



City of Abilene

Keep Abilene Beautiful Board Agenda

Notice is hereby given of a meeting of Keep Abilene Beautiful of City of Abilene to be held on May 11th, 2022 at 12:00 PM at City Hall, Basement Conference Room, 555 Walnut, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

1. A. Public Comments on Any Item on the Agenda
B. Introduction of the New Coordinator

MINUTES

2. Review and Approve March 2022 Meeting Minutes

TREASURER'S REPORT

3. FY 2022 2nd Quarter Financial Report Thru 3/31/2022

COMMITTEE REPORTS

4. A. Executive Committee - General Operations
B. Grants Committee
C. Public Relations & Marketing Committee
D. Fundraising & Events Committee
E. Education & Outreach Committee

COORDINATOR'S UPDATE

AGENDA ITEMS

5. A. Vice President Position Open
B. Keep America Beautiful Annual Dues & Standing
C. Crepe Myrtle Sale
D. Audit
E. Governor's Community Achievement Award (GCAA) 2022 Application & Result
F. Keep Texas Beautiful Conference
G. Tire Amnesty/Rain Barrel Give Away

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 6th day of May, 2022, at 1:35 p.m.

Shawna Atkinson, TRMC, CMC
City Secretary

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
March 9, 2022 | 12PM**

OFFICERS PRESENT

John Willey, Secretary
Chase Robertson, Treasurer

OFFICERS ABSENT

Cristal Murillo, President

BOARD MEMBERS PRESENT

Reagan Van Coutren
Kyle Tolliver
Aida Pantoja
Deborah Williams
Akane Thaxton

BOARD MEMBERS ABSENT

Garrett Strickland

KAB STAFF

n/a

ADVISORY MEMBERS PRESENT

Kelley Messer, City Attorney
Max Johnson, Interim Director for
Public Works

COMMUNITY PARTNERS

Max Johnson, Interim Director for Public Works

GUESTS PRESENT

n/a

Call to Order

John Willey called the meeting to order at 12:05 p.m. A quorum of board members was present.

General Comments

Chase Robertson gave an update on the current financial status of the organization.

Item 1: **Approval of Minutes**

Motion to approve December 2021 board meeting minutes was made by Chase Robertson and seconded by Aida Pantoja. Through roll call, motion was carried unanimously.

Item 2: **Committee Reports**

A. Grants Committee Akane Thaxton reported that KAB won a \$500 grant from the Rotary Club, and it will go toward the larger initiative of Kirby Lake improvements. Also, KAB applied for another GCAA grant, which will go toward a TxDOT related project.

Item 3: **Coordinator's Report**

The position for a new KAB Coordinator has been posted online, and there two interviews conducted. No other update was provided by the city representatives, and the hiring manager is out of the country until April 7. There is a clean-up at Kirby Lake scheduled, and Kyle Tolliver will talk to the group about pollution.

Item 4: **Agenda Items**

A. Keep America Beautiful Annual Dues & Standing

The annual dues amount of \$345 is within the threshold for discretionary spending without board approval, so the dues will be paid.

B. Crepe Myrtle Sale

This event will be postponed. It was reported that Srinu Valavala advised not to hold KAB events because a coordinator was not hired yet.

C. Audit

The KAB by-laws state that "the Board of Directors shall provide for an annual audit as required by law," so those in attendance discussed the need for further clarification regarding which law is being referenced. Also, some members indicated that some non-profit organizations in Texas were exempt from the state laws requiring annual audits, so further research will be conducted.

D. GCAA 2022 Application

Akane Thaxton reinforced that the application was submitted. She also stated that it would be beneficial to future applications if KAB had better records of their activities and accomplishments.

E. Keep Texas Beautiful Conference

Kyle Tolliver will plan to attend, and the 2022 annual budget should support his attendance.

F. KAB Annual Report to KTB

John Willey will contact Keep Texas Beautiful about reporting and financial requirements.

G. KAB Brag Sheet

An informal list of accomplishments was included in the meeting packet, and the board members present reviewed and reported no changes.

H. Rain Barrel Making Workshop

KAB donated materials to this event, but no other specifics were known by those present.

I. Annual Domain Website Listing

The board meeting packet included a document that stated it was a solicitation, not an invoice. As a result, no action will be taken.

Item 5: **Adjournment:** The meeting was adjourned at 12:49 p.m.

John Willey, Secretary

Cristal Murillo, President