



City of Abilene

Parks and Recreation Board Agenda

Notice is hereby given of a meeting of the Parks and Recreation Board of City of Abilene to be held on December 21, 2021 at 8:30 a.m. at South Branch Library Meeting Room, 4310 Buffalo Gap Road #1246, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

INVOCATION

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

MINUTES

1. Minutes (Discussion and Action)

AGENDA ITEM

2. Presentation on the Lease of Park Land at Fort Phantom Lake (Discussion)

EXECUTIVE SESSION

3. **The Parks and Recreation Board of the City of Abilene will adjourn into executive session to discuss any of the matters listed below or listed on this Agenda, as authorized by the following Texas Government Code Sections:**

551.071 - Consultation with Attorney

551.072 - Deliberations about Real Property

AGENDA ITEMS

4. Parks and Parks Facility Naming Policy (Discussion and Action)
 - Process
 - Findings
 - Updates/Clarification/Verifications
5. Seniors Report (Discussion)
 - Holiday Fundraiser

- Christmas Karaoke
- 6. Parks Report (Discussion)
 - 2021 Labor Hours
 - Winter Project Crews
 - In Remembrance
- 7. Recreation Report (Discussion)
 - Dance Lessons
 - Daddy Daughter Dance
- 8. Zoo Report (Discussion)
 - Animal Acquisitions
 - Animal News
 - Christmas Celebration

ADJOURNMENT

RECONVENE

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

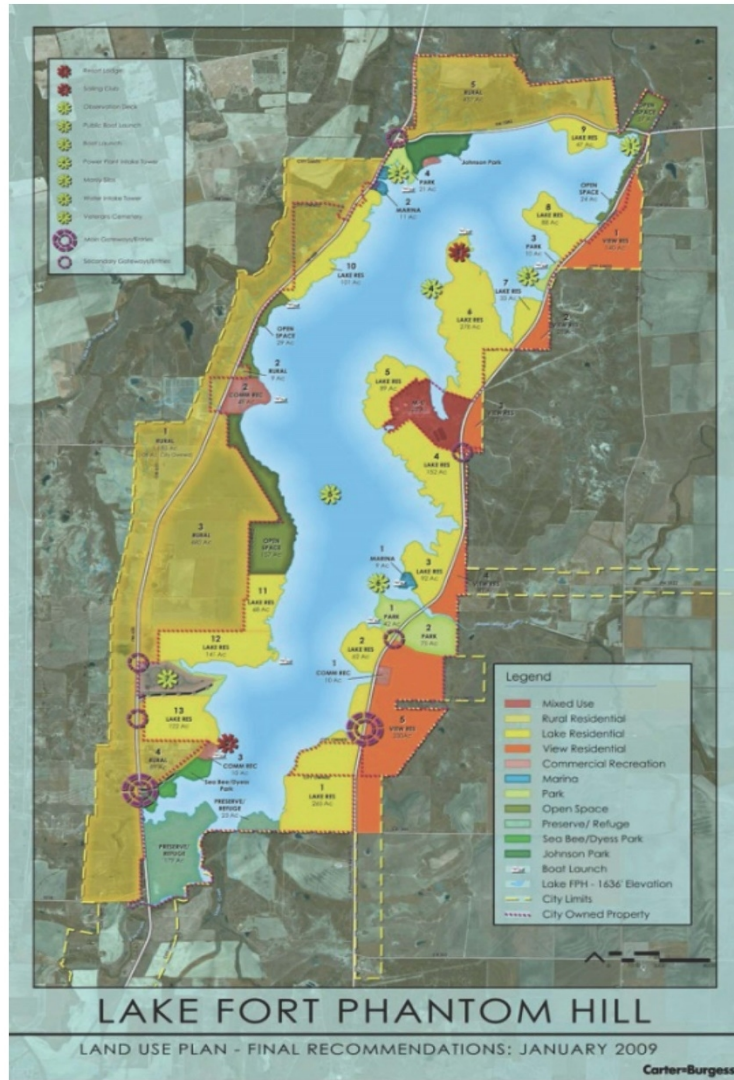
CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 17th day of December, 2021, at 3:35 p.m.

*Kaitlin Richardson, Deputy City
Secretary*

Discussion on Potential Lease of Park Property at Lake Fort Phantom





WHAT WE OFFER NOW



95° Clear



THINGS TO DO | PLACES TO STAY | CALENDAR | PLANNERS | 

LAKE FORT PHANTOM HILL

☐ Add listing to  [My Travel Planner](#)

Address

FM 600 - Westlake Rd.
Abilene, TX 79601

Phone

325-676-6217, City of Abilene

Website

http://www.tpwd.state.tx.us/fis_

Description

Primitive Camping Only: Johnson Park (5-sites) and Seabee Park (4-sites) flush toilets; no drinking water; fishing and board ramp; no fee or reservations (48 hour limit)

Aquatic Vegetation: Stargrass, bulrush, pondweed, smartweed.

Predominant Fish: Largemouth bass, white crappie, blue catfish, flathead catfish, white bass, hybrid striped bass, freshwater drum.

Recreation: Sail boating, water skiing, swimming at your own risk, excellent winds for wind surfing.

Water Clarity: Stained to muddy and red colored in the upper end

Seabee Park: • Designating five acres as wetlands adjacent to the current model airplane flying field • Large group pavilion • Picnic sites • Barbecue facilities • Natural Trails and viewing sites • Lighting and parking areas.

Johnson Park: • Large group pavilion • Outdoor classroom • Playground • Sand volleyball court • Picnic sites • Barbecue facilities • Kayak trail • Disc golf site • Open play field • Sidewalks and trails • Restrooms • New park road, parking, and lighting.

North Boat Ramp Area: • Extension of ramp for low water access and addition of a wave attenuation device • Parking and paving • Security lighting • Picnic area



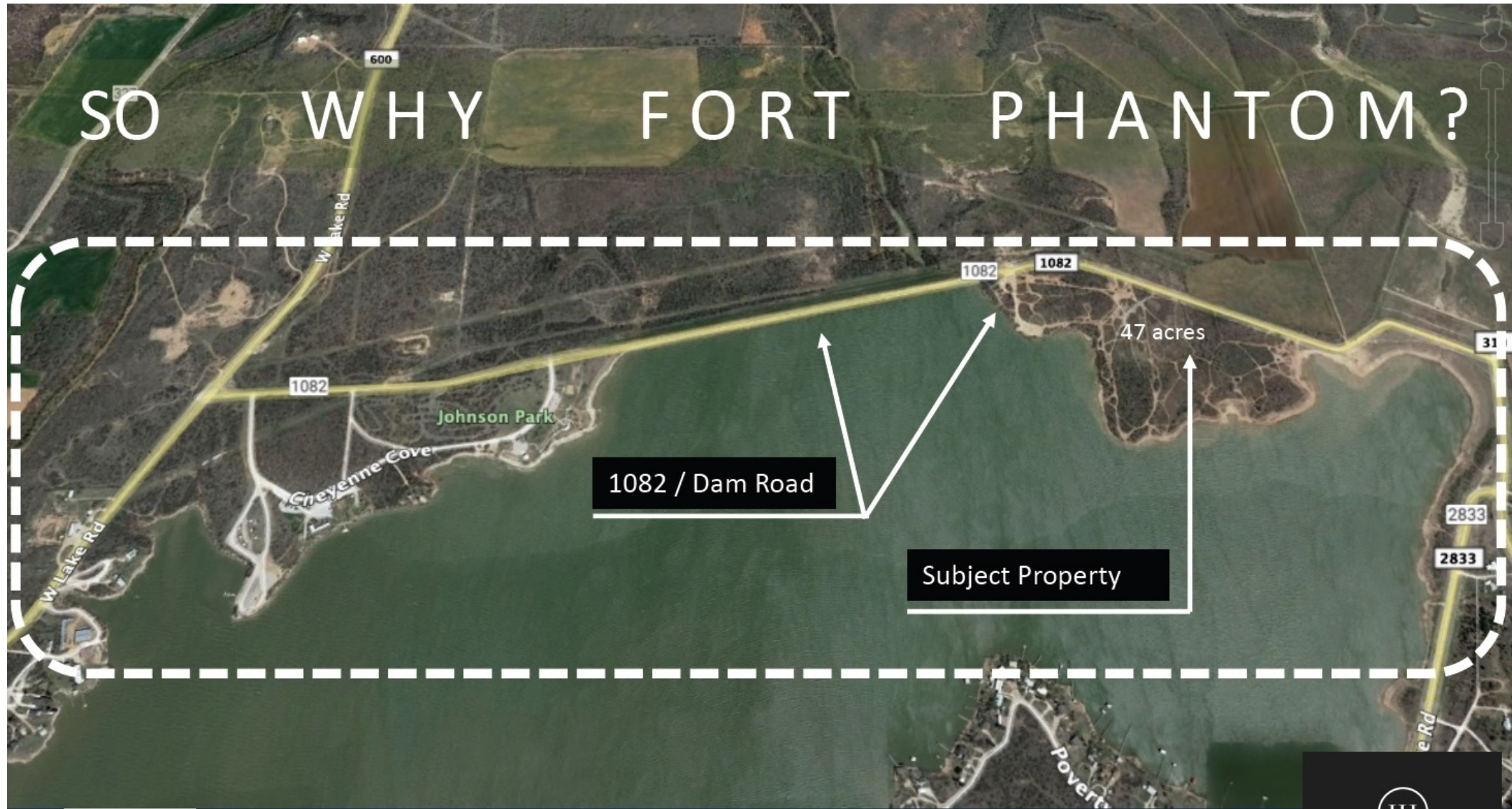
LAKE FORT PHANTOM DEVELOPMENT



DEVELOPMENT



SO WHY FORT PHANTOM?



SO WHY FORT PHANTOM?

- Lake Brownwood – 1 hr 15 min
- Possum Kingdom Lake – 1 hr 30 min
- Lake Fort Phantom – 20 min
 - EASY Access From The Area
 - ACRES of Developable Ground
 - Higher & Better Use Development Opportunity
 - Things To Do For Fort Phantom Residents, Campers, & Visitors
 - Economic Development
 - Increased Taxes For The City of Abilene

LAKE FORT PHANTOM HILL

CITY OF ABILENE
DESIGN GUIDELINES

PREVIOUS MASTER PLAN

A. INTRODUCTION	3
B. LAKE FORT PHANTOM HILL GOALS, OBJECTIVES AND POLICIES	5
Community and Environs	5
Image and Character	6
Transportation and Circulation	7
Pedestrian Access	7
Historical, Cultrual and Built Environment	9
Tourism and Recreation	9
Environment	10
C. DESIGN GUIDELINES	10
Community Identity and Sense of Place	13
Open Space, Parks and Trails	17
Circulation	29
D. LIGHTING	32
E. NEIGHBORHOODS	32
Residential Guidelines:	36
Commercial Recreation Guidelines:	40



1. Immediate efforts should designate the existing entrance to Sea Bee/Dyess Park and proposed entrances to Johnson Park with highly visible monumentation. This first point of access from major roads is important and should be treated as the first visual access to the Lake FPH neighborhood and in some cases the Lake itself.
2. View points and rest-stop areas to the Lake and preservation areas should be located, designated and preserved.
3. Until a more detailed site plan can be developed for the preserve, lodge, viewing platform(s), trails and parking, care should be taken to discourage activities that are incompatible with the overall them of the preserve, i.e. fishing, non-sanctioned motorizes trails, impromptu walking and hiking trails, camping, uncontrolled parking and lake access.



a. Lodge or hotel catering to the recreational needs of visitors

b. Restaurants

c. Viewing platform(s)

d. A trail system sensitive to the preserve

e. Boat launch

f. Educational facilities promoting benefits of Lake and its environs

g. Recreational facilities complimentary to the preserve

h. Fishing access and facilities

- Manly Silos destination and historical context
- Children's' playground
- RV designated parking areas
- Boat and fishing access



f. Outdoor concerts

g. Bass fishing tournaments

h. Soccer Jamboree

i. Fort Phantom Hill Rendezvous

j. Heritage Trail connection

4. The architectural themes of structures within the parks, as well as throughout the Lake, should commensurate with "the outdoor spirit and pride of West Texans". This architectural representation takes on many forms, but is dominated by images of the "spirit" that the Lake FPH Neighborhood Plan embodied and is represented in the following images:



1. Direct access should be provided to parks to emphasize a "point of arrival" to Lake FPH. Strong monumentation at each entrance should further help to highlight visitors' arrival to the parks.
2. The entrance and focal points of the parks should be developed as tree line boulevards with vegetated median strips.
3. Pavilions or amphitheater should be designated as areas to host civic and community events, including, but not limited to:

- a. Fourth of July Celebration
- b. Easter egg hunt
- c. Memorial, Labor and Veterans Day celebrations
- d. High speed boat races
- e. Sailing Regattas



DEVELOPMENT

OPPORTUNITIES



- LODGE / RESTAURANTS
- RENTAL CABINS
- MARINA



DEVELOPMENT OPPORTUNITIES



- ENTERTAINMENT FOCUSED DEVELOPMENT
- OUTDOOR MOVIES / CONCERTS
- SMALL OUTDOOR CONCERT VENUE



DEVELOPMENT OPPORTUNITIES



- WATER PARK
- FAMILY ACTIVITIES
- GAME ARCADE

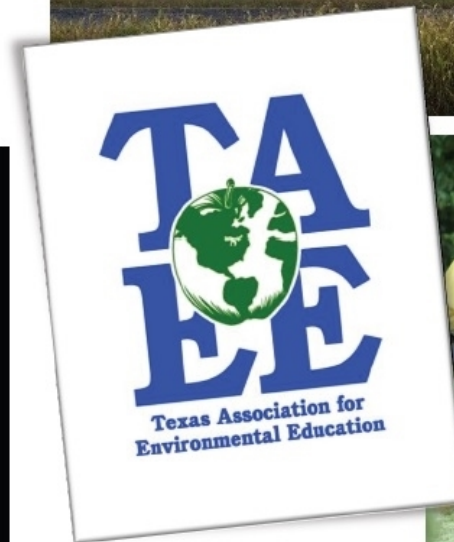


DEVELOPMENT OPPORTUNITIES



- ENVIRONMENTAL EDUCATION & EXPLORATION
- CONSERVATION CENTER
- ECO- TOURISM

<https://ecotourism.org/what-is-ecotourism/>

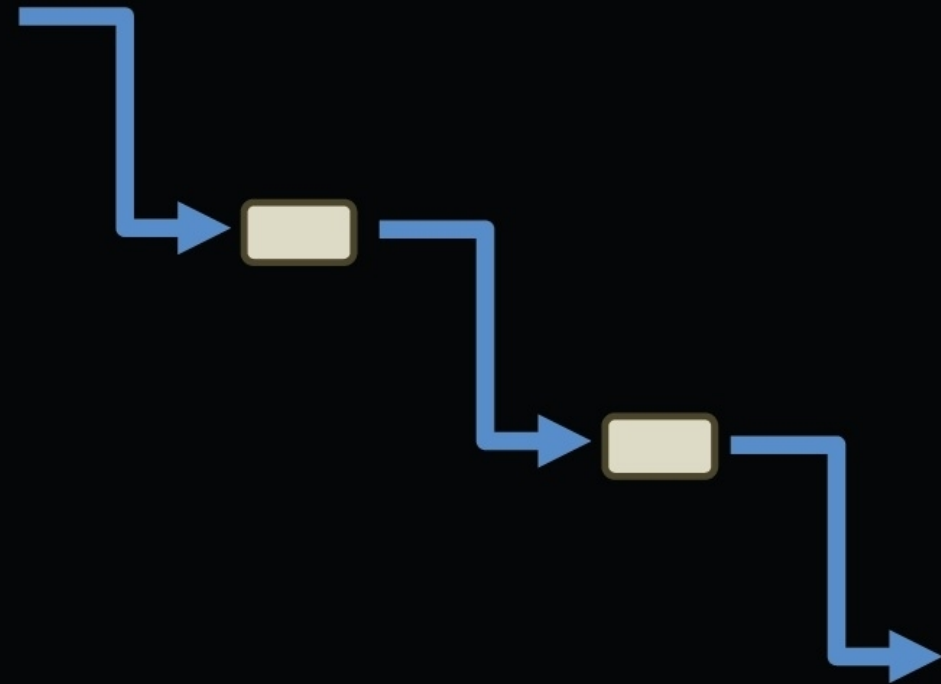




SO WHAT'S NEXT?

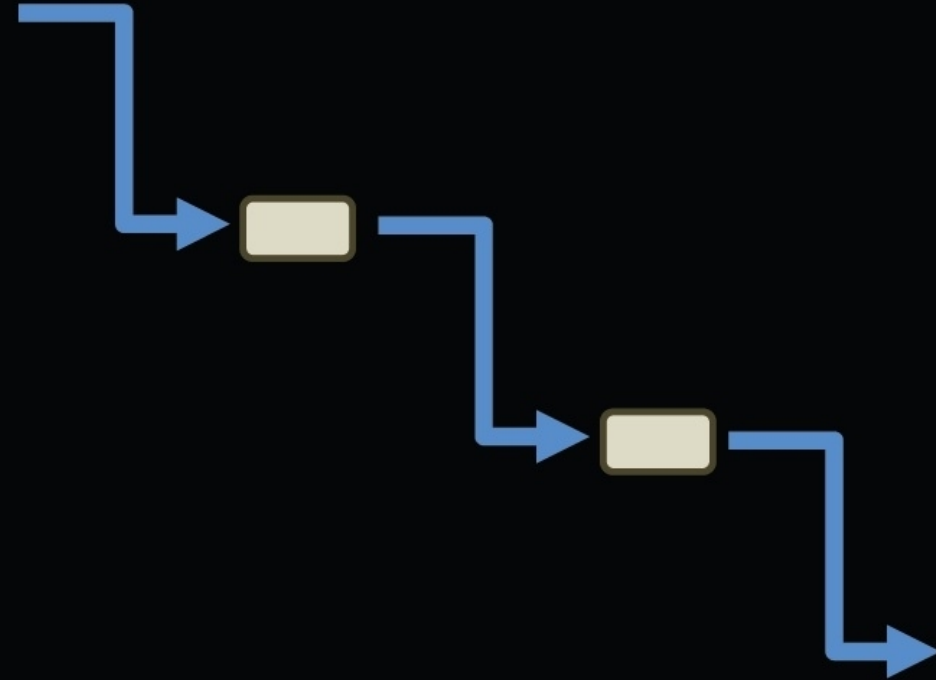
DUE DILIGENCE PERIOD

- 24 MONTH OPTION
- MARKET ANALYSIS & FEASIBILITY REPORT
 - ✓ Regional Competition
 - ✓ Consumer Demands & Desires
 - ✓ Project Components
 - ✓ Economics
 - ✓ Identification of Critical Success Factors
- PRELIMINARY MASTER PLAN
 - ✓ Land Development
 - ✓ Transportation & Infrastructure
 - ✓ Project Components [Mixed-Use]
 - ✓ Development Cost Projections / Pro-Forma
 - ✓ Visioning



DUE DILIGENCE PERIOD

- MARKET TESTING / FOCUS GROUPS
 - ✓ Proposed Master Plan
 - ✓ Consumer Feedback
 - ✓ Economics – *Product Price Point*
 - ✓ Development Timing
- ECONOMIC MODELING
 - ✓ Land Development Costs
 - ✓ Public / Private Commitments
 - ✓ Project Pro-Forma
- SOLICITATION OF DEVELOPERS
 - ✓ Commercial / Hospitality
 - ✓ Entertainment
 - ✓ Recreational
 - ✓ Education





SO LET'S DO THIS ?

THANK YOU!

Executive Session



Parks and Parks Facility Naming Policy



General Process and Findings

Process:

- Reviewed existing naming policies locally
- Researched sister city naming policies for parks and park facilities

Findings:

- Common components for most naming policies:
 - Measures to ensure community input and feedback
 - Documented intent and justification of name change (i.e. application process)
 - Open public input
 - Designated naming criteria/guidelines
 - Established benefit to community and majority approval



Requested Updates to Policy

Request: Opportunity for public response and input.

Update: “The recommendation for any name change of existing park or park facility or naming of new park or park facility will require two readings with approvals from the Parks and Recreation Board on both readings for the name to be adopted.”

Request: Verify the policy applies to both new and existing Parks and Parks Facilities.

Update: “ This policy applies to all new and existing Parks and/or Parks Facilities.”



Requested Updates and Clarification to Policy

Request: Notification made to family members of a request to rename an existing park or park facility that was named after a member of that family.

Update: “Staff will attempt to communicate proposed changes to any known living direct descendents associated with the existing name of the park or park facility to the best of their ability. The attempt to notify any living direct descendents, even if the attempt is unsuccessful, shall serve as due diligence and not result in the termination of the naming request.”

Clarification: If a local or non-local person can be requested as the name for Park or Park Facility.



Requested Updates and Verifications to Policy

Request: To verify the name and recommendation of the prospective name change.

Verification: “The Parks and Recreation Board may appoint a Park Naming Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Advisory Board.”

Request: Verify public notification and feedback of requested name change.

Verification: “The City of Abilene will publish information regarding the proposed naming. The public will be notified of any Parks and Recreation Board meetings related to the naming.



**City of Abilene, TX
Parks and Recreation**

Administrative Policies and Procedures

Subject: Parks and Parks Facility Naming Policy **Effective Date:**

Approved by: _____
City Manager

Parks and Recreation Board Chair

Parks and Recreation Director

Applies to: Individuals, groups or organizations requesting to name a park, park area, or park facility.

Policy: The naming of a City of Abilene park, park area, or park facility is a serious matter. All names considered by the Parks and Recreation Board should be significant, appropriate, considerate and acceptable to the citizens of Abilene.

Roles and Responsibilities: Parks and Recreation Director: Reviews submitted applications for completeness and accuracy and schedules application review by the Parks and Recreation Board. Upon Parks and Recreation Board approval, implements new park or park area name with signage and addition to City Website.

Procedures:

1. The individual, group or organization requesting to name a park, park area, or park facility must complete and submit the Park, Park Area, and Facility Naming application. The application can be obtained and submitted at the Parks and Recreation office located at 633 Walnut Street.
2. The applicant will be notified of a scheduled meeting date of the Parks and Recreation Board, which the applicant must attend to make a presentation that justifies the proposed park, park area, or park facility name.
3. The Parks and Recreation Advisory Board may appoint a Park Naming Subcommittee to further evaluate the application and to forward a recommendation to the Parks and Recreation Board.
4. The City of Abilene will publish information regarding the proposed naming. The public will be notified of any Parks and Recreation Board meetings related to the naming.
5. The recommendation for any name change of existing park or park facility or naming of new park or park facility will require two readings with approvals from the Parks and Recreation Board on both readings for the name to be adopted.

6. The recommendation of the Parks and Recreation Board shall be the final determination and action on this recommendation.

**Checks and
Balances:**

The Director of Parks and Recreation reviews the Park and Facility Naming Application and schedules the review by the Parks and Recreation Board.

**Forms and
Required
Documents:**

Park, Park Area, or Park Facility Naming Application

**City of Abilene, TX
Parks and Recreation
Park and Facility Naming Application**

Park and Facility Naming Guidelines

The naming of a City of Abilene Park, Park Area, or Park Facility is a serious matter. All names considered by the Parks and Recreation Board should be significant, appropriate, considerate and acceptable to the citizens of Abilene. This policy applies to all new and existing Parks and Parks Facilities. Naming or renaming of any park or park facility will be at the discretion of any naming requirements, if any, established in the original transfer of property ownership to the City of Abilene. Staff will attempt to communicate proposed changes to any known living direct descendants associated with the existing name of the park or park facility to the best of their ability. The attempt to notify any living direct descendants, even if the attempt is unsuccessful, shall serve as due diligence and not result in the termination of the naming request.

Naming Criteria

1. Outstanding Individuals: In the event that the name of a deceased person is proposed, that person shall have been prominent in Abilene or elsewhere and shall have demonstrated a continued commitment and made a substantial contribution to the Parks and Recreation Department. Persons not associated with parks may be considered but shall meet all other criteria. Any living person proposed shall have made a worthy and extraordinary endowment to the Parks and Recreation Department, or be extremely prominent locally, nationally or internationally.
2. Common Usage Identifying the Neighborhood: Acknowledges the geographic location of the park or facility or common name that gives a particular identity to the area neighborhood.
3. Historical Event or Place: Preserves and honors the history of Abilene, its founders, historical figures, cultural, historical events or local landmarks.
4. Natural or Geographical Feature in the Area: Acknowledges a prominent or unique natural or geological, archeological, botanical or zoological feature in the surrounding area.
5. Benefit/Organization Acknowledgement: Acknowledges the significant benefit of a monetary donation, significant donation of resources or services rendered.

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Restrictions

1. The name shall not duplicate the name of any other park or park facility in Abilene.
2. The name shall not endorse or advocate any religion or specific religious belief, nor shall the name have an obscene connotation or malevolently portray, demean, or intimidate any racial or ethnic group.
3. The name of a park or park facility shall not be proposed for change without completion of the application requirements..
4. The name of a park or park facility shall not be approved to be changed until a minimum of (50) fifty years after the last name change of that park or park facility was established or renamed. Exceptions to this may be made for names of facilities/assets for advertisement rights where a company pays for the name of the company as a sponsorship. Sponsorship rights would fall under the same criteria as any other naming but the time would be contracted as opposed to the fifty years minimum.

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Applicant Name: _____

Mailing Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Organization: _____

Proposed Park, Park Area, or Facility to be Named:

Address or Location of Park or Facility: _____

Suggested Name: _____

Category:

_____ **Outstanding Individual(s)**

Acknowledges the sustained contribution that has been made by such individual(s) to the City of Abilene and/or the Parks and Recreation system.

_____ **Neighborhood Identity**

Acknowledges the geographic location or common name that gives a particular identity to a neighborhood.

_____ **Historical Event, Person, Place**

Preserves and honors the history of Abilene, its founders, other historical figures or local landmarks.

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For Office Use Only

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**City of Abilene
Parks and Recreation
Park and Facility Naming Application**

Suggested Name: _____

List eligible members of the public who support the nomination. Include name, address, telephone number and signature of fifty (50) individuals, ages 18 years or older who live within the immediate area of the park/facility.

Name	Address	Phone Number and/or Email Address	Signature
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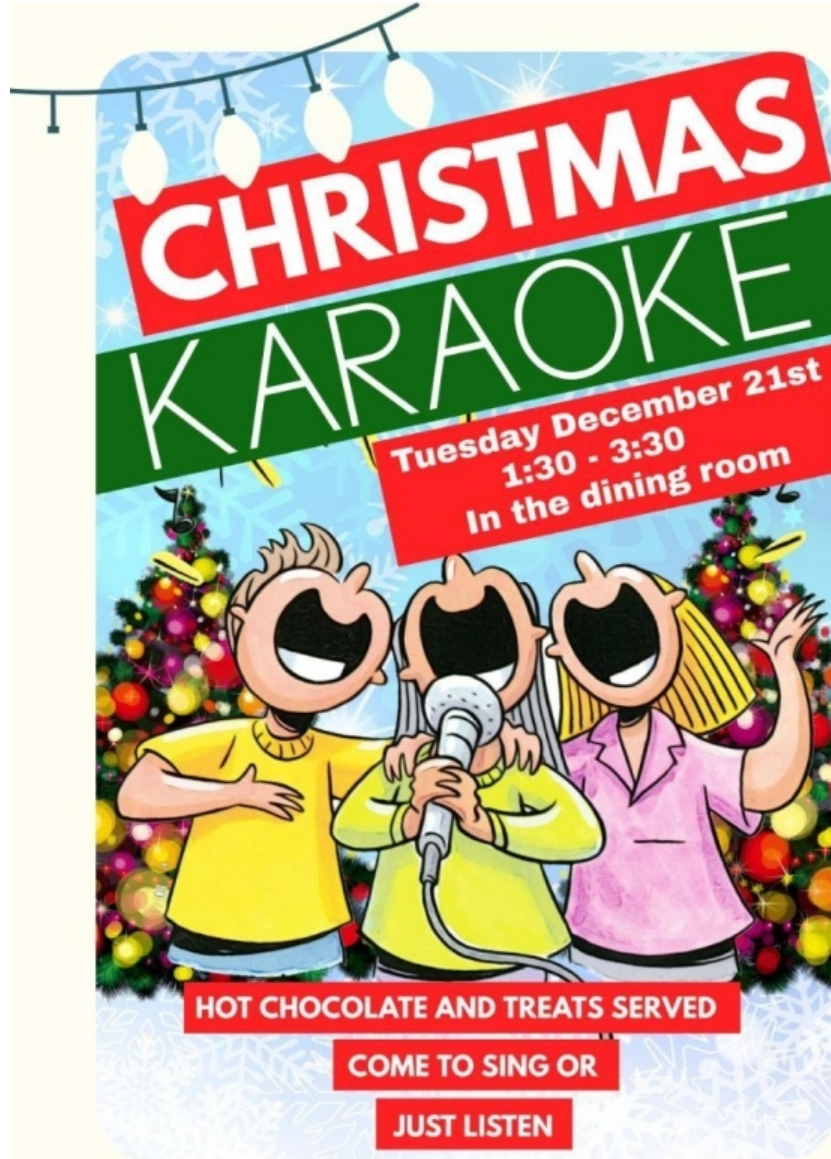
Seniors



Rose Senior Activity Center Event: Holiday Fundraiser Sold 180 Dinner Ticket and 140 Dance Tickets

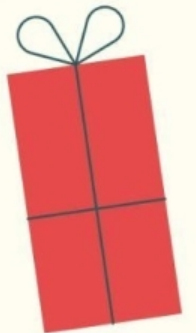


Senior Center Christmas Fun Continues



CHRISTMAS KARAOKE

Tuesday, December 21st
1:30 pm – 3:00 pm



Parks



2 0 2 1

Labor Hours

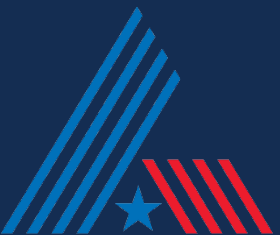
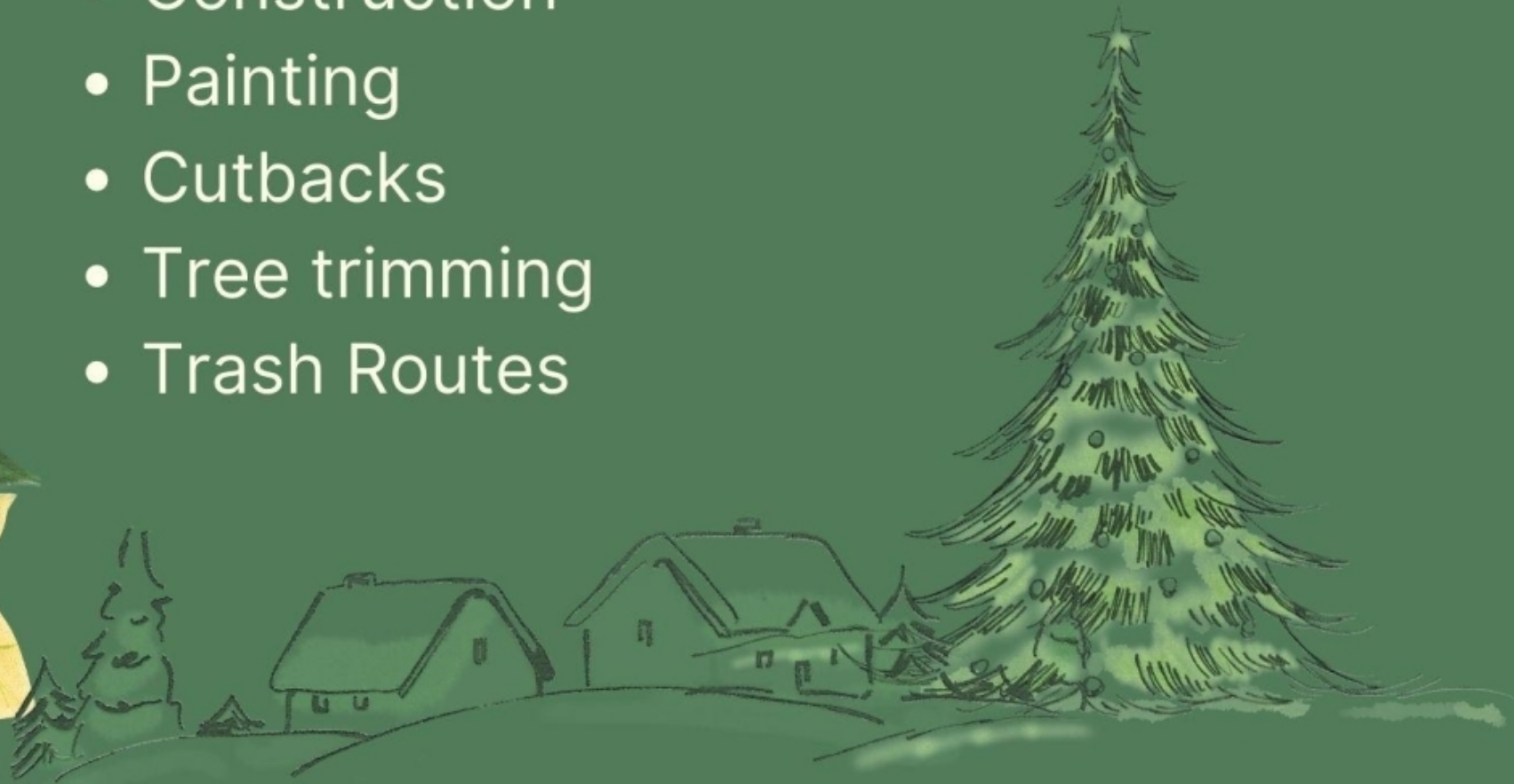
Routine Grounds Maintenance	17,437
Building Maintenance	132
Special Events	448
Special Requests	404



Total Hours	18,421
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Winter Project Crews

- Construction
- Painting
- Cutbacks
- Tree trimming
- Trash Routes



In Remembrance of Refugio Patino



Refugio Patino

Crew Leader
20 years of service

Refugio started as a temporary employee and worked his way to Crew Leader at the time of his passing. He was the go-to employee for the Parks Division. Refugio's favorite park was Redbud, where we have planted a tree and placed a bench in his memory.

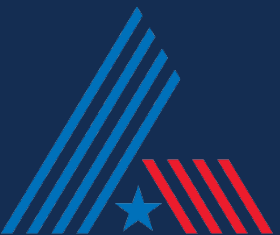
Recreation



Learn the Two-Step and more at our Country Western Dance Lessons.

COUNTRY WESTERN DANCE LESSONS

Thursday Nights
6:30 pm - 8:00 pm
Seven weeks starting January 13th
Cobb Recreation Center

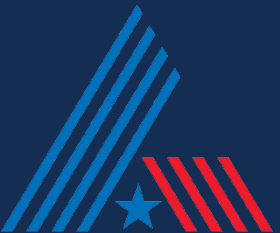
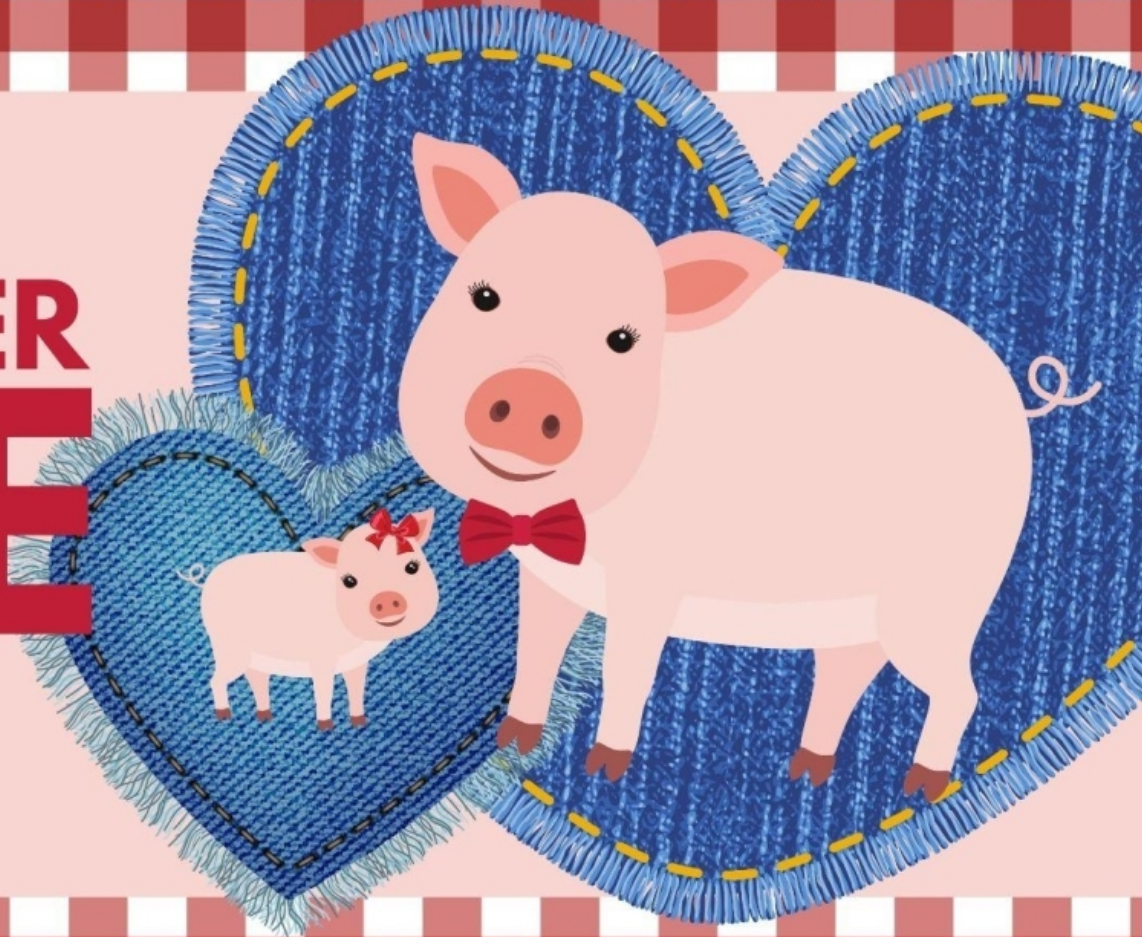


Ticket go on sale January 3rd for the annual Daddy Daughter Dance.



Boots & Bows
**DADDY DAUGHTER
DANCE**

**FEBRUARY 10TH
7:00 PM - 9:00 PM
ABILENE CONVENTION CENTER**





Animal Acquisitions



Massasauga



Whooping Crane





Bald Eagle



Steenbok





Christmas CELEBRATION

POWERED BY **reliant**

Abilene 

DEC 17-23 • 4-9PM

Christmas CELEBRATION

POWERED BY **reliant**

Schedule of Events

4:00-9:00 pm

- Meet Santa & Real Reindeer AT THE REINDEER STABLES BY RELIANT
- Decorate Cookies AT MRS. CLAUS' TEXAS BAKERY BY HEB
- Live Music AT TEXAS EDITION CHRISTMAS BY LAWRENCE HALL
- Go Ice Skating AT THE BIG BLUE OAK
- Meet Giraffes AT THE NUTCRACKER BY FIRST FINANCIAL BANK & TRUST

6:00 pm

- Tree Lighting

6:00-8:00 pm

- Watch an Ice Sculpture Show AT FIRE & ICE BY PARKHILL

6:00-8:30 pm

- Walk to Bethlehem BY BELTWAY PARK CHURCH

6:00-9:00 pm

- Watch Frosty the Snowman AT THE FROSTBITE TRAIL

6:30, 7:15, 7:45 & 8:30 pm

- North Pole Show AT THE LAKESIDE PAVILION



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This symbol indicates that your zoo
is complying with other facilities
to help save endangered species.