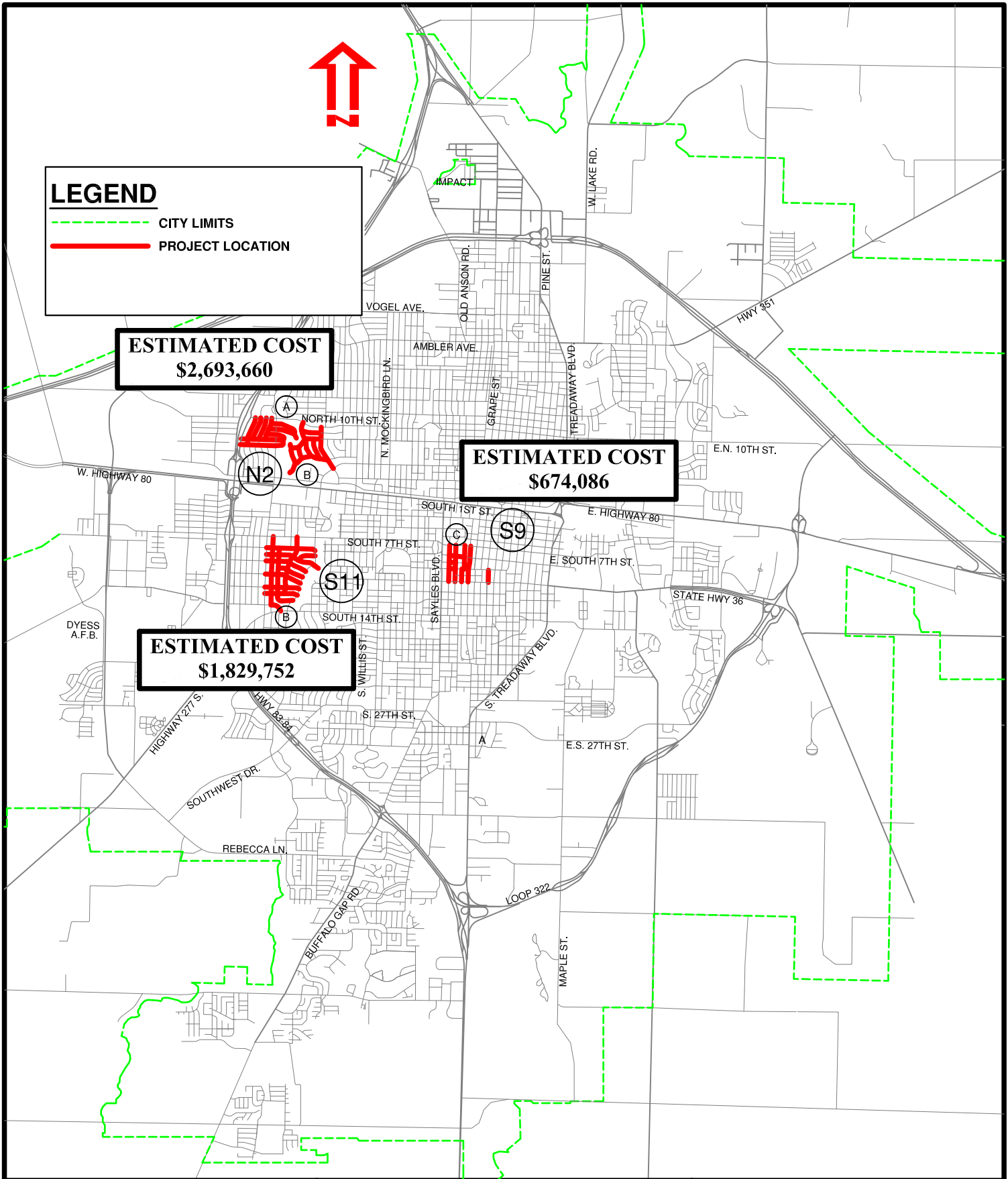
LEGEND

- CITY LIMITS
- PROJECT LOCATION

ESTIMATED COST
\$2,693,660

ESTIMATED COST
\$674,086

ESTIMATED COST
\$1,829,752



Sheet **1** of **4**
CITY OF ABILENE, TEXAS
 PUBLIC WORKS DEPARTMENT
 ENGINEERING DIVISION

**2023 STREET MAINTENANCE
 ACTIVITIES - OVERVIEW**

Designed By: S. CHANDLER	Horizontal Scale: N.T.S.	Computer File Name: 2023 STREET MAINTENANCE
Drawn By: T. MATTHEWS	Vertical Scale: N.T.S.	Date: MAY 2022
Checked By: S. CHANDLER		

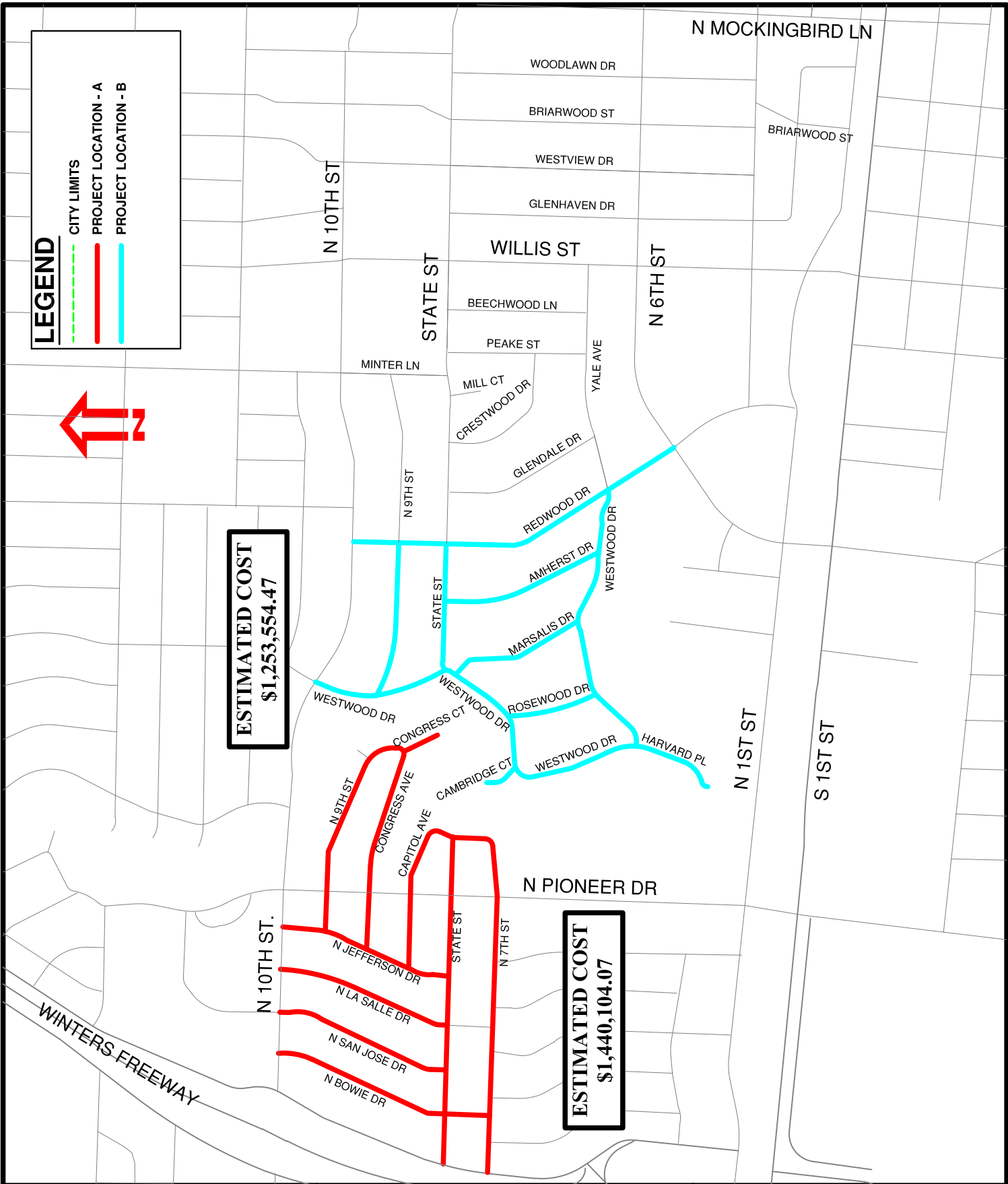
LEGEND

- CITY LIMITS
- PROJECT LOCATION - A
- PROJECT LOCATION - B



ESTIMATED COST
\$1,253,554.47

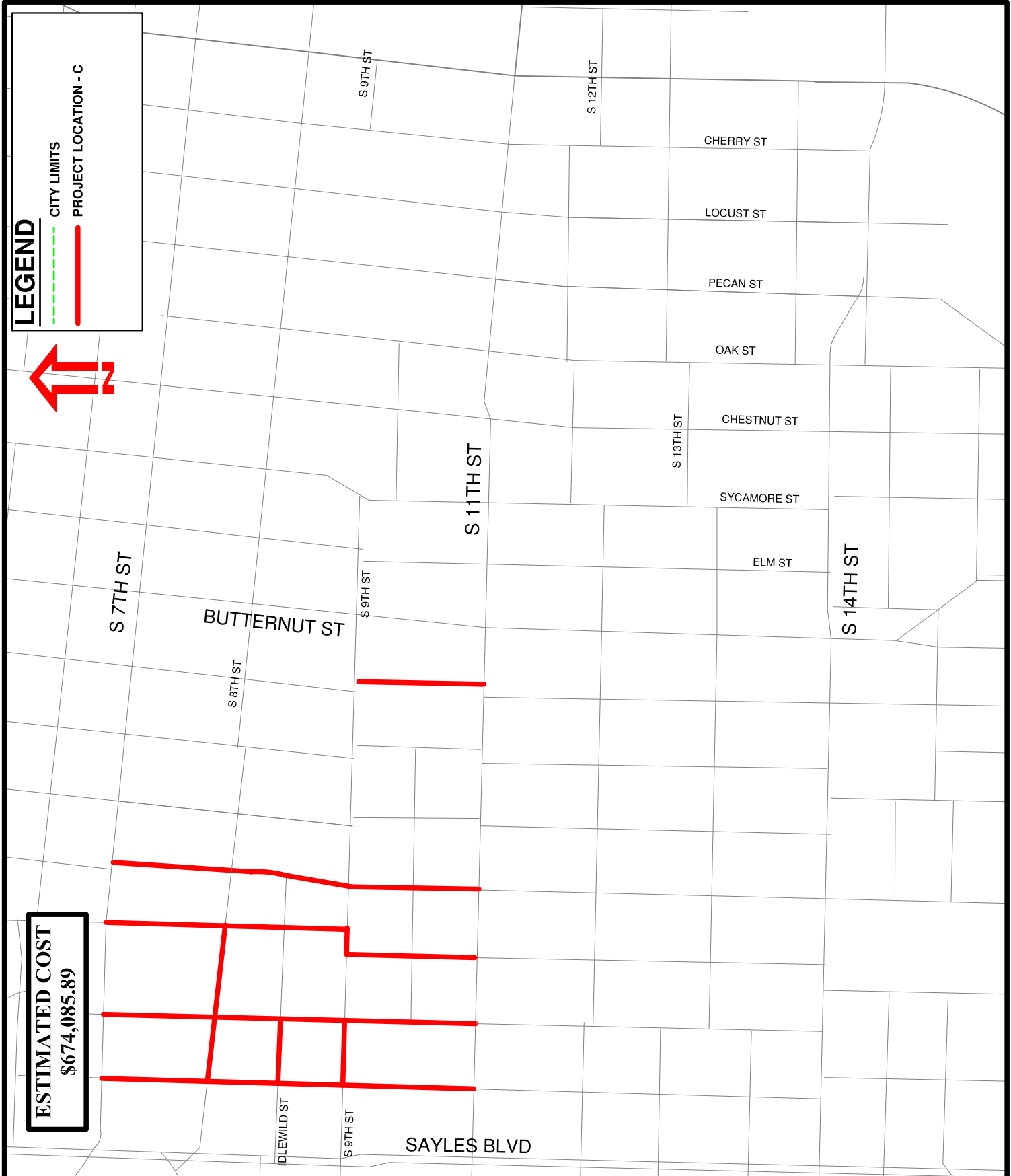
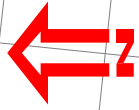
ESTIMATED COST
\$1,440,104.07



Sheet 2 of 4	CITY OF ABILENE, TEXAS	2023 STREET MAINTENANCE ACTIVITIES - N2	Designed By: S. CHANDLER	Horizontal Scale: N.T.S.	Computer File Name: 2023 STREET MAINTENANCE
	PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION		Drawn By: T. MATTHEWS	Vertical Scale: N.T.S.	Date: MAY 2022
			Checked By: S. CHANDLER		

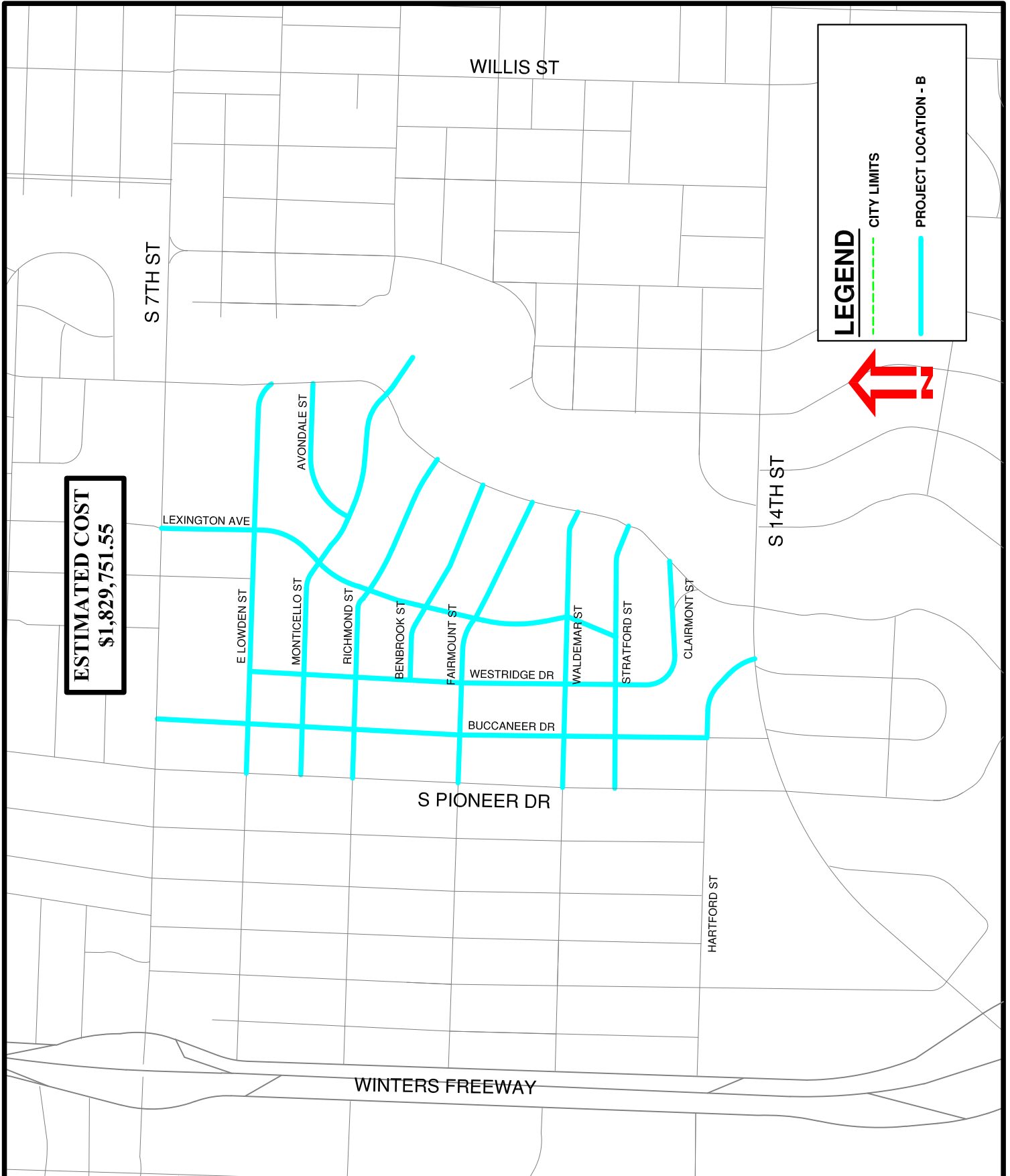
LEGEND

-  CITY LIMITS
-  PROJECT LOCATION - C



ESTIMATED COST
\$674,085.89

Sheet 3 of 4	CITY OF ABILENE, TEXAS	2023 STREET MAINTENANCE ACTIVITIES - S9C	Designed By: S. CHANDLER	Horizontal Scale: N.T.S.	Computer File Name: 2023 STREET MAINTENANCE
	PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION		Drawn By: T. MATTHEWS	Vertical Scale: N.T.S.	Date: MAY 2022



LEGEND

CITY LIMITS

PROJECT LOCATION - B



ESTIMATED COST
\$1,829,751.55

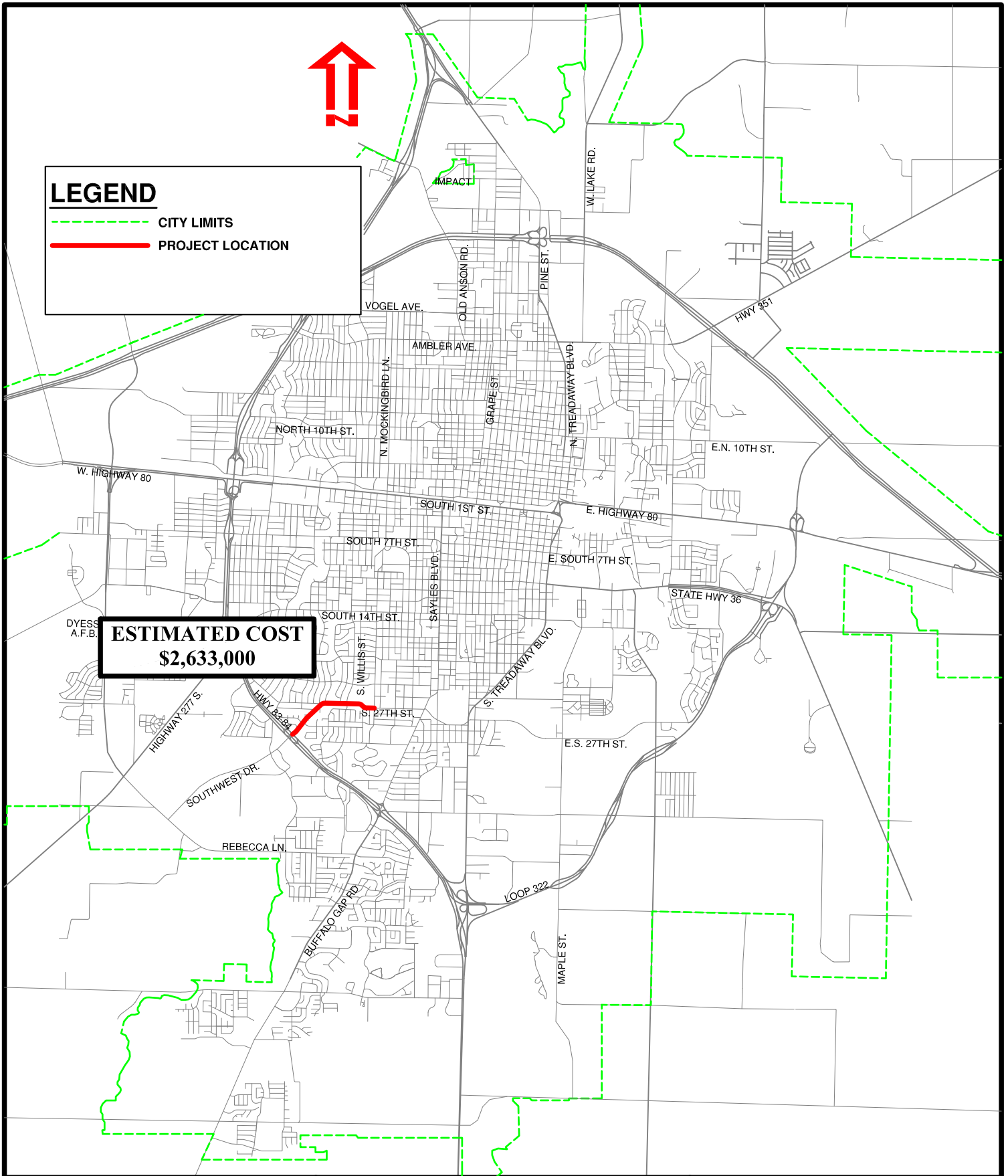
Sheet 4 of 4	CITY OF ABILENE, TEXAS	2023 STREET MAINTENANCE ACTIVITIES - S11B	Designed By: S. CHANDLER	Horizontal Scale: N.T.S.	Computer File Name: 2023 STREET MAINTENANCE
	PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION		Drawn By: T. MATTHEWS	Vertical Scale: N.T.S.	Date: MAY 2022



LEGEND

- - - CITY LIMITS
- PROJECT LOCATION

ESTIMATED COST
\$2,633,000



Sheet **1** of **1**
CITY OF ABILENE, TEXAS
 PUBLIC WORKS DEPARTMENT
 ENGINEERING DIVISION

2023 DCOA PROJECT
S 27TH ST: BARROW TO DANVILLE

Designed By: S. CHANDLER
 Drawn By: T. MATTHEWS
 Checked By: S. CHANDLER

Horizontal Scale: N.T.S.
 Vertical Scale: N.T.S.

Computer File Name:
 2023 STREET
 MAINTENANCE
 Date: MAY 2022

Street Maintenance Fee Cash Flow Projection

597 Fund Balance	Beginning Balance	Monthly Revenue	Monthly Expenses	Ending Balance
Apr-22	\$ 1,335,828	\$ 443,895	\$ -	\$ 1,779,723
May-22	\$ 1,779,723	\$ 445,106	\$ -	\$ 2,224,829
Jun-22	\$ 2,224,829	\$ 445,474	\$ -	\$ 2,670,303
Jul-22	\$ 2,670,303	\$ 445,088	\$ -	\$ 3,115,391
Aug-22	\$ 3,115,391	\$ 443,059	\$ -	\$ 3,558,450
Sep-22	\$ 3,558,450	\$ 445,092	\$ -	\$ 4,003,542
Oct-22	\$ 4,003,542	\$ 446,096	\$ -	\$ 4,449,638
Nov-22	\$ 4,449,638	\$ 446,316	\$ -	\$ 4,895,954
Dec-22	\$ 4,895,954	\$ 501,505	\$ -	\$ 5,397,459
Jan-23	\$ 5,397,459	\$ 444,303	\$ -	\$ 5,841,762
Feb-23	\$ 5,841,762	\$ 446,458	\$ -	\$ 6,288,220
Mar-23	\$ 6,288,220	\$ 445,788	\$ -	\$ 6,734,008
Apr-23	\$ 6,734,008	\$ 443,895	\$ 2,503,837	\$ 4,674,066
May-23	\$ 4,674,066	\$ 445,106	\$ 2,693,658	\$ 2,425,514
Jun-23	\$ 2,425,514	\$ 445,474	\$ 832,894	\$ 2,038,094
Jul-23	\$ 2,038,094	\$ 445,088	\$ -	\$ 2,483,182
Aug-23	\$ 2,483,182	\$ 443,059	\$ -	\$ 2,926,241
Sep-23	\$ 2,926,241	\$ 445,092	\$ -	\$ 3,371,333
Oct-23	\$ 3,371,333	\$ 446,096	\$ -	\$ 3,817,429
Nov-23	\$ 3,817,429	\$ 446,316	\$ -	\$ 4,263,745
Dec-23	\$ 4,263,745	\$ 501,505	\$ -	\$ 4,765,250
Jan-24	\$ 4,765,250	\$ -	\$ -	\$ 4,765,250

City of Abilene
Department of Public Works
Intersections Improvements

No.	Northside		Treatment	Major/ Non-Major/ Signal	Approximate Costs
1	North 18th St.	Hickory St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
2	North 18th St.	Pine St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
3	North 3rd St.	Green St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
4	North 14th St.	Westwood Dr.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
5	Park Ave.	North 14th St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
6	North 18th St.	Kirkwood St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
7	Merchant St.	North 1st St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
8	North 18th St.	Mimosa St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
9	North 10th St.	Pine St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
10	Marigold St.	Wall St.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
	Southside				
11	South Willis St.	South 14th St	Concrete Intersection	Major/ Signal	\$ 500,000.00
12	South 19th St.	Barrow St.	Concrete Intersection	Major/ Non-Signal	\$ 200,000.00
13	Thompsons Pkwy.	RubyEsther Dir.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
14	South Willis St.	South 11th St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
15	Zoo Lane	Transformer Tr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
16	South 7th ST.	Willis St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
17	Stonecrest Dr	High Life Cr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
18	Chimney Rock Rd	Catclaw Dr.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
19	Thompson Pkwy	Cole Dr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
20	South 6th ST.	Willis St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
21	South 5th ST.	Willis St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
					\$ 5,375,000.00

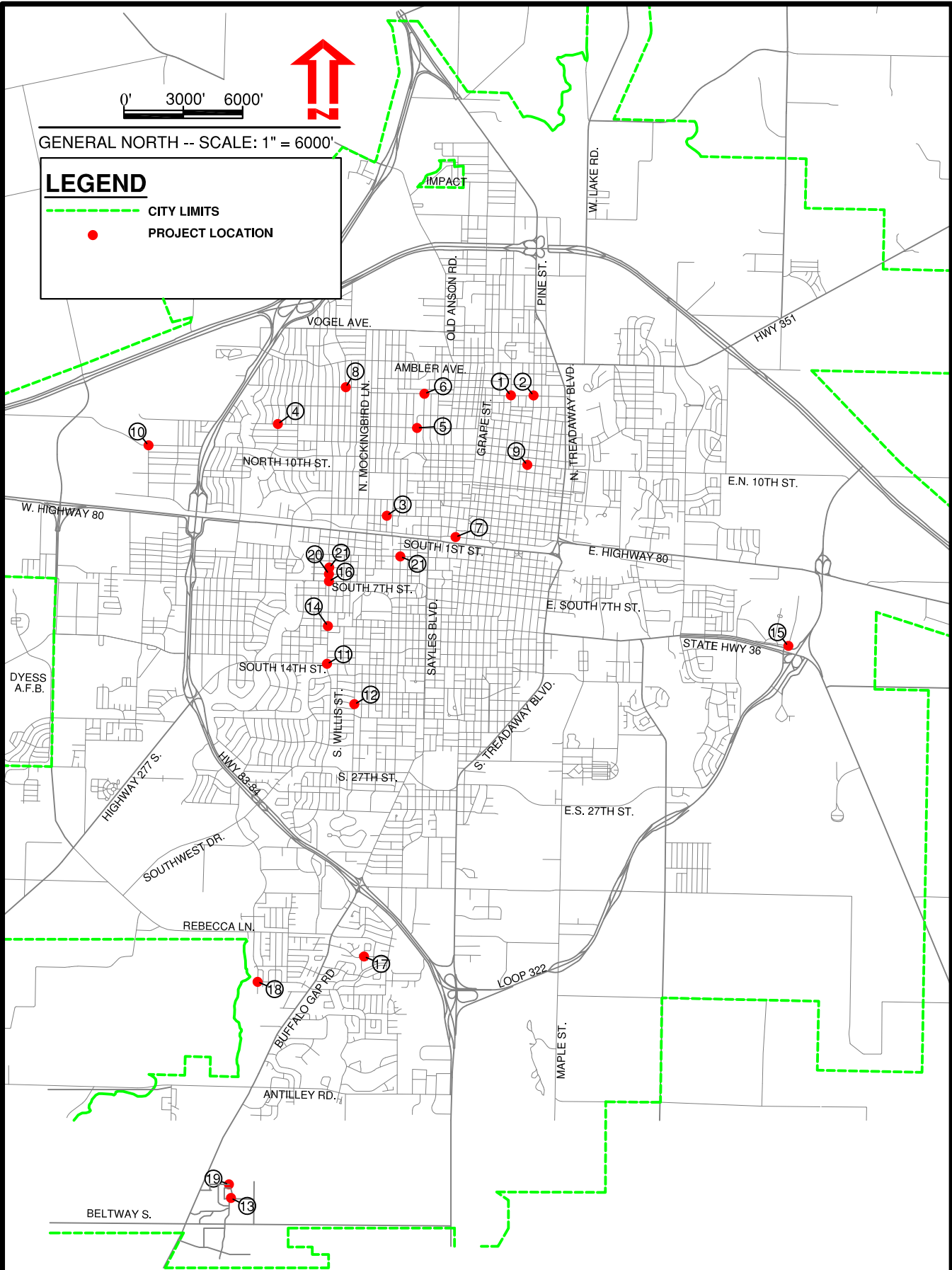
0' 3000' 6000'



GENERAL NORTH -- SCALE: 1" = 6000'

LEGEND

- CITY LIMITS
- PROJECT LOCATION



Sheet
1
OF
1

CITY OF ABILENE, TEXAS
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

PROPOSED STREET MAINTENANCE CONCRETE INTERSECTIONS

Designed By: S. CHANDLER
Drawn By: T. MATTHEWS
Checked By: S. CHANDLER

Horizontal Scale: 1"=6000'
Vertical Scale: N.T.S.

Computer File Name:
Intersection street
maintenance map
Date: JUNE 2022

**Agenda Item:
Street Projects for 2023
Street Maintenance Program
Update
(Max Johnson)**



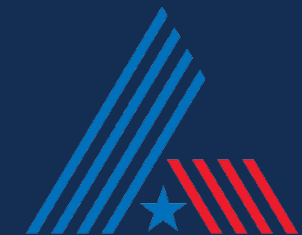
2023 Street Maintenance Program Update

Projects: Recommended from Oct. 14th 2021 Meeting

- Work Zones S11B, S9C, N2A, N2B
- DCOA Project: S27th: Barrow Street to Danville Drive

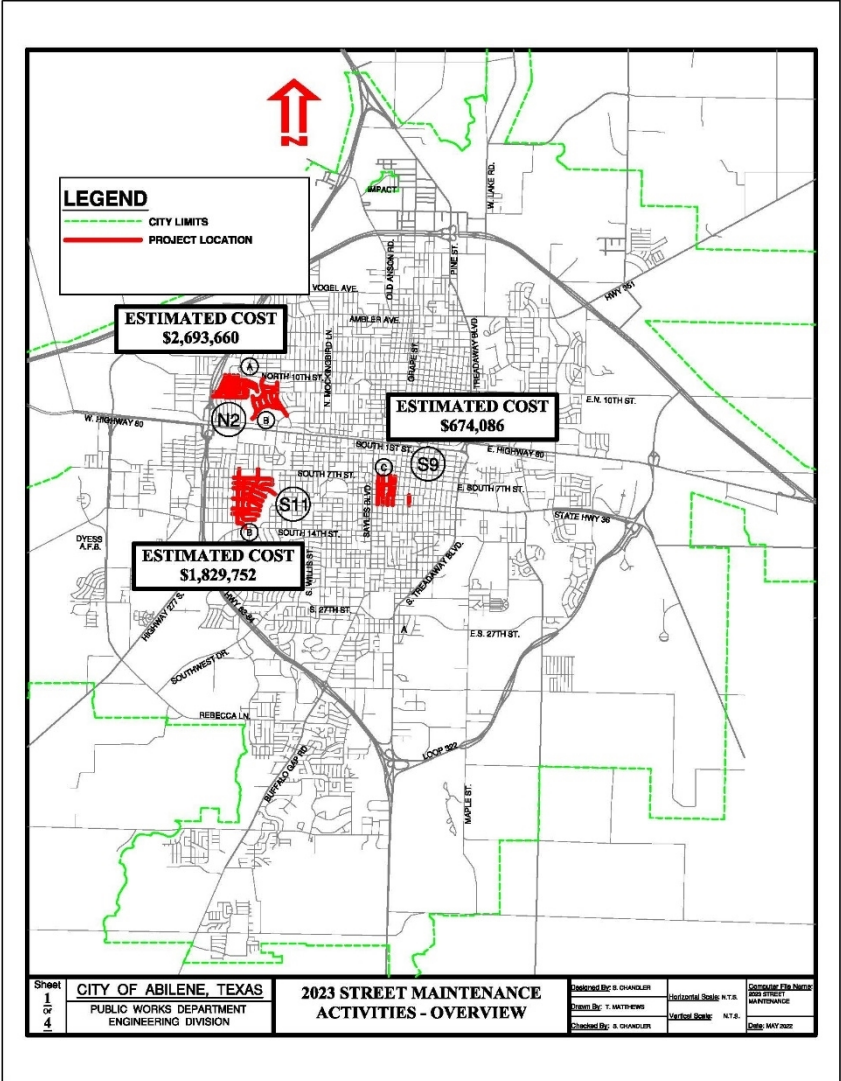
Projects: Future Selection

- Potential Intersection Improvements and Location Map

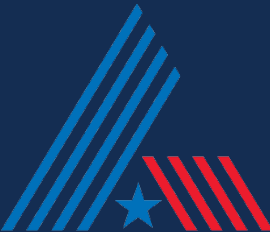
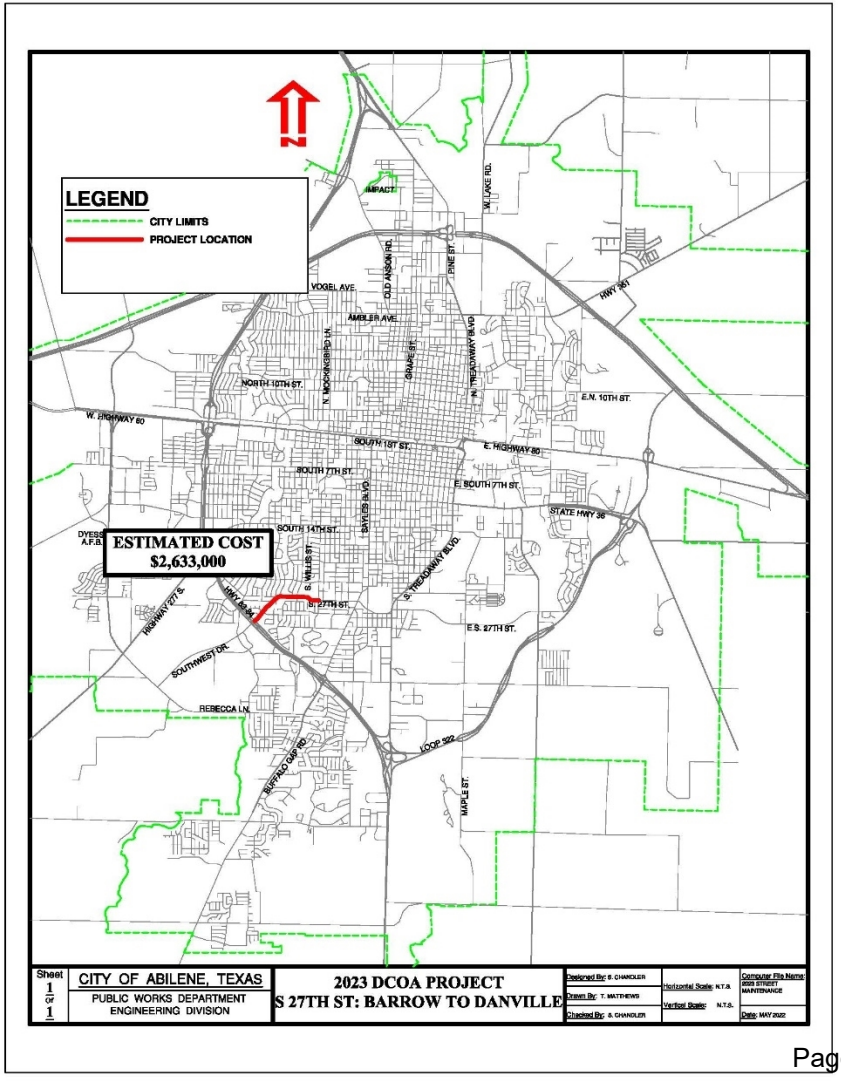


2023 Street Maintenance Program Update

Work Zones (Selected)



DCOA Project (Selected)

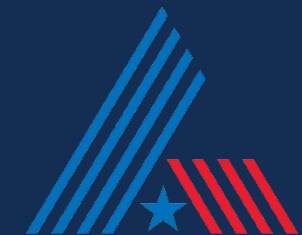


2023 Street Maintenance Program Update

Cash Flow Projection:

- Cash Balance
- Reserve Discussion (\$1.5 M)
- Monthly Revenue
- Project Expenses in Construction Season

Street Maintenance Fee Cash Flow Projection				
597 Fund Balance	Beginning Balance	Monthly Revenue	Monthly Expenses	Ending Balance
Apr-22	\$ 1,335,828	\$ 443,895	\$ -	\$ 1,779,723
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Nov-23	\$ 3,817,429	\$ 446,316	\$ -	\$ 4,263,745
Dec-23	\$ 4,263,745	\$ 501,505	\$ -	\$ 4,765,250
Jan-24	\$ 4,765,250	\$ -	\$ -	\$ 4,765,250



2023 Street Maintenance Program Update

Intersection Improvements and Location Map - 21 Intersections

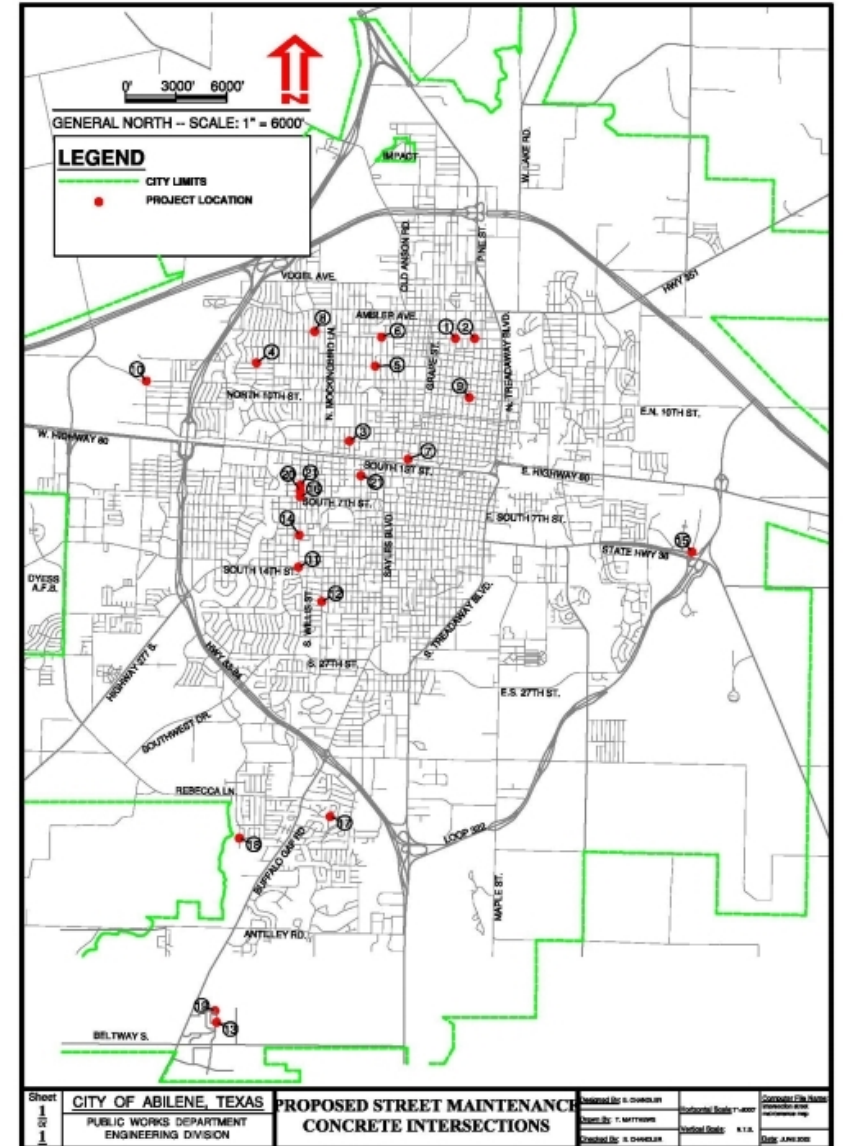
Major Improvements from Existing Asphalt to Concrete Sections with Minor Traffic Control Improvements

Typical Costs

\$500,000 Each Major/ Signal

\$50-200,000 Each Non-Major/Non-Signal

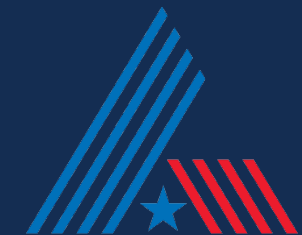
Funding would be through Street Maintenance Fee Funds



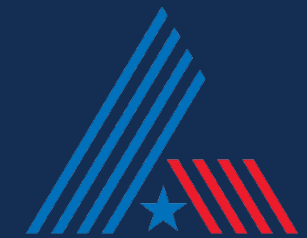
2023 Street Maintenance Program Update

21 Intersections

No.	Northside		Treatment	Major/ Non-Major/ Signal	Approximate Costs
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12	South 19th St.	Barrow St.	Concrete Intersection	Major/ Non-Signal	\$ 200,000.00
13	Thompsons Pkwy.	RubyEsther Dir.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
14	South Willis St.	South 11th St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
15	Zoo Lane	Transformer Tr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
16	South 7th ST.	Willis St.	Concrete Intersection	Major/ Signal	\$ 500,000.00
17	Stonecrest Dr	High Life Cr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
18	Chimney Rock Rd	Catclaw Dr.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
19	Thompson Pkwy	Cole Dr.	Concrete Intersection	Non-Major/Non-Signal	\$ 75,000.00
20	South 6th ST.	Willis St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
21	South 5th ST.	Willis St.	Concrete Intersection	Non-Major/Non-Signal	\$ 200,000.00
					\$ 5,375,000.00



Questions?





**Street Maintenance Advisory & Appeals Board
Agenda Memo**

Meeting Date:6/16/2022

TO: Street Maintenance Advisory and Appeals Board

FROM: Max Johnson, Assistant Director of Public Works

SUBJECT: Future Meeting Dates: Receive a Report and Hold a Discussion and Public Hearing and Take Action on Future Meeting Dates (*Max Johnson*).

GENERAL INFORMATION

At the November 14, 2019 Street Maintenance Advisory and Appeals Board meeting, the Board made a recommendation to hold bi-annual meetings, one in June and another in September of each year.

In keeping with this process of bi-annual meetings, City Staff are offering the following dates for the next meeting:

September 1st, September 15th, or September 29th, 2022.

The Board will meet from 5:30 p.m. – 7:30 p.m. in the City Council Chambers, City Hall.

SPECIAL CONSIDERATIONS

FUNDING/FISCAL IMPACT

STAFF RECOMMENDATION

BOARD OR COMMISSION RECOMMENDATION

ATTACHMENTS:

- 1. PP_Future_Meeting_Dates PP_Future_Meeting_Dates.pptx

Agenda Item: Future Meeting Dates

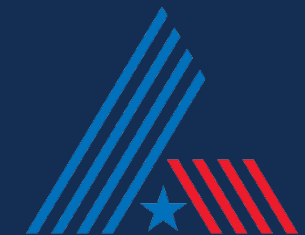
(Max Johnson)



2022 Bi-Annual Meeting Dates

September 1st , 15th or 29th, 2022

Meetings would be held at 5:30 PM within the City Council Chambers



Questions?

