



City of Abilene

Parks and Recreation Board Agenda

Notice is hereby given of a meeting of the Parks and Recreation Board of City of Abilene to be held on March 15, 2022 at 8:30AM at Abilene Public Library South Branch Conference Room, Mall of Abilene, 4310 Buffalo Gap Road, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

INVOCATION

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

PRESENTATIONS, RECOGNITIONS, PROCLAMATIONS AND ANNOUNCEMENTS

1. Service Award (Discussion)
 - Chris Gibson - Parks and Recreation - 5 years

MINUTES

2. Minutes (Discussion and Action)

EXECUTIVE SESSION

3. **The Parks and Recreation Board of the City of Abilene will adjourn into executive session to discuss any of the matters listed below or listed in this Agenda, as authorized by the following Texas Government Code Sections:**

551.071 - Consultation with Attorney
551.072 - Deliberations about Real Property
1. Zoo Master Plan
2. Nelson Park Improvements
3. Lease of Park Land at Fort Phantom Lake

AGENDA ITEMS

4. Request to Lease Park Land at Fort Phantom Lake (Discussion and Action)
5. Proposed Revisions to City Charter (Discussion)
 - Clarification of Parks and Recreation Board and City Manager Roles

- Parks and Recreation Director Appointment
6. Bond Updates (Discussion)
 - Recreation Centers
 - Trails
 7. Parks and Parks Facility Naming Policy Update (Discussion and Action)
 - Clarification on interpretation and expectation for the verbiage "immediate area".
 8. Request to Rename Lee Park to Stafford Park - First Reading (Discussion and Action)
 9. Request to Charge Spectator Fee (Discussion and Action)
 - Request from USA Softball of Texas District 11 / Willie Beck, District Commissioner
 - Spectator Day Pass \$5 / Weekend Pass \$10
 - Kirby Lake and Redbud Fields
 - Pixie 6U/8U State Championship - June 10th -12th
 - 8U A/B State Tournament - June 24th -26th
 - 16U/18U State Championship, National Qualifier - August 5th - 8th
 10. Seniors Report (Discussion)
 - St. Patrick's Day BINGO
 - Easter Egg Hunt
 11. Parks Report (Discussion)
 - Cut Back and Weeding
 - Improvements Redbud Little League Field
 - Tree Trimming
 12. Recreation Report (Discussion)
 - Daddy Daughter Dance
 - Steam-N-Wheels
 - Easter Egg Hunt
 - Tournament Teen Night
 13. Zoo Report (Discussion)
 - Conservation Tree
 - Malagasy Tree of Life
 - Animal Acquisitions

- Wild Days

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 11th day of March, 2022, at 10:55 a.m.

Shawna Atkinson, TRMC, CMC
City Secretary

Request to Lease Park Land at Fort Phantom Lake



Proposed Revisions to City Charter

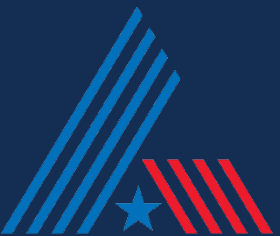


58 – Parks Board

The Charter confuses the roles of the City Manager and the Parks Board by stating that the Parks Board is responsible for implementing their policies throughout the City. Should we consider removing this language?

63 – Parks and Recreation Director

At present, the Charter gives the Parks Board approval authority to the appointment of the Parks and Recreation Director. No other Board has this authority and it erodes the authority of the City Manager. Should we consider removing this language?



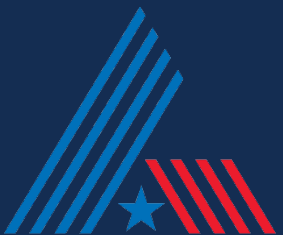
Bond Updates



Recreation Centers



Trails



Parks and Parks Facility Naming Policy Update



**City of Abilene, TX
Parks and Recreation**

Administrative Policies and Procedures

Subject: Parks and Parks Facility Naming Policy **Effective Date:** December 21, 2021

Approved by:

City Manager

Parks and Recreation Board Chair

Parks and Recreation Director

Applies to: Individuals, groups or organizations requesting to name a park, park area, or park facility.

Policy: The naming of a City of Abilene park, park area, or park facility is a serious matter. All names considered by the Parks and Recreation Board should be significant, appropriate, considerate and acceptable to the citizens of Abilene.

Roles and

Responsibilities: Parks and Recreation Director: Reviews submitted applications for completeness and accuracy and schedules application review by the Parks and Recreation Board. Upon Parks and Recreation Board approval, implements new park or park area name with signage and addition to City Website.

Procedures:

1. The individual, group or organization requesting to name a park, park area, or park facility must complete and submit the Park, Park Area, and Facility Naming application. The application can be obtained and submitted at the Parks and Recreation office located at 633 Walnut Street.
2. The applicant will be notified of a scheduled meeting date of the Parks and Recreation Board, which the applicant must attend to make a presentation that justifies the proposed park, park area, or park facility name.
3. The Parks and Recreation Advisory Board may appoint a Park Naming Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Board.
4. The City of Abilene will publish information regarding the proposed naming. The public will be notified of any Parks and Recreation Board meetings related to the naming.
5. The recommendation for any name change of existing park or park facility or naming of new park or park facility will require two readings with approvals from the Parks and Recreation Board on both readings for the name to be adopted.

6. The recommendation of the Parks and Recreation Board shall be the final determination and action on this recommendation.

**Checks and
Balances:**

The Director of Parks and Recreation reviews the Park and Facility Naming Application and schedules the review by the Parks and Recreation Board.

**Forms and
Required
Documents:**

Park, Park Area, or Park Facility Naming Application

**City of Abilene, TX
Parks and Recreation
Park and Facility Naming Application**

Park and Facility Naming Guidelines

The naming of a City of Abilene Park, Park Area, or Park Facility is a serious matter. All names considered by the Parks and Recreation Board should be significant, appropriate, considerate and acceptable to the citizens of Abilene. This policy applies to all new and existing Parks and/or Parks Facilities. Naming or renaming of any park or park facility will be at the discretion of any naming requirements, if any, established in the original transfer of property ownership to the City of Abilene. Staff will attempt to communicate proposed changes to any known living direct descendants associated with the existing name of the park or park facility to the best of their ability. The attempt to notify any living direct descendants, even if the attempt is unsuccessful, shall serve as due diligence and not result in the termination of the naming request.

Naming Criteria

1. Outstanding Individuals: In the event that the name of a deceased person is proposed, that person shall have been prominent in Abilene or elsewhere and shall have demonstrated a continued commitment and made a substantial contribution to the Parks and Recreation Department. Persons not associated with parks may be considered but shall meet all other criteria. Any living person proposed shall have made a worthy and extraordinary endowment to the Parks and Recreation Department, or be extremely prominent.
2. Common Usage Identifying the Neighborhood: Acknowledges the geographic location of the park or facility or common name that gives a particular identity to the area neighborhood.
3. Historical Event or Place: Preserves and honors the history of Abilene, its founders, historical figures, cultural, historical events or local landmarks.
4. Natural or Geographical Feature in the Area: Acknowledges a prominent or unique natural or geological, archeological, botanical or zoological feature in the surrounding area.
5. Benefit/Organization Acknowledgement: Acknowledges the significant benefit of a monetary donation, significant donation of resources or services rendered.

Procedures

1. The individual, group or organization requesting to name a park, park area, or park facility must complete and submit the Park, Park Area, or Park Facility Naming application. The application can be obtained and submitted at the Parks and Recreation office located at 633 Walnut Street.

2. The applicant will be notified of a scheduled meeting date of the Parks and Recreation Board, which the applicant must attend to make a presentation that justifies the proposed park, park area, or park facility name.
3. The Parks and Recreation Board may appoint a Park Naming Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Advisory Board.
4. The City of Abilene will publish information regarding the proposed naming. The public will be notified of any Parks and Recreation Board meetings related to the naming.
5. The final recommendation of the Parks and Recreation Board shall be the final determination and action on this recommendation.

Restrictions

1. The name shall not duplicate the name of any other park or park facility in Abilene.
2. The name shall not endorse or advocate any religion or specific religious belief, nor shall the name have an obscene connotation or malevolently portray, demean, or intimidate any racial or ethnic group.
3. The name of a park or park facility shall not be proposed for change without completion of the application requirements.
4. The name of a park or park facility shall not be approved to be changed until a minimum of (50) fifty years after the last name change of that park or park facility was established or renamed. Exceptions to this may be made for names of facilities/assets for advertisement rights where a company pays for the name of the company as a sponsorship. Sponsorship rights would fall under the same criteria as any other naming but the time would be contracted as opposed to the fifty years minimum.

**City of Abilene, TX
Parks and Recreation
Park, Park Area, or Facility Naming Application**

Applicant Name: _____

Mailing Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Organization: _____

Proposed Park, Park Area, or Facility to be Named:

Address or Location of Park or Facility: _____

Suggested Name: _____

Category:

_____ **Outstanding Individual(s)**

Acknowledges the sustained contribution that has been made by such individual(s) to the City of Abilene and/or the Parks and Recreation system.

_____ **Neighborhood Identity**

Acknowledges the geographic location or common name that gives a particular identity to a neighborhood.

_____ **Historical Event, Person, Place**

Preserves and honors the history of Abilene, its founders, other historical figures or local landmarks.

_____ **Natural or Geographical Feature to the Area**

Acknowledges a prominent or unique natural or geological feature in the surrounding area.

_____ **Benefit/Organization Acknowledgement**

Acknowledges the significant benefit of a major donation or gift.

RECEIVED BY: _____ DATE: _____

Printed Name and Title

SIGNATURE: _____

For Office Use Only

Please provide a written narrative that supports the nomination for consideration. If proposing to name a park, park area, or facility after an outstanding person, a biography must also be attached and include material that identifies the individual's significance and notable reputation in the City of Abilene. Attach additional pages, if needed.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**City of Abilene
Parks and Recreation
Park and Facility Naming Application**

Suggested Name: _____

List eligible members of the public who support the nomination. Include name, address, telephone number and signature of fifty (50) individuals, ages 18 years or older who live within **the immediate area** of the park/facility.

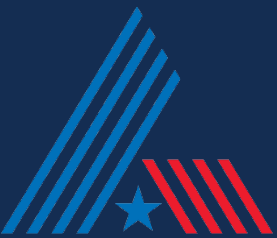
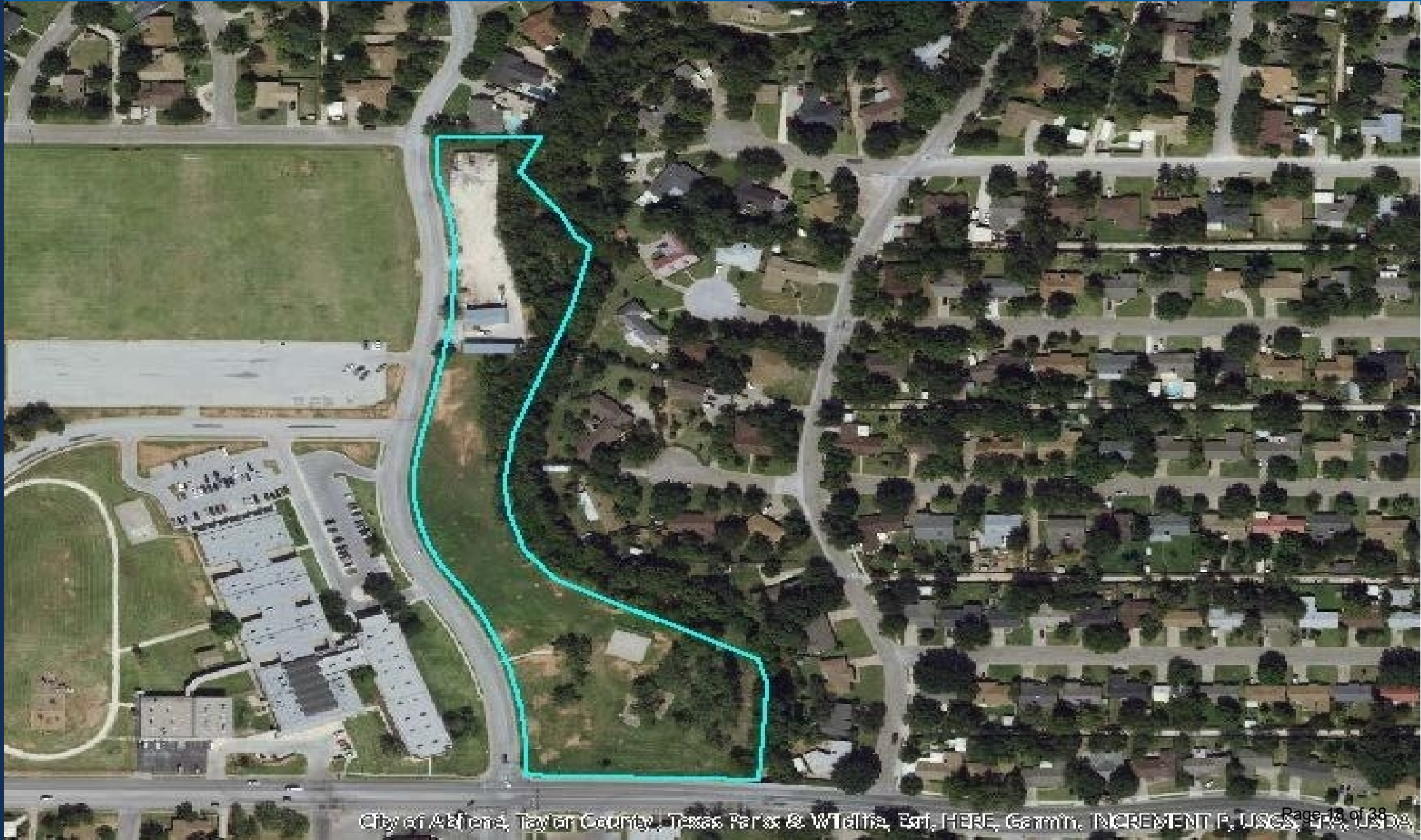
Commented [GC1]: Need clarification on interpretation or expectation.

Name	Address	Phone Number and/or Email Address	Signature
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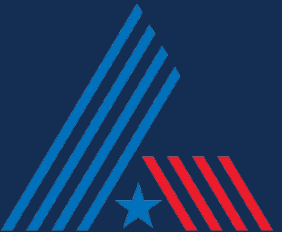
Request to Rename Lee Park to Stafford Park



Lee Park



Lee Park

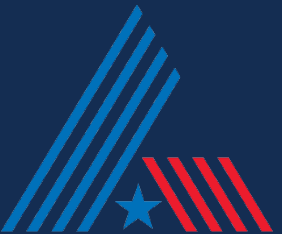


Request to Charge Spectator Fee - USA Softball of Texas District 11



Event Information:

- Event is USA Softball of Texas District 11 on June 10th - 12th, 24th - 26th, August 5th - 8th
- Spectator Fee of \$5 Day Pass, \$10 Weekend Pass
- Location is Kirby Lake / Redbud Softball Fields



Seniors



St. Patrick's Day BINGO



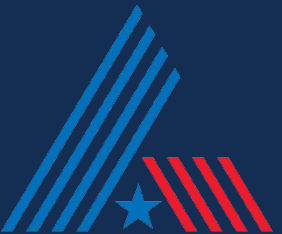
Easter Egg Hunt



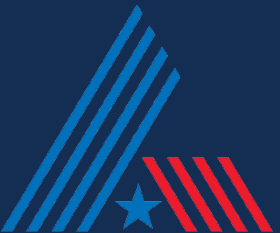
Parks



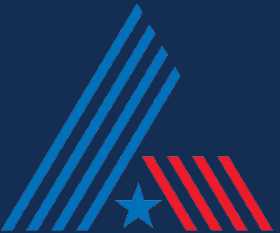
Cut back grasses and shrubs. Weeded approximately 80,000 sq. ft. of landscape beds.



Installation of backstop, two new dugouts and a concrete drain at Redbud Little League field.



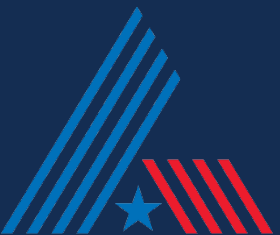
Trimmed and uplimbed hundreds of trees in parks, facilities and medians throughout the city.



Recreation



Over 650 attendees at the annual Daddy Daughter Dance



STEAM-N-WHEELS

@ Sea Bee Park

March 26th

\$35 per cyclist
\$45 Day-of Registration

Race options include:

- 11 mile
- 28 mile
- 48 mile



www.abilenetx.gov/parksandrec





MY PARKS & RECREATION

EGG HUNT

STAFFORD SPORTS
COMPLEX
APRIL 9TH

0-5 YRS 9:45 AM
6-8 YRS 10:00 AM
9-12 YRS 10:15 AM
*ADAPTIVE 10:30 AM

INTRODUCING AN ADAPTIVE EGG HUNT FOR ANY CHILD WITH PHYSICAL OR MENTAL DISABILITY

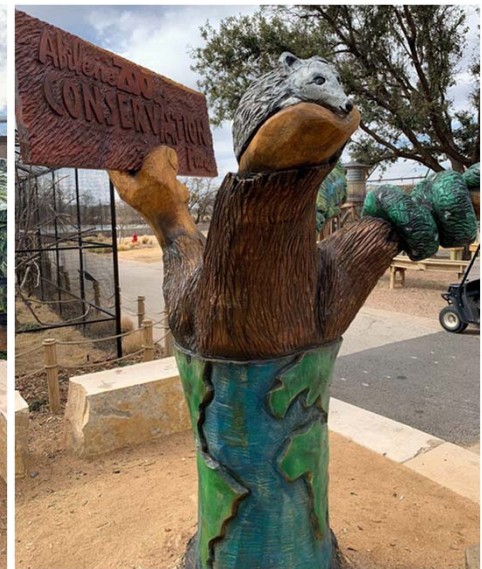
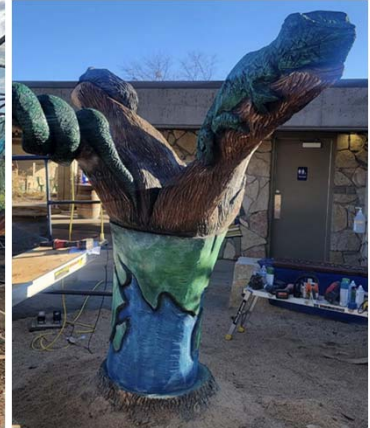


CITY OF ABILENE





Repurposed 50+ year old Ash Tree “Conservation Tree”



Repurposed 50 + year old Ash Tree “Malagasy Tree of Life”



Animal Acquisitions 0.3 Addax



Spring Break 2022 (Free to guest with Zoo Memberships!)

A close-up photograph of a warthog's head and shoulders, facing slightly to the right. The warthog has greyish-brown skin, a large dark nose, and small tusks. It is surrounded by colorful, abstract paint splashes in purple, orange, green, and blue.

**WILD
DAYS**

**DAILY SHOWS
& WILD
EXPERIENCES**

MARCH 12-20

The logo for Abilene Zoo, featuring a stylized orange giraffe icon to the left of the word "Abilene" in green, followed by "ZOO" in large letters with a zebra pattern and orange leopard spots.