



City of Abilene

Keep Abilene Beautiful Board Agenda

Notice is hereby given of a meeting of Keep Abilene Beautiful of City of Abilene to be held on June 9, 2021, at 12:00 p.m., at City Hall, Basement Conference Room, 555 Walnut, Abilene, Texas, for the purpose of considering the following agenda items.

CALL TO ORDER

PUBLIC COMMENTS

Public Comments on Any Item on the Agenda

MINUTES

1. Approve Meeting Minutes from the regular May 2021 board meeting

TREASURER'S REPORT

2. Approve financial reports for the month of May 2021

COMMITTEE REPORTS

3. Executive Committee - Review and discussion of fundraising events and rescheduling fall events
Marketing & Fundraising Committee - Clayshoot Commercial, Ads posts. Wine event promotions and raffle items.
Event Committee - Clayshoot and raffle items
Grants Committee - Update

COORDINATOR'S UPDATE

4. Upcoming Events
Spring Cleanup Report

AGENDA ITEMS

5. Clayshoot
 - a. Budget for prizes, catering, t-shirts
 - b. Raffle items update
 - c. Assign tasks for the two days leading up to the event and the day of event tasks
 - d. Rain delay or cancellationKAB Retreat - schedule a date and time
Best in the West KAB Wine Tasting Experience & Raffle

- a. Promotion
- b. Budget
- c. Raffle items
- Adopt a Street Schedule
- a. April - June, July-Sept, Oct-Dec: Each committee choose a quarter to clean
- Fall Clean-up
- a. Reschedule Sept 11th - Johnson Park, September 18th - Sears Park

ADJOURNMENT

Notice

In compliance with the Americans with Disabilities Act, the City of Abilene will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received forty-eight (48) hours prior to scheduled meetings. Please contact the City Secretary's Office at 325-676-6208. Telecommunication device for the deaf is 325-676-6360.

CERTIFICATION

I hereby certify the above meeting notice was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 4th day of June, 2021, at 4:05 p.m.

Shawna Atkinson, TRMC
City Secretary

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
MAY 12, 2021 | 12PM**

OFFICERS PRESENT

Della Beasley, President
Dr. Tobi Popoola, Treasurer
Reagan Van Coutren, Secretary

OFFICERS ABSENT

BOARD MEMBERS PRESENT

Crystal Saling
Chase Robertson
Alex Sazon
John Willey

BOARD MEMBERS ABSENT

Brylee Ellison
Jared Bailey
Akane Thaxton
Cristal Murillo

KAB STAFF

Katherine Beeman, KAB Exec.Dir

ADVISORY MEMBERS PRESENT

Srini Valavala, Stormwater Svcs. Admin

COMMUNITY PARTNERS

None

GUESTS PRESENT

None

Call to Order.

Della Beasley called the meeting to order at 12:05 p.m. A quorum of board members were present.

Public Comments

None

Item 1:

Approval of Minutes

No changes regarding April 2021 board meeting minutes. **Motion to approve April 2021 minutes as presented was made by Crystal Saling and seconded by Chase Robertson. Through roll call, motion was carried**

unanimously.

Item 2:

Treasurer's Report

No changes regarding April 2021 Treasurer's Report. **Motion to approve April 2021 Treasurer's Report made by Reagan Van Coutren and seconded by Alex Sazon. Through roll call, motion was carried unanimously.**

Item 3:

Committee Reports

- A. Executive Committee** Committee had no updates for this meeting.
- B. Grants Committee** Committee discussed meeting with parks and Recreation, plans to start writing grants in the following week.

KEEP AILENE BEAUTIFUL		
MAY 31, 2021 STATEMENT OF ACTIVITY		
REVENUE		
5/2/2021 April 2021 interest deposit	\$	0.58
5/3/2021 Square Inc. refund	\$	14.26
5/4/2021 Donation via Square Inc.	\$	500.00 *
5/14/2021 Bank deposit	\$	100.00 **
5/24/2021 Republic Services	\$	678.00
5/31/2021 May 2021 interest deposit	\$	0.49
 <i>Total Revenue</i>	 \$	 1,293.33
EXPENDITURE		
5/3/2021 Facebook advertising	\$	51.00
5/4/2021 Donation via Square Inc. fees	\$	14.80
5/4/2021 Travis Fox - Spring Music Series - April 24, 2021 event	\$	325.00
5/14/2021 Wolfe Devt Inc. 201 Mesquite Event Center - Wine tasting deposit	\$	500.00
5/19/2021 Colton Fox - KAB Spring Music Series - 4/24/2021	\$	100.00
5/24/2021 Webnus Inc. - Thornhill, Ca	\$	35.00
 <i>Total Expenditure</i>	 \$	 1,025.80
 Net revenue	 \$	 267.53

* - Confirmation on nature of deposit pending

* - Confirmation on nature of deposit pending. Inclusion in 'Budget Analysis' Worksheet Pending

KEEP ABILENE BEUATIFUL
STATEMENT OF FINANCIAL POSITION
MAY 31, 2021 STATEMENT OF ACTIVITY

ASSETS

NON-CURRENT ASSETS

Motor vehicles and Equipments

Motor vehicles \$ -

Equipment \$ -

Total motor vehicles and equipments \$ -

Computers and Hardware

Computers \$ -

Hardware \$ -

Total computers and hardware \$ -

Total Non-Current Assets \$ -

CURRENT ASSETS

Bank Balance

KAB General Bank Account \$ 62,638.22

Total Bank Balance \$ 62,638.22

Accounts Receivable

Pledges - Republic Services \$ -

Total Accounts Receivable Balance \$ -

Other Current Assets

Miscellaneous \$ -

Donations \$ -

Total Other Current Assets \$ -

Total Current Assets \$ 62,638.22

Chase Robertson - 32g diesel reimbursement \$ 62,638.22

LIABILITIES AND EQUITY

NON-CURRENT LIABILITY

Bank Loan \$ -

Total Bank Loan Balance \$ -

Total Non-Current liability \$ -

CURRENT LIABILITIES

Accounts Payable

Sales tax payable \$ -

Facebook/Instagram Ads \$ -

Shipping services \$ -

Total Accounts Payable \$ -

Total Current Liabilities \$ -

Total Liabilities \$ -

EQUITY

Cummulative net Revenue c/f (\$14,854.84 - \$4,650.25) \$ 10,204.59

Retained Earnings \$ 9,029.02

Temporary Restricted Net Assets \$ -

Unrestricted Assets \$ 43,137.08

Net Revenue \$ 267.53

Total Equity \$ 62,638.22

TOTAL LIABILITIES AND EQUITY \$ 62,638.22

Difference

Assets \$ 62,638.22

Liabs and Equity \$ 62,638.22

Difference \$ -

KEEP ABILENE BEAUTIFUL (KAB) MAY 31 2021 INCOME STATEMENT						
Revenue	Budget for 2021	Year-to-Date (YTD)	Current Mth	Total	Variance	NOTES
Balance c/f (Bank Statement)		\$ -	\$ 66,585.70	\$ 66,585.70		
Donations	\$ 10,120.00	\$ 6,169.92	\$ 678.00	\$ 6,847.92	\$ 3,272.08	
<i>Republic Svcs.</i>	\$ 9,120.00	\$ 4,269.92	\$ 678.00	\$ 4,947.92	\$ 4,172.08	
<i>Memorial Tree & Bench Program</i>	\$ 1,000.00	\$ 1,900.00	\$ -	\$ 1,900.00	\$ (900.00)	
<i>Estate of Odis Dolton</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
Grants	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	
<i>Rotrary Club</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>KTB/HEB Green Bag - #2020 AbileneTree Challenge</i>	\$ -	\$ -		\$ -	\$ -	
Fund Raising	\$ 10,000.00	\$ 10,220.00	\$ 500.00	\$ 10,720.00	\$ (720.00)	
<i>Clayshoot Event</i>	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	
<i>Spring Music Event</i>	\$ -	\$ 10,220.00	\$ 500.00	\$ 10,720.00	\$ (10,720.00)	\$500 Square Inc. deposit included in Spring Music Event
Interest Income	\$ 10.94	\$ 3.35	\$ 1.07	\$ 4.42	\$ 6.52	
Sales of Product Revenue	\$ 1,500.00	\$ 71.30	\$ -	\$ 71.30	\$ 1,428.70	
<i>LWYL T-shirt Revenue</i>	\$ 1,500.00	\$ 71.30	\$ -	\$ 71.30	\$ 1,428.70	
Sponsorships/Memberships	\$ 6,500.00	\$ 170.35	\$ -	\$ 170.35	\$ 6,329.65	
Memberships	\$ 6,500.00	\$ 170.35	\$ -	\$ 170.35	\$ 6,329.65	
Recycling	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 29,130.94	\$ 16,634.92	\$ 1,179.07	\$ 17,813.99	\$ 11,316.95	
Expenditures	Budget	Year-to-Date (YTD)	Current Mth	Total	Variance	
Annual Dues	\$ 750.00	\$ 745.00	\$ -	\$ 745.00	\$ 5.00	
<i>Abilene Chamber of Commerce</i>	\$ 185.00	\$ 225.00	\$ -	\$ 225.00	\$ (40.00)	
<i>Keep America Beautiful</i>	\$ 365.00	\$ 345.00	\$ -	\$ 345.00	\$ 20.00	Payment to Keep America Beautiful made December 16, 2020
<i>Keep Texas Beautiful</i>	\$ 200.00	\$ 175.00	\$ -	\$ 175.00	\$ 25.00	Payment to Keep Texas Beautiful made January 19, 2021
<i>Keep Texas Beautiful- GCAA</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
Board Development	\$ 2,995.00	\$ -	\$ -	\$ -	\$ 2,995.00	
<i>KAB Retreat</i>	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	
<i>Keep Texas Beautiful Conference Fee</i>	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 1,200.00	
<i>Keep Texas Beautiful Hotel Fee</i>	\$ 1,695.00	\$ -	\$ -	\$ -	\$ 1,695.00	
Fund Raising Expenses	\$ 7,485.00	\$ 6,017.75	\$ -	\$ 6,017.75	\$ 1,467.25	
<i>LWYL T-shirt</i>	\$ 745.00	\$ -	\$ -	\$ -	\$ 745.00	
<i>TxTees T-Shirts</i>	\$ -	\$ 6,017.75	\$ -	\$ 6,017.75	\$ (6,017.75)	
<i>Clayshoot Event</i>	\$ 6,640.00	\$ -	\$ -	\$ -	\$ 6,640.00	
<i>Sponsorship/Membership</i>	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	
Grants and Awards	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	
Insurance General Liability	\$ 850.00	\$ 522.00	\$ -	\$ 522.00	\$ 328.00	
Marketing/Advertising/Promotional	\$ 700.00	\$ 1,434.13	\$ 51.00	\$ 1,485.13	\$ (785.13)	
<i>KAB Brochure Printing</i>	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	
<i>Business Cards and Banner</i>	\$ -	\$ 1,346.61	\$ -	\$ 1,346.61	\$ (1,346.61)	Purchases: Mar: Feather Flags (\$1,126.61); Apr: Mesh Banner (\$220)
<i>Thank You Cards & Gift Bags</i>	\$ -	\$ 42.52	\$ -	\$ 42.52	\$ (42.52)	
<i>Social Media Advertising - Facebook, Instagram, etc.</i>	\$ -	\$ 45.00	\$ 51.00	\$ 96.00	\$ (96.00)	
Office/General Administration	\$ 1,660.00	\$ 4.65	\$ 535.00	\$ 539.65	\$ 1,120.35	
<i>Business Expo</i>	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	
<i>Christmas Lane - Abilene State School</i>	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	
<i>KAB Annual Awards</i>	\$ 310.00	\$ -	\$ -	\$ -	\$ 310.00	
<i>Outdoor Adventure Day</i>	\$ 850.00	\$ -	\$ -	\$ -	\$ 850.00	
<i>Outreach & Public Presentations</i>	\$ 100.00	\$ 4.65	\$ 535.00	\$ 539.65	\$ (439.65)	Wolfe Devt Inc. 201 Mesquite \$500 Webnus \$35
Program Expenses	\$ 10,225.00	\$ 15,206.09	\$ 425.00	\$ 15,631.09	\$ (5,406.09)	
<i>Adopt-A-Street/Creek</i>	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00	
<i>Loot for Litter</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>KAB Trashcans</i>	\$ 1,380.00	\$ -	\$ -	\$ -	\$ 1,380.00	
<i>Kirby Lake Clean-Up</i>	\$ 3,300.00	\$ -	\$ -	\$ -	\$ 3,300.00	
<i>Coordinated Clean-Ups</i>	\$ 540.00	\$ -	\$ -	\$ -	\$ 540.00	
<i>Single Clean-Ups/Service Hrs</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Fall Sweep - Arbor Day</i>	\$ 3,825.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 1,325.00	
<i>Memorial Tree and Bench Program</i>	\$ 1,000.00	\$ 3,600.00	\$ -	\$ 3,600.00	\$ (2,600.00)	March Payment of \$950 made to City of Abilene Parks & Recreation
<i>Xmas Lane Display</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Community Fund of Abilene Abilene Gives event</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>City of Abilene Stromwater - Reimbursement</i>	\$ -	\$ 470.22	\$ -	\$ 470.22	\$ (470.22)	Postage reimbursement for sponsorship letters
<i>Spring Music Event</i>	\$ -	\$ 8,635.87	\$ 425.00	\$ 9,060.87	\$ (9,060.87)	Payments to Colton Fox and Travis Fox
Supplies for Cleanup Events	\$ 600.00	\$ 158.01	\$ -	\$ 158.01	\$ 441.99	
Square Inc. E-Commerce Fees	\$ -	\$ 43.48	\$ 14.80	\$ 58.28	\$ (58.28)	
State Sales & Use Tax	\$ -	\$ 53.00	\$ -	\$ 53.00	\$ (53.00)	
Tax 990/Audit	\$ -	\$ -	\$ -	\$ -	\$ -	
Website Hosting & Domain Registration	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 28,265.00	\$ 24,184.11	\$ 1,025.80	\$ 25,209.91	\$ 3,055.09	
Net Operating Revenue	\$ 865.94	\$ (7,549.19)	\$ 153.27	\$ (7,395.92)	\$ 8,261.86	